


MACKENZIE COUNTY

REGULAR COUNCIL MEETING

AUGUST 13, 2019
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, August 13, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the July 24, 2019 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) Peter Wiebe, La Crete Fire Chief, and Willie Schmidt, Fleet Maintenance Manager – Agenda Item 14. c) (11:30 am)	
		b)	
TENDERS:		Tender openings are scheduled for 11:00 a.m.	
	5.	a) 2019 Chip Seal	23
		b) 2019 Micro Surfacing	25
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	6.	a) Bylaw 1115-18 Municipal Reserve Closure Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M)	27
		b) Bylaw 1116-18 Lane Closure Between Lots 1 & 3MR, Block 2, Plan 052 2360 (La Crete)	37
GENERAL REPORTS:	7.	a) CAO and Director Reports	49
		b) Disaster Recovery Program (DRP) Updates (Standing Item)	

AGRICULTURE SERVICES:	8.	a)		
		b)		
COMMUNITY SERVICES:	9.	a)	Bylaw 1144-19 Remuneration for Volunteer Fire Fighters	69
		b)	Organizational Chart Amendment – Manager of Emergency & Protective Services	81
		c)		
		d)		
FINANCE:	10.	a)		
		b)		
OPERATIONS:	11.	a)		
		b)		
UTILITIES:	12.	a)		
		b)		
PLANNING & DEVELOPMENT:	13.	a)	Bylaw 1152-19 Land Use Bylaw Amendment to Rezone NE 11-106-15-W5M from Agricultural “A” to Rural Industrial – General “RIG” (La Crete Rural)	85
		b)	Bylaw 1153-19 Land Use Bylaw Amendment to Rezone Part of SE 6-107-14-W5M from Agricultural “A” to Rural Country Residential 1 “RCR1” (La Crete)	95
		c)	Fort Vermilion Streetscape Implementation Committee – Proposed Lookout Deck Update	103
		d)	Fort Vermilion Streetscape Implementation Committee – Proposed Tree Planting Project	109
		e)	Fort Vermilion Streetscape Implementation Committee – Member Resignation	117
		f)	Multi-Year Funding Request for the Collaborative Grassroots Caribou Recovery Research Project	121

		g)		
ADMINISTRATION:	14.	a)	Bylaw 1151-19 Establish Position of Director of Emergency Management and Deputy Director of Emergency Management	129
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		c)	Fire Truck Purchase	143
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		e)	Caribou Update (Standing Item)	
		f)		
		g)		
COUNCIL COMMITTEE REPORTS:	15.	a)	Council Committee Reports (verbal)	
		b)	Municipal Planning Commission Meeting Minutes	147
		c)	Emergency Advisory Committee Meeting Minutes	167
		d)	Finance Committee Meeting Minutes	173
INFORMATION / CORRESPONDENCE:	16.	a)	Information/Correspondence	181
CLOSED MEETING:			<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	17.	a)	2018 Year End Audit – Management Letter (s. 24)	
		b)		
		c)		
NOTICE OF MOTION:	18.	a)		
NEXT MEETING DATES:	19.	a)	Committee of the Whole Meeting August 27, 2019 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Regular Council Meeting August 28, 2019	

10:00 a.m.
Fort Vermilion Council Chambers

- c) Regular Council Meeting
September 10, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the July 24, 2019 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the July 24, 2019, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the July 24, 2019 Regular Council Meeting be adopted as presented.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**July 24, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve (arrived at 10:01 a.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:17 a.m. and left the meeting at 3:29 p.m.)
Anthony Peters	Councillor (arrived at 10:16 a.m.)
Ernest Peters	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
Fred Wiebe	Director of Utilities
Doug Munn	Director of Community Services
David Fehr	Director of Operations
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Bill McKennan	Director of Finance
Grant Smith	Agricultural Fieldman
Julie Emmerson	Executive Assistant

ALSO PRESENT: Approximately 30 members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on July 24, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-07-370 **MOVED** by Councillor Braun

That the agenda be approved with the following additions:

- 10. b) Golf Course Taxes
- 11. b) Paramount Resources – Zama Road Network
(moved from 17. b))

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the June 12, 2019 Regular Council Meeting

MOTION 19-07-371

MOVED by Councillor Wardley

That the minutes of the June 12, 2019 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

None

Deputy Reeve Sarapuk joined the meeting at 10:01 a.m.

DELEGATIONS:

**4. a) Elma Janzen, Community Member – Chuckegg Creek
Wildfire Concerns**

MOTION 19-07-372

MOVED by Councillor Braun

That a letter be sent to the Minister requesting an investigation of the Chuckegg Creek Wildfire and land management practices, including community input.

CARRIED

TENDERS:

5. a) None

PUBLIC HEARINGS:

6. a) None

**GENERAL
REPORTS:**

**7. a) Disaster Recovery Program (DRP) Updates (Standing
Item)**

Councillor A. Peters joined the meeting at 10:16 a.m.

Councillor Jorgensen joined the meeting at 10:17 a.m.

MOTION 19-07-373

MOVED by Councillor Cardinal

That the disaster recovery program update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) **Bylaw 1144-19 Remuneration for Volunteer Fire
Fighters**

MOTION 19-07-374
Requires 2/3

MOVED by Councillor Braun

That first reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County and that administration bring forward further clarification prior to second reading.

CARRIED

**COMMUNITY
SERVICES:**

9. b) **La Crete Recreation Board – Olympia Billing**

MOTION 19-07-375
Requires 2/3

MOVED by Councillor Braun

That \$9,963.38 (including GST) be approved toward the cost of servicing the La Crete Olympia ice resurfacer with funding to come from the Recreation Reserve – La Crete.

CARRIED

**COMMUNITY
SERVICES:**

9. c) **La Crete County Office Generator**

MOTION 19-07-376
Requires 2/3

MOVED by Councillor E. Peters

That funds in the amount of \$45,000 be provided from the General Capital Reserve for the installation of a permanent emergency generator at the La Crete County Office Building.

CARRIED

Reeve Knelsen recessed the meeting at 11:01 a.m. and reconvened the meeting at 11:18 a.m.

FINANCE: 10. a) Financial Reports – January 1, 2019 to June 30, 2019

MOTION 19-07-377 MOVED by Councillor Wardley

That the financial reports for January – June 2019 be received for information.

CARRIED

FINANCE: 10. b) Golf Course Taxes (ADDITION)

MOTION 19-07-378 MOVED by Councillor E. Peters
Requires Unanimous

That the golf course taxes be TABLED to after lunch for administration to gather additional information and available options.

CARRIED

OPERATIONS: 11. a) Bylaw 1143-19 – School Zones and Other Speed Zones

MOTION 19-07-379 MOVED by Councillor Wardley

That first reading be given to Bylaw 1143-19, being the School Zones and Other Speed Zones Bylaw as AMENDED.

CARRIED

MOTION 19-07-380 MOVED by Councillor Braun

That second reading be given to Bylaw 1143-19, being the School Zones and Other Speed Zones Bylaw.

CARRIED

MOTION 19-07-381 MOVED by Councillor Driedger
Requires Unanimous

That consideration be given to proceed to third reading of Bylaw 1143-19, being the School Zones and Speed Zones Bylaw at this meeting.

CARRIED UNANIMOUSLY

MOTION 19-07-382 **MOVED** by Councillor Cardinal

That third reading be given to Bylaw 1143-19, being the School Zones and Other Speed Zones Bylaw.

CARRIED

OPERATIONS: **11. b) Paramount Resources Ltd. Proposal (Zama Road Network)**

MOTION 19-07-383 **MOVED** by Councillor Wardley

That the County send a letter to Paramount Resources Ltd. initiating the potential transfer of road infrastructure in the Zama field, as shown on the attached map, and that a meeting be scheduled between the County, Paramount Resources, and the Provincial Government.

CARRIED

Reeve Knelsen recessed the meeting at 12:15 p.m. and reconvened the meeting at 12:58 p.m. with all members present with the exception of Councillor Cardinal and Councillor Jorgensen.

UTILITIES: **12. a) None**

PLANNING & DEVELOPMENT: **13. a) Bylaw 1145-19 Land Use Bylaw Amendment to Rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B" (La Crete)**

MOTION 19-07-384 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B", subject to public hearing input.

CARRIED

PLANNING & DEVELOPMENT: **13. b) Bylaw 1146-19 to Repeal and Replace Bylaw 1121-18 Plan Cancellation & Consolidation**

MOTION 19-07-385 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1146-19 to repeal and replace Bylaw 1121-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED

MOTION 19-07-386 **MOVED** by Councillor Bateman

That second reading be given to Bylaw 1146-19 to repeal and replace Bylaw 1121-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED

MOTION 19-07-387 **MOVED** by Deputy Reeve Sarapuk
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1146-19 to repeal and replace Bylaw 1121-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot, at this meeting.

CARRIED UNANIMOUSLY

MOTION 19-07-388 **MOVED** by Councillor Bateman

That third reading be given to Bylaw 1146-19 to repeal and replace Bylaw 1121-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED

PLANNING & DEVELOPMENT: **13. c) Bylaw 1147-19 to Repeal and Replace Bylaw 1122-18 Plan Cancellation & Consolidation**

MOTION 19-07-389 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1147-19 to repeal and replace Bylaw 1122-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED

MOTION 19-07-390 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1147-19 to repeal and replace Bylaw 1122-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED

MOTION 19-07-391 **MOVED** by Councillor Bateman
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1147-19 to repeal and replace Bylaw 1122-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot, at this meeting.

CARRIED UNANIMOUSLY

MOTION 19-07-392 **MOVED** by Councillor E. Peters

That third reading be given to Bylaw 1147-19 to repeal and replace Bylaw 1122-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. d) Bylaw 1148-19 Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2, & NE 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" (La Crete Rural)

MOTION 19-07-393 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" to accommodate Natural Resource Processing, subject to public hearing input.

CARRIED

Councillor Cardinal rejoined the meeting at 1:02 p.m.

**PLANNING &
DEVELOPMENT:**

13. e) Bylaw 1149-19 Water and Sewer Systems

MOTION 19-07-394 **MOVED** by Councillor Driedger

That first reading be given to Bylaw 1149-19 being the Water and Sewer Systems bylaw which includes the provision for private sewage collection and water distribution systems within the County as AMENDED.

CARRIED

MOTION 19-07-395 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1149-19 being the Water and Sewer Systems bylaw for Mackenzie County.

CARRIED

MOTION 19-07-396 **MOVED** by Councillor E. Peters
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1149-19 being the Water and Sewer Systems bylaw for Mackenzie County, at this meeting.

CARRIED UNANIMOUSLY

MOTION 19-07-397 **MOVED** by Councillor Bateman

That third reading be given to Bylaw 1149-19 being the Water and Sewer Systems bylaw for Mackenzie County.

CARRIED

PLANNING & DEVELOPMENT: **13. f) Bylaw 1150-19 Land Use Bylaw Amendment to Rezone SE 08-106-15-W5M from Urban Fringe “UF” to Hamlet Residential District 1B “H-R1B”(La Crete)**

MOTION 19-07-398 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1150-19 being a Land Use Bylaw amendment to rezone SE 8-106-15-W5M from Urban Fringe “UF” to Hamlet Residential 1B “H-R1B to accommodate Dwelling – Single Family developments with or without a Garage – Attached, subject to public hearing input.

CARRIED

ADMINISTRATION: 14. a) Caribou Update (Standing Item)

MOTION 19-07-399 **MOVED** by Councillor Driedger

That the caribou update be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)

MOTION 19-07-400 **MOVED** by Deputy Reeve Sarapuk

That the Council Committee reports be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-07-401 **MOVED** by Councillor Bateman

That the Municipal Planning Commission meeting minutes of June 13, 2019 be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. c) Agricultural Service Board Meeting Minutes

MOTION 19-07-402 **MOVED** by Councillor Wardley

That the Agricultural Service Board meeting minutes of July 4, 2019 be received for information.

CARRIED

FINANCE: 10. b) Golf Course Taxes (ADDITION)

Councillor Jorgensen rejoined the meeting at 2:05 p.m.

MOTION 19-07-403 **MOVED** by Deputy Reeve Sarapuk
Requires Unanimous

That the 2019 taxes for golf courses be reduced by 75%.

CARRIED UNANIMOUSLY

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 19-07-404

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 2:29 p.m. and reconvened the meeting at 2:41 p.m.

CLOSED MEETING:

17. Closed Meeting

MOTION 19-07-405

MOVED by Deputy Reeve Sarapuk

That Council move into a closed meeting at 2:42 p.m. to discuss the following:

17. a) Full Time Mackenzie County Fire Chief Proposal
(FOIP, Div. 2, Part 1, s. 23, 24)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Bill McKennan, Director of Finance
- Fred Wiebe, Director of Utilities
- Dave Fehr, Director of Operations
- Grant Smith, Agricultural Fieldman
- Julie Emmerson, Executive Assistant

MOTION 19-07-406

MOVED by Councillor Jorgensen

That Council move out of a closed meeting at 3:29 p.m.

CARRIED

17. a) Full Time Mackenzie County Fire Chief Proposal

MOTION 19-07-407
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That the full time Fire Chief position be TABLED to the next meeting.

CARRIED

Councillor Jorgensen left the meeting at 3:29 p.m.

NOTICE OF MOTION: 18. a) None

**NEXT MEETING
DATE:**

19. a) Next Meeting Dates

Regular Council Meeting
August 13, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
August 27, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
August 28, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 19-07-408

MOVED by Deputy Reeve Sarapuk

That the Council meeting be adjourned at 3:30 p.m.

CARRIED

These minutes will be presented to Council for approval on August 13, 2019.

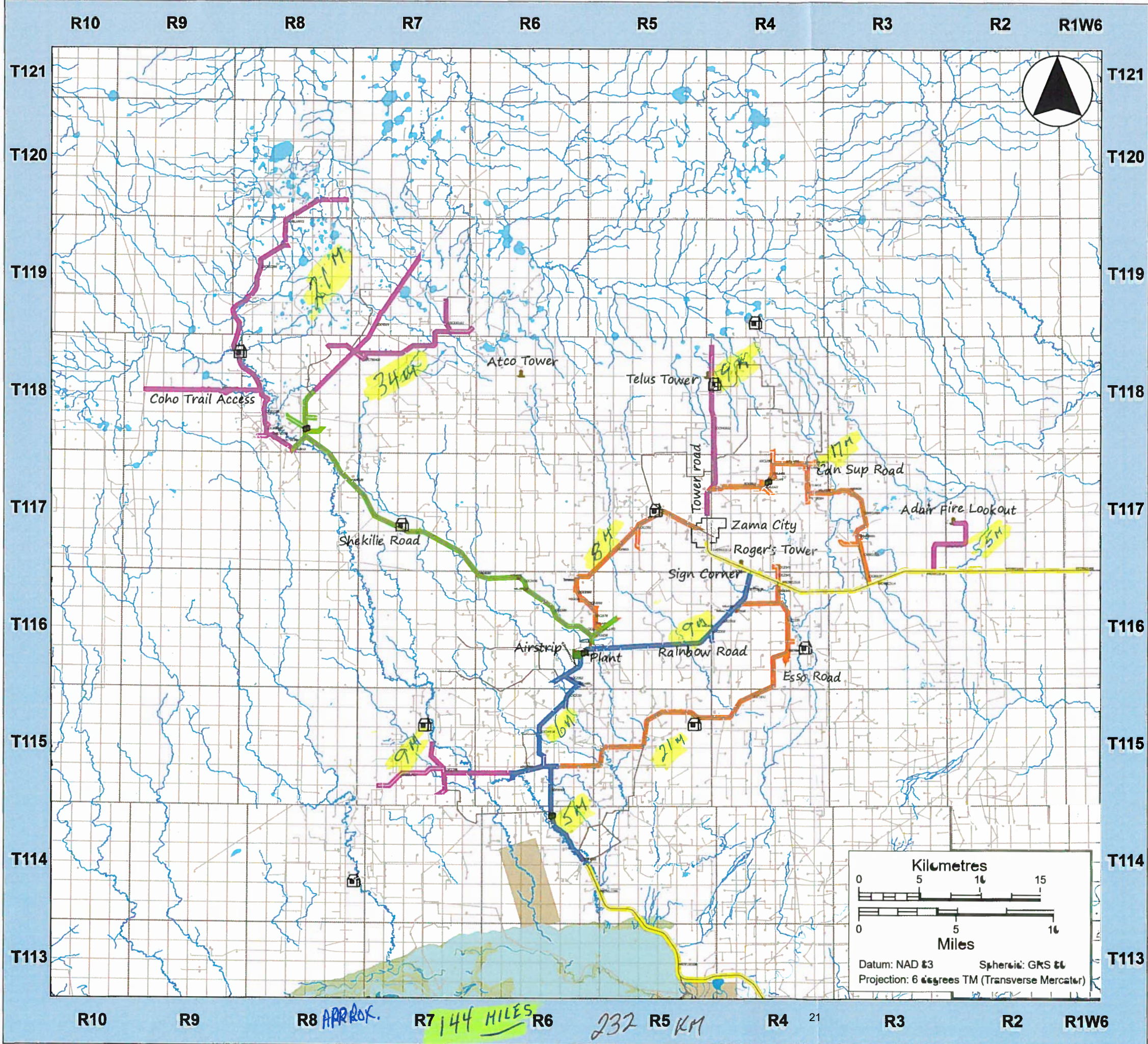
Joshua Knelsen

Lenard Racher

Reeve

Chief Administrative Officer

UNAPPROVED



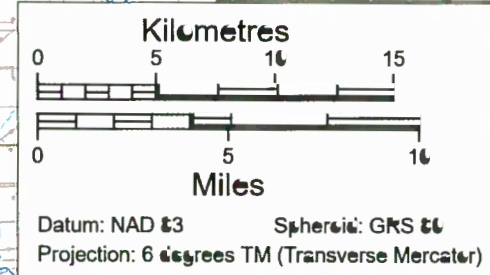
Legend

Highlighted Roads

- County Roads
- PRL Rainbow Road
- PRL Shekilie Road
- PRL Loop Roads
- PRL Main Access Roads
- Trapper Cabins

WELL SYMBOLS

⊕ D&A	⊕ SG	⊕ AG	⊕ FG	⊕ AO
⊕ AOZ	⊕ SO	⊕ AGZ	⊕ AZN	⊕ CSD
⊕ PO	⊕ AK	⊕ AWI	⊕ ARO	⊕ FO
⊕ SWI	⊕ PG	⊕ ARE	⊕ CMM	⊕ AWD
⊕ WI	⊕ DRO	⊕ SWD	⊕ LCT	⊕ UV
⊕ SG	⊕ J&A	⊕ ADO	⊕ PTG	⊕ WD
⊕ AG	⊕ LO	⊕ SVI	⊕ GD	⊕ VI
⊕ AUV	⊕ GI	⊕ AVI	⊕ ARG	⊕ AWS
⊕ WSC	⊕ ED	⊕ G	⊕ AGD	⊕ SGD
⊕ UVO	⊕ ARI	⊕ CLS	⊕ OCY	⊕ CLO
⊕ ACB	⊕ SL			



Paramount Resources Ltd

Zama Major Roads

Licensed to : Paramount Resources Ltd

By : L Hofer	Date : 2019/06/24
Scale = 1:309500	Project : Zama 2014-12-01
2019-05-24	

R10 R9 R8 APPROX. R7 144 MILES R6 232 R5 KM R4 21 R3 R2 R1W6



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	David Fehr, Director of Operations
Title:	TENDER 2019 Chip Seal

BACKGROUND / PROPOSAL:

Administration prepared and advertised the '2019 Chip Seal – Tender'. Submissions were due at Fort Vermilion County office August 12, 2019 at 4:30 p.m.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2019 Capital Budget 32, \$275,000

SUSTAINABILITY PLAN:

COMMUNICATION/PUBLIC PARTICIPATION:

Successful bidder will be notified.

POLICY REFERENCES:

Policy FIN025 Purchasing Authority Directive and Tendering Process

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

Motion 1:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2019 Chip Seal Tenders – Envelope 1 be opened.

Motion 2 (if required):

- Simple Majority Requires 2/3 Requires Unanimous

That the unqualified 2019 Chip Seal Tenders be returned to the senders without opening Envelope 2.

Motion 3:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2019 Chip Seal Tenders - Envelope 2 be opened for the qualified bidders.

Motion 4:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2019 Chip Seal contract be awarded to the lowest qualified bidder, while staying within budget.

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	David Fehr, Director of Operations
Title:	TENDER 2019 Micro-Surfacing

BACKGROUND / PROPOSAL:

Administration prepared and advertised the '2019 Micro-Surfacing – Tender'. Submissions were due at Fort Vermilion County office August 12, 2019 at 4:30 p.m.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2019 Capital Budget 32, \$220,000

SUSTAINABILITY PLAN:

COMMUNICATION/PUBLIC PARTICIPATION:

Successful bidder will be notified.

POLICY REFERENCES:

Policy FIN025 Purchasing Authority Directive and Tendering Process

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

Motion 1:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2019 Micro-Surfacing Tenders – Envelope 1 be opened.

Motion 2 (if required):

- Simple Majority Requires 2/3 Requires Unanimous

That the unqualified 2019 Micro-Surfacing Tenders be returned to the senders without opening Envelope 2.

Motion 3:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2019 Micro-Surfacing Tenders - Envelope #2 be opened for the qualified bidders.

Motion 4:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2019 Micro-Surfacing contract be awarded to the lowest qualified bidder, while staying within budget.

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	PUBLIC HEARING Bylaw 1115-18 Municipal Reserve Closure Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M)

BACKGROUND / PROPOSAL:

Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.

Their request is to purchase the municipal reserve lot, close the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential "H-CR" and La Crete Highway Commercial "LC-HC".

In order to sell the lot, the Municipal Reserve designation must be removed via bylaw. The applicant must purchase the Municipal Reserve from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.

This item was taken to Council on September 24, 2018 for first reading where it was tabled with the following motion:

MOTION 18-09-709 **MOVED** by Councillor Knelsen

That Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to cancel the municipal reserve lot, Plan 052 2360, Block 2, Lot 3MR, be TABLED to the next meeting for more information.

CARRIED

Author: K. Racine **Reviewed by:** C. Smith **CAO:**

Administration met with the developer to negotiate in regards to the road widening that will be needed in the future. It was agreed that the developer will purchase the Municipal Reserve at market value and that land can be taken for future road widening.

This item was on hold until a decision had been made in regards to 100A Street. At the March 12, 2019 Council Meeting Council made the following motion:

MOTION 19-03-168 **MOVED** by Councillor Braun

That the 100A Street future main street widening be referred to the Municipal Planning Commission for review and consideration of the following and that their recommendations be brought back to Council:

- *Road Corridor Width*
- *Current and Future Setbacks*

CARRIED

This item was taken to the Municipal Planning Commission on March 28, 2019 for review and consideration where the following motion was made:

MPC 19-03-042 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council that Mackenzie County retain a 40m corridor for 100 Street.

CARRIED

This item was taken back to Council on April 8, 2019 with the Municipal Planning Commission recommendation where the following motion was made:

MOTION 19-04-247 **MOVED** by Councillor Braun

That the County secure a 40 meter right of way on 100th Street in La Crete for future main street widening and that administration move forward to close 100A Street.

CARRIED

This means that the County will be required to allocate 10 m of the land on the west side for future road widening. In order to accommodate the developer, we can reallocate the Municipal Reserve to the west side.

This item was taken to Council on June 12, 2019 where the following motion was made:

Author: K. Racine **Reviewed by:** C. Smith **CAO:**

MOTION 19-06-348 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1115-18 being a Municipal Reserve Closure to close Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M), subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to pass, defeat, or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All expenses paid by the developer.

SUSTAINABILITY PLAN:

Goal E23 The County’s business communities can provide local products and services to meet consumer demand.

Strategy E23.3 Develop strategies to attract small- and medium-sized enterprises that provide support to the County’s existing business and industries.

Strategy 28.2 The County will support efforts to diversify its economic base.

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw has been advertised as per Municipal Government Act requirements and all adjacent landowners were notified.

POLICY REFERENCES:

N/A

Author: K. Racine **Reviewed by:** C. Smith **CAO:**

RECOMMENDED ACTION:

Motion 1

- Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1115-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

Motion 2

- Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1115-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

Author: K. Racine **Reviewed by:** C. Smith **CAO:** _____

BYLAW NO. 1115-18
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A
MUNICIPAL RESERVE LOT BEING
PLAN 052 2360, BLOCK 2, LOT 3MR
IN ACCORDANCE WITH SECTIONS 671, 674, AND 675 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26
REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that the Municipal Reserve property, as outlined on Schedule "A" attached hereto, be subject to closure and consolidation, and

WHEREAS, notice of intention of Council to pass a bylaw will be published in a locally circulated newspaper and notify adjacent landowners in accordance with the Municipal Government Act, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY CLOSE, FOR THE PURPOSE OF CONSOLIDATION THE MUNICIPAL RESERVE PROPERTY DESCRIBED AS FOLLOWS, SUBJECT TO THE RIGHTS OF ACCESS GRANTED BY OTHER LEGISLATION OR REGULATIONS:

Part of Plan 052 2360
Block 2
Lot 3MR
Containing 0.87 hectares (2.15 acres) more or less
Excepting thereout all mines and minerals

READ a first time this 12th day of June, 2019.

PUBLIC HEARING held this ___ day of _____, 2019.

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

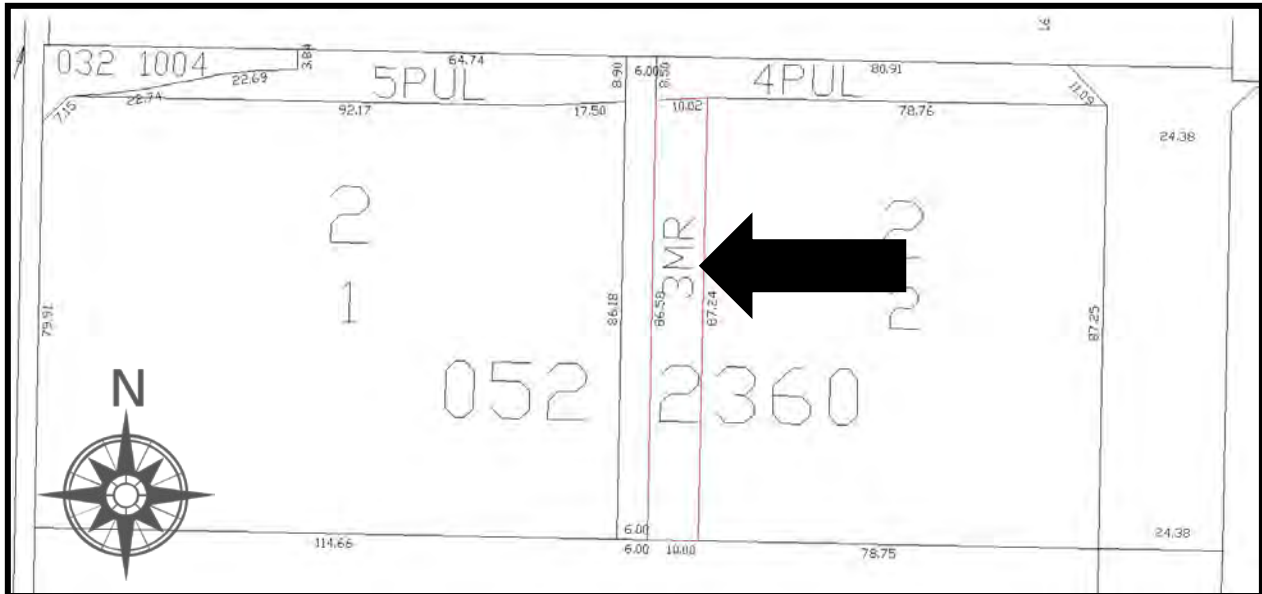
Lenard Racher
Chief Administrative Officer

BYLAW NO. 1115-18

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of Plan 052 2360, Block 2, Lot 3MR be closed and consolidated into Plan 1____
_____.





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892 0813

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22

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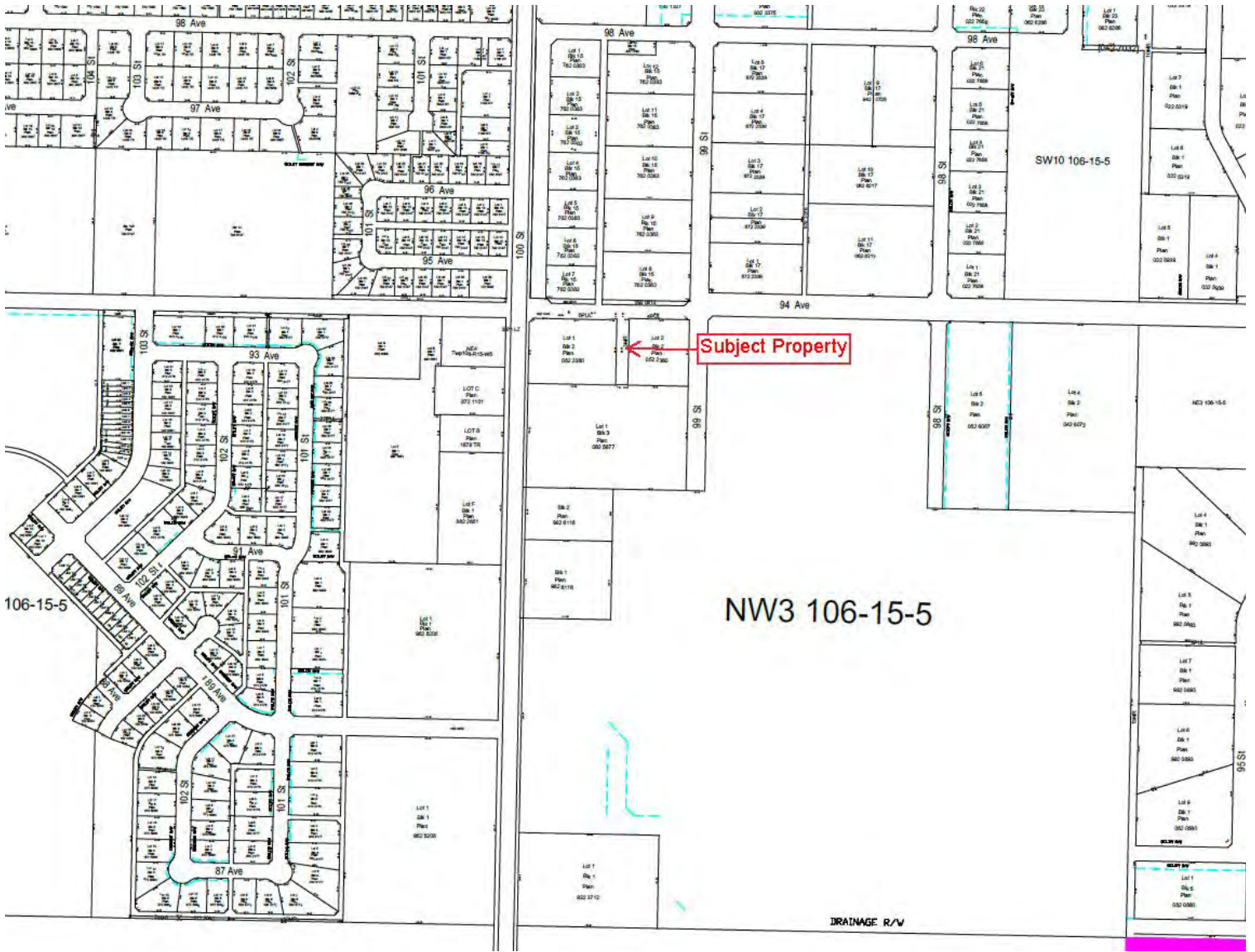
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APPLICATION



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Mackenzie County



Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1115-18

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	PUBLIC HEARING Bylaw 1116-18 Lane Closure Between Lots 1 & 3MR, Block 2, Plan 052 2360 (La Crete)

BACKGROUND / PROPOSAL:

Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.

Their request is to purchase the municipal reserve lot, purchase and close the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential “H-CR” and La Crete Highway Commercial “LC-HC”.

In order to sell the lane, it must be closed via bylaw and approved by the Minister of Transportation. The applicant must purchase the lane from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.

This application was circulated to referral agencies and there are no current utilities or easements within the lane.

This item was taken to Council on September 24, 2018 for first reading where it was tabled with the following motion:

MOTION 18-09-709 **MOVED** by Councillor Knelsen

That Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to cancel the municipal reserve lot, Plan 052 2360, Block 2, Lot 3MR, be TABLED to the next meeting for more information.

CARRIED

Author: K Racine **Reviewed by:** C. Smith **CAO:**

Administration met with the developer to negotiate in regards to the road widening that will be needed in the future. It was agreed that the developer will purchase the Municipal Reserve at market value and that land can be taken for future road widening.

This item was on hold until a decision had been made in regards to 100A Street. At the March 12, 2019 Council Meeting Council made the following motion:

MOTION 19-03-168 **MOVED** by Councillor Braun

That the 100A Street future main street widening be referred to the Municipal Planning Commission for review and consideration of the following and that their recommendations be brought back to Council:

- *Road Corridor Width*
- *Current and Future Setbacks*

CARRIED

This item was taken to the Municipal Planning Commission on March 28, 2019 for review and consideration where the following motion was made:

MPC 19-03-042 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council that Mackenzie County retain a 40m corridor for 100 Street.

CARRIED

This item was taken back to Council on April 8, 2019 with the Municipal Planning Commission recommendation where the following motion was made:

MOTION 19-04-247 **MOVED** by Councillor Braun

That the County secure a 40 meter right of way on 100th Street in La Crete for future main street widening and that administration move forward to close 100A Street.

CARRIED

This means that the County will be required to allocate 10 m of the land on the west side for future road widening. The right of way on the east is currently 25 meters. A 30 meter right of way is desired therefore the County will allocate 5 meters to the east. In order to accommodate the developer, we can reallocate the Municipal Reserve to the

Author: K. Racine **Reviewed by:** C. Smith **CAO:**

west side and 5 meters of the lane can be reallocated to the east side for the right of way.

The developer will only be required to buy 1 meter of the lane at market value.

This item was taken to Council on June 12, 2019 where the following motion was made:

MOTION 19-06-349 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to pass, defeat, or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All expenses paid by developers.

SUSTAINABILITY PLAN:

Goal E23 The County's business communities can provide local products and services to meet consumer demand.

Strategy E23.3 Develop strategies to attract small- and medium-sized enterprises that provide support to the County's existing business and industries.

Strategy 28.2 The County will support efforts to diversify its economic base.

COMMUNICATION/PUBLIC ENGAGEMENT:

The bylaw has been advertised as per Municipal Government Act requirements and all adjacent landowners were notified.

Author: K. Racine **Reviewed by:** C. Smith **CAO:** _____

POLICY REFERENCES:

Not Applicable

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

Author: K. Racine **Reviewed by:** C. Smith **CAO:** _____

BYLAW NO. 1116-18
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
ROAD PLAN IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of Public Lane as outlined on Plan 192 _____ attached hereto, be subject to a lane closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of Public Lane described as follows, subject to the rights of access granted by other legislation or regulations:

Area 'A' Plan 192 _____

As outlined on Plan 192 _____

READ a first time this 12th day of June, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

PUBLIC HEARING held this _____ day of _____, 2019.

APPROVED this _____ day of _____, 2019.

Approval valid for _____ months.

Minister of Transportation

READ a second time this ___ day of _____, 2019.

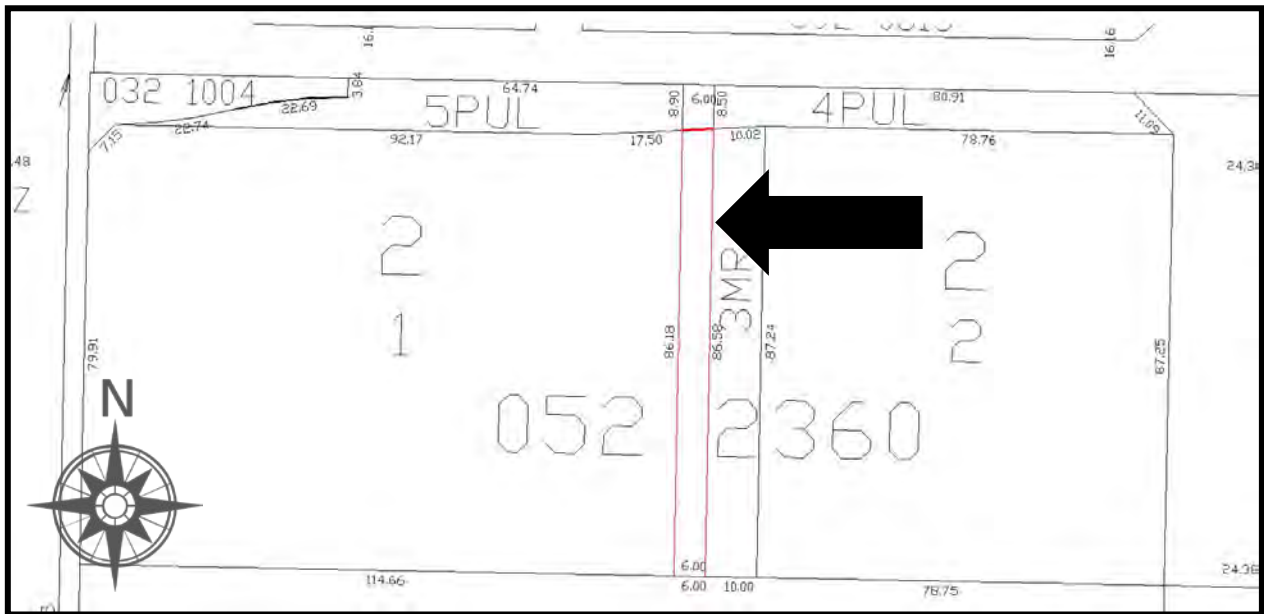
READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

BYLAW No. 1116-18

Plan 192 _____





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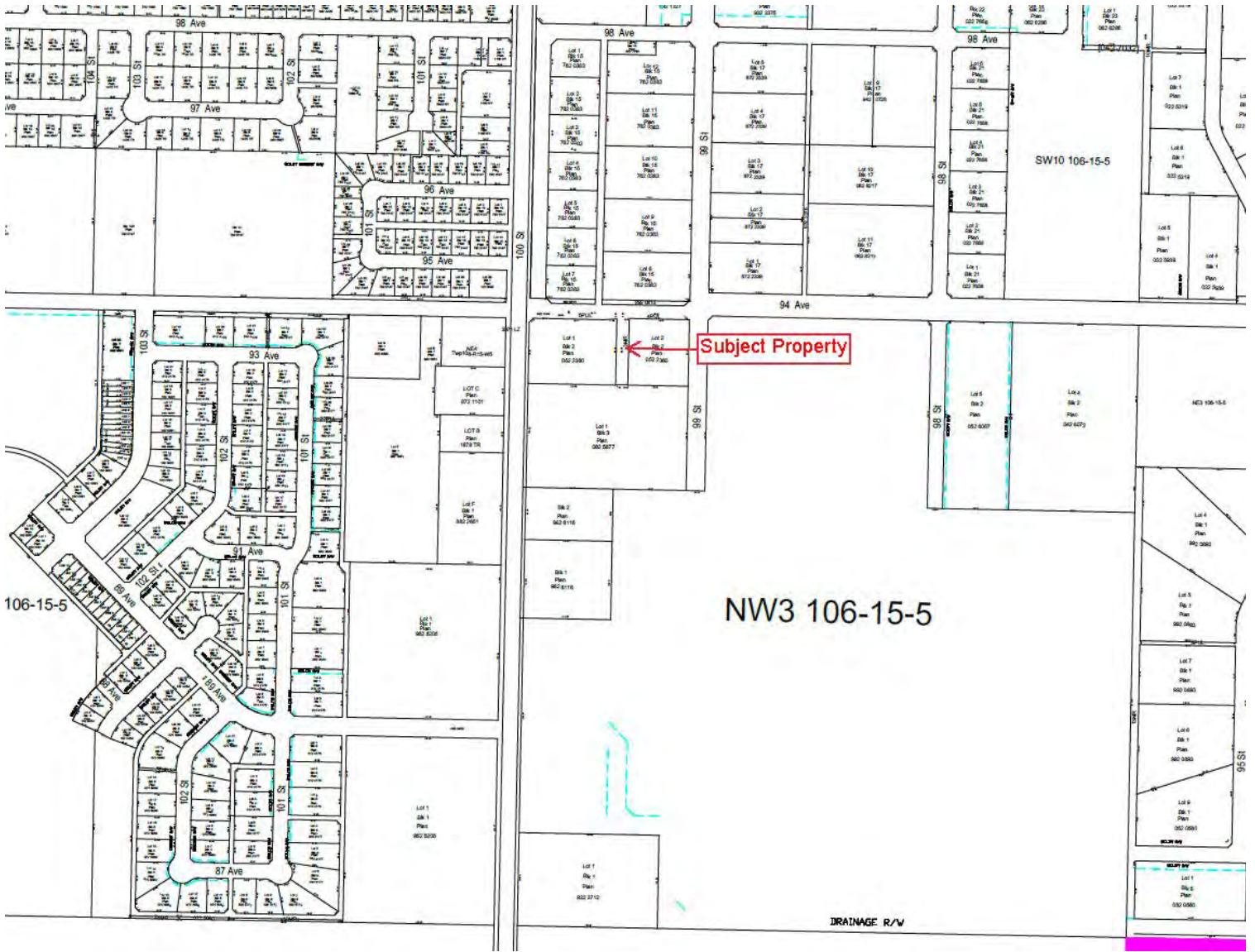
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APPLICATION



NOT TO SCALE

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Mackenzie County



Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1116-18

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	CAO & Directors Report for July 2019

BACKGROUND / PROPOSAL:

The CAO and Director reports for July 2019 are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the CAO and Directors reports for July 2019 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

MONTHLY REPORT: CHIEF ADMINISTRATIVE OFFICER TO COUNCIL

For the Months of May – July, 2019

From: Len Racher
Chief Administrative Officer

MAY 2019 MEETINGS

May 1 Met with Chaka Rukabo – AUPE

May 2 Discussion with Byron and Carol regarding lobbying packages
Meeting with ATCO

May 3 AUPE Discussion Meeting

May 6 Managers Meeting

May 7 Council Meeting

May 14 Union Negotiations

May 17 Zama Day!! and Don's Annual Evaluation

May 20 Emergency Advisory Committee Meeting - SOLE Renewed
DEM / POC Teleconference #1

May 24 Emergency Advisory Committee Meeting - SOLE Renewed

JUNE 2019 MEETINGS

June 3 Emergency Advisory Committee Meeting - SOLE Renewed

June 10 Emergency Advisory Committee Meeting - SOLE Renewed

June 12 Council Meeting

June 13 Met with Laurie Halldorson regarding the Disaster Recovery Program

June 17 Emergency Advisory Committee Meeting - SOLE Renewed

June 18 Agricultural Service Board Meeting

June 24 Emergency Advisory Committee Meeting - SOLE Renewed

June 27 Management Meeting

JULY 2019 MEETINGS

July 1	Emergency Advisory Committee Meeting - SOLE Renewed
July 4	Agricultural Service Board Meeting Conference Call w/ Lawyer (Paramount)
July 6	Helicopter Tour of Wildfire with Josh Knelsen
July 8	Emergency Advisory Committee Meeting - SOLE Renewed
July 15	Emergency Advisory Committee Meeting - SOLE Renewed
July 17	Managers Meeting
July 20	La Crete Chamber Golf Tournament
July 22	Emergency Advisory Committee Meeting - SOLE Renewed
July 23	Committee of the Whole and Emergency Advisory Committee Meeting
July 24	Council Meeting
July 25	Finance Committee Meeting
July 30	Paige Parsons CBC
July 31	Teleconference w/ Lawyer regarding the smoke bylaw

AUGUST 2019 MEETINGS

August 6	Met with Laurie Halldorson regarding the Disaster Recovery Program Road Construction Meeting
August 7	Community Services Committee Meeting
August 9	RMA Zone Meeting

As you are all aware, the Chuckegg Creek Wildfire caused a disruption in office procedures for 2 ½ months. Now that the fire has moved status to being Under Control, all projects resume.

- A few of the paving projects are now complete. Projects outstanding are North of La Crete and the connectors.
- Gravel projects are wrapping up.
- Oiling of the roads have begun the week of August 4, 2019.

We will continue to work with the Disaster Recovery Program to repair the damages caused by the wildfire.

Thank you all for your patience through this difficult time; this has been a strain on everyone involved: our staff, county, and all of our county residents. A special thank you to Fred Wiebe for the exemplary job he performed.

Respectfully,

Len Racher
Chief Administrative Officer

REPORT TO THE CAO

For the Months of May – July, 2019

From: Carol Gabriel
Director of Legislative & Support Services

Meetings Attended

- 2019-05-07 Regular Council Meeting
- 2019-05-14 Union Negotiations
- 2019-05-26 to 2019-05-29 Attended the Canadian Association of Municipal Administrators (CAMA) conference in Quebec City.
- 2019-06-12 Regular Council Meeting
- 2019-07-23 Committee of the Whole Meeting
- 2019-07-23 Emergency Advisory Committee Meeting
- 2019-07-24 Regular Council Meeting
- Significant amount of hours spent in the Emergency Coordination Centre during the months of May, June, and July due to the wildfire event.
- Various other individual or departmental meetings.

Council

- Preparing for various meetings of Council, correspondence, etc.
- Research and responding to inquiries.
- In the process of updating lobbying materials for meetings with new Ministers.
- Drafting advertisement for the Member at Large positions for appointment at the Organizational Meeting.
- Scheduled and attended all the Emergency Advisory Committee meetings for the declaration of the State of Local Emergency starting May 20, 2019 and the subsequent weekly renewals required up to and including July 22, 2019.
- Working on scheduling a meeting with the Minister of Municipal Affairs regarding the petition to form a new municipality as per his letter dated June 13, 2019.

Appeal Boards

- Subdivision & Development Appeal Board – A subdivision appeal was received and the hearing has been scheduled for August 20, 2019.
- Assessment Review Board – the Local Assessment Review Board will hear three appeals on September 18, 2019. Three non-residential appeals were received, however have since been withdrawn due to a correction being issued by the Assessor.

Bylaws/Policies/Reports/Publications:

- Working on the draft 2018 Annual Report which will be made available online. There has been significant delays due to the wildfire event. Targeting end of August for completion.
- Continue reviewing the municipal jurisdiction in regards to the bylaw to address the fire permitting/smoke issue.
- Researching social media policies, specifically for the purpose of internal procedures regarding use of municipal social media sites.

- As discussed at the Tri-Council meeting, a meeting will be required with the CAO Secretariat and the Appeal Board Clerks to discuss a regional approach to ensure consistency for ratepayers and board members when attending meetings. An email has been sent to the CAO's and awaiting response by all parties.

Human Resources:

- Continue working on AUPE negotiations file.
- Presenting and reviewing the recently approved drug and alcohol policy at various departmental meetings.
- The in-house training session for our administrative staff in regards to writing effectively in government as well as Workplace Harassment Awareness & Violence Prevention training for the Director team have been put on hold due to the wildfires and will be rescheduled for a later date.
- Mackenzie County's WCB 2018 Partnerships in Injury Reduction rebate was received in the amount of \$21,839 (20%).

Records Management:

- Ongoing requests for access to information.

Personnel

- Executive Assistant position was filled. Julie Emmerson started on July 2, 2019.
- Conducted several employee evaluations in the month of May.

Events/Community Engagement:

- The Mackenzie Regional Charity Golf tournament was cancelled due to the wildfire event.
- The annual ratepayer meetings were also cancelled due to the wildfire event.
- Mackenzie County held a wildfire logo contest. 73 submissions were received, and Kari Harder was the contest winner. An online store has been setup for the staff and the public to purchase products featuring the winning logo design. All individuals who submitted a design will receive a free t-shirt.

Other:

- Working on the Memorandum of Understanding for the Enhanced Policing agreement.
- The Public Consumption of Cannabis survey should be ready to be released by mid-August.
- Working on the final report for the Municipal Internship Program grant funding. We received an extension to August 30, 2019 due to the wildfire.
- Weekly advertisements to the newspaper.
- Ongoing updates to the County's Social Media including the website, Facebook, etc.
- Ongoing form review and updating.
- Preparing for various meetings.
- Travel and meeting coordination.
- Assisting other departments as required.

Congratulations!

You are the face of workplace safety in Alberta. As a **Certificate of Recognition (COR)** holder, you have received a **Partnerships in Injury Reduction (PIR)** rebate for your 2018 performance.

PIR employers are safety leaders in our province. You strive to make improvements and investments in your safety and disability management programs on an ongoing basis. The benefits of your efforts extend beyond the workplace and into the lives of your employees and their families. You are the employers Albertans want to work for.

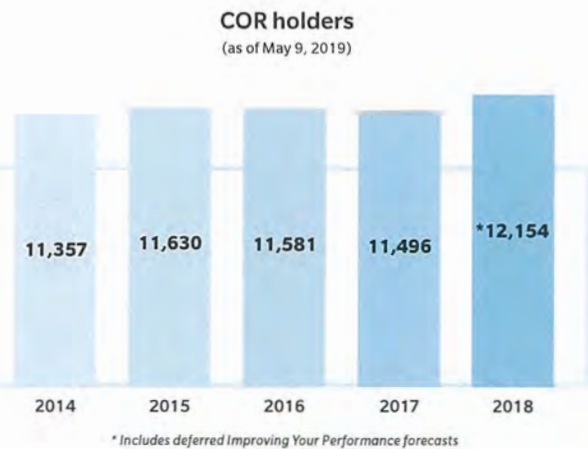
Your actions show a safe workplace is, and will always be, your top priority. Your contribution does not go unnoticed.

You have built a solid partnership with your employees, certifying partner, Occupational Health & Safety and WCB-Alberta that truly makes a difference and will provide you many more successful —**and safe**—years to come.

Thank you for your commitment.

You're in good company!

In 2018, over 47% of Alberta's workforce was covered by an employer with a valid COR.



Compared to other employers, PIR employers have a **31.74% lower lost ratio** (claim costs versus premiums paid).



Year over year, PIR employers earn an average rebate of 11.95% of their premiums.

Care to share your story?

Tell us why you joined PIR. What are your secrets to success in safety?

Email your story to communications@wcb.ab.ca. We would love to hear from you!

MONTHLY REPORT TO THE CAO

For the Month of May - July 2019

From: Fred Wiebe
Director of Utilities

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Water Distribution and Wastewater Collection Maintenance	Sept/19	Summer maintenance is about to get under way.

Capital Projects

Projects	Timeline	Comments
FV-Frozen Water Service Repairs	Nov/19	5 trickle systems and 7 aqua-flo services remaining to be repaired this summer.
Rural Potable Water Infrastructure	Oct/19	Deficiencies have been corrected aside from some remaining landscaping.
Potable Water Supply North of the Peace River	Oct/19	EOI was sent in to ICIP. Awaiting to see if any other funding opportunities come up.
Waterline Blue Hills	Oct/19	Expressions of interest sent in to Investing in Canada Infrastructure grant. This was submitted as a part of the project above. Awaiting to see if any other funding opportunities come up.
Diversion Licence Review	Dec/19	Proceeding as discussed. Topic of discussion at Water North Coalition.
La Crete Future Water Supply Concept	Dec/19	Working on RFP scope details.
LC Future Utility Servicing Plan	May/19	In progress.
LC – Well #4	Nov/19	Sent in application for funding under the Alberta Municipal Water/Wastewater Partnership program. Awaiting approval.
LC – Sanitary Sewer Expansion	May/19	Received final report and currently working on off-site levy bylaw. Phase 2 design is well under way.

ZA – Sewage Forcemain	Oct/19	Applied under the Investing in Canada Infrastructure Program.
ZA- Distribution Pump House Upgrades	Dec/19	Working on change of project scope to get project closer to budgeted estimate.
ZA- Lift Station Upgrades	Mar/19	Will apply for grant funding in a future year as per council motion.

Personnel Update:

Bill Lindsay (Zama Senior Utility Officer) recently achieved his Level 1 Wastewater Treatment and Level 1 Wastewater Collection certification.

Other Comments:

The last two and half months has been largely dedicated to the Chuckegg Creek Fire where I helped out with different roles in the emergency response. This has affected our day to day operations and I'm continuing to get up to speed on our ongoing projects in our Utilities Department.

See attached report from Enforcement Services for June and July.

Respectfully submitted,

Fred Wiebe
 Director of Utilities
 Mackenzie County

Month End Summary June/July 2019 Enforcement & Safety

Enforcement

- Month of June was busy providing security at the heritage site for evacuees started days first then 2 weeks nights.
 - Worked the reception centre and assisted the RCMP, Ambulance and private Security with onsite patrols.
- Continued patrols for dogs in Fort Vermilion and at Rocky Lane and La Crete.
- Dealt with 24 bylaw clean ups in total from La Crete and Fort Vermilion.
- 2 dog complaint investigations 1 garbage dumping concerns.
- Continued Wednesdays monitoring of waste pickup.
- Provided support for the evacuation of La Crete and area.
- Picked up two dogs in Fort vermilion.

Health and Safety

- Attended, Fort Shop monthly safety meeting and hosted the La Crete office monthly safety meeting.
- Conducted visual inspections and documentation follow up of the teachers loop project in La Crete.
- Dealt with two property damage incidents.
- June there were 3 orientations completed
- Set up training in September for the Joint Health and safety committee.
- Completed four new hire orientations.

Communications

- Addressed concerns from Fort Fire regarding radio coverage. This will be ongoing.
- July attained quotes for digital upgrade costs to the communications system
- July met with the La Crete and Fort Fire Chief to discuss concerns

Ron Dyck
Enforcement & Safety Officer

MONTHLY REPORT TO THE CAO

For the Month of July, 2019

From: David Fehr
Director of Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Parks	Ongoing	Regular maintenance of parks is ongoing
Repairing potholes	ongoing	Fixing potholes as needed
Inspecting new accesses	ongoing	Inspecting accesses as they are finished.
Spot graveling	ongoing	On an as needed basis.

Projects		Timeline	Comments
Regraveling Program		Ongoing	The annual regraveling has been completed in the LaCrete area. Fort Vermilion regraveling is still ongoing.
La Crete overlays		completed	The LaCrete overlays have been completed
Teachers Loop		August	The concrete and asphalt has been completed. Landscape work to be completed by mid August
Fort Vermilion Asphalt		completed	The new asphalt has been placed on the streets in F.V.
Rocky Lane Oil		Started	The oiling of the Rocky Lane road has started. Estimated completion is mid August.
Rebuild Blumenort Road		August	The rebuilding of Blumenort Road has begun with a completion date of August 30.

Rebuild RR RD 17-5	August	The rebuild is currently 40% complete.
Blue Hills Site 2	October	Site 2 to start construction mid August.

- July 17- Managers Meeting**
- July 23- Committee of the Whole meeting**
- July 24- Council Meeting**

Respectfully,

David Fehr
Director of Operations

MONTHLY REPORT TO THE CAO

For the Month Ending July, 2019

From: Jennifer Batt
Interim Director of Finance

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
2019 Operating & Capital Budget	Ongoing	Approved capital budget and operating budgets are uploaded in financial system. Variance reporting will occur on scheduled basis.
MSI Reporting	July 30	Submit 2018 Statement of Expenditures. 2019 Projects have been submitted, awaiting approval.
GAS Tax	Ongoing	Prepared and submitted Annual Statement of Expenditures for 2016, 2017 funding in the amount of \$635,546 received. 2017 and 2018 will be submitted once 2016 certified.
Wildfire DRP	Ongoing	Submitted initial DRP application and received approval letter. Weekly updates were prepared for provincial ministries. Council will be provided monthly updates as part of the financial reporting.
2019 Debenture - Highway 88 Connector	August 7, 2019	Submitted Debenture application to Alberta Financing Authority to issue debt related to Highway 88 Connector.
Other	July	Finalized 2018 Statistical Information Return.

MONTHLY REPORT TO THE CAO

For the Month of July, 2019

From: Grant Smith
Agricultural Fieldman

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Roadside Spraying	2019	Roadside spraying is complete, except for spot spraying on Provincial Hwys. The County signed a service agreement with AT to spot spray patches. Spot spraying is complete. The county has a "Do Not Spray" program for producers who wish to assume responsibility for weed control along their property. To date there are 125 signed agreements.
Weed Inspection	2019	Warning letters have been sent to 25 locations. We have purchased a computer program through Munisight and will have it ready for seasonal Weed Inspectors. The Assistant Ag Fieldman will assume the lead role in weed inspection and will supervise Weed Inspectors. Due to the wild fire situation we were unable to attend the Weed Inspector workshop in Rycroft on May 30 th . Weed Inspectors were appointed at the ASB meeting on July 4 th .
Roadside Mowing	2019	Roadside Mowing commenced July 11 th . All roads south of the Peace River will receive one pass, everything north of the river will receive a full width cut.
Provincial ASB Conference	Jan 21-24, 2019	The 2019 Provincial ASB Conference was held at the Hyatt Regency in Calgary. Topics of discussion were: Environmental Farm Plans, Fort McMurray Fire, Plant Based Protein, Stress Management, ASB Grant Programming update, Trade Talks, etc. There were a total of eight resolutions.

Wolf Bounty	2019	To date there have been 500 wolf carcasses tagged.
Shelterbelt Program	2019	The county is currently accepting shelterbelt orders. Delivery will be in late May. Payment will be accepted upon delivery.
Seed Cleaning Plant Inspections	2019	Seed Cleaning Plants received their annual inspection on Feb 26 th . Plants are graded on efficiency, cleanliness, record keeping and condition. Frontier Seed Cleaning Plant in La Crete achieved a rating of 93%, High Level Seed Cleaning Plant achieved a rating of 89%. Mackenzie County issues the operating license.
VSI Program	November 09, 2018	The annual VSI AGM is scheduled for November 9 th in Peace River. 16 Municipalities participate in the program.

Capital Projects

Projects	Timeline	Comments
Blue Hills erosion repair Twp Rd 103-2		Although this is not a project yet, the ASB held a meeting with local landowners to discuss this problem on July 23 rd at the Tompkins Firehall. 3 of 5 affected landowners attended and signed agreements. All were in agreement that this is a public safety concern with the increased traffic as a result of the new land to the west. The next step is to get a survey which will enable the ASB to obtain a proper cost estimate.
Buffalo Head/Steephill Flood Control Project	2018	Phase 1 and Phase 2 were completed in October, 2018. All culvert gates are locked. There are minor erosion repairs and inlet adjustments to be completed as well as a warranty inspection.

Personnel Update:

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Other Comments:

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MONTHLY REPORT TO THE CAO

For the Month of July 2019

From: Don Roberts
Zama Operations

Program/Activity/Project	Timeline	Comments
Zama Road Maintenance Chateh Access Rd Maintenance Zama Public Works	Ongoing	<ul style="list-style-type: none"> The grading of the Zama Road and Chateh receive regular maintenance. All roads in good shape. Boss services is still maintaining Chateh road for the time being. Gravel amounts to be applied on both roads will be reduced this season due to weather conditions and road use. The application of gravel on both roads have been delayed.
OH&S	Ongoing	<ul style="list-style-type: none"> Committee meetings will resume August.
Fire Smart	Ongoing	<ul style="list-style-type: none"> New FRIAA funding is being made available Sept. Possible future projects: <ul style="list-style-type: none"> Mitigation Study to be performed for the La Crete area. Continue with Zama 10 Year Vegetation Management plan. Last year's Hutch Lake project is 80% completed with 9 hectors remaining. This is to be completed prior to January 1, 2020. All cost's to date can be recovered from FRIAA. FRIAA has approved an extension on the Hutch Lake project.
Park/Campground		<ul style="list-style-type: none"> Park/campground scheduled to be open on May 15th as per all Mackenzie County Park/Campgrounds. Water to the Zama Park/Campground scheduled to be turned on last week of May or when weather and frost allows.
Zama Airstrip	Ongoing	<ul style="list-style-type: none"> Waiting response from Nav. Canada on the de-registration of the Zama Airstrip.

Capital Projects

Aspen Dr. Ditch Repair	May 2019	<ul style="list-style-type: none">• Project is 80% completed.
Assumption Hill Improvements	Sept 2019	<ul style="list-style-type: none">• Ditch improvements on the Chateh hill are planned for completion by September end.
Zama Road Frost Heaves	Summer 2019	<ul style="list-style-type: none">• Investigating different avenue other than asphalt fix with Paradox Access Solutions.

Attended Update:

Attended the following:

- Council/Managers Meetings
- Community Services
- OH&S Meetings
- Meeting with AA&F

Other Comments:

Attended a Big Fire

MONTHLY REPORT TO THE CAO

For the Months of May to July 2019

From: **Doug Munn**
Director of Community Services

Meetings Attended in May to July 2019

May

10 Disaster of Emergency Management Training Workshop
15 Joint Health and Safety Committee Meeting
20 Chuckegg Fire Incident Start
- A significant amount of time was spent in May, June and July on the Chuckegg Fire Emergency Management.

June

12 Council Meeting
26 BC Hydro Emergency Planning Session – Bennett Dam

July

23 Council Committee of the Whole Meeting
24 Council Meeting

Fort Vermilion, La Crete and Zama Fire Department for May, June and July 2019

Fort Vermilion and La Crete spent a significant amount of time in May, June and July on the Chuckegg Fire Structural Protection and Wildland fire fighting efforts.

Activity Summary Report for May, June and July

July

5 Alarms
11 MCR
1 MVI
1 Structure fire

June

4 alarms
15 MCR
4 MVI
10 Fires

May

3 alarms
12 fires
29 MCR
10 MVI (9 vehicle fires)
4 Other

Communications

- Everything is business as usual and has been working fine.

Health and Safety

- Joint Health and Safety meetings have been postponed for the months of June and July due to the Chuckegg Fire incident

Waste

- Normal Operation

Parks and Recreation

- Wadlin Lake has been operating normally. Hutch was closed periodically during the month of June due to the Chuckegg Creek Fire. Machesis Lake was closed on June 17, 2019 and has not opened since. It is being used as an access route to the fire for forestry.

Emergency Operations

- Emergency operations has been busy with the Chuckegg Creek Fire incident.

Building Maintenance

- Completed the installation of new playground equipment in the Big Backyard Park
- Install fence, gate – FV office staff entrance area
- Assist with Chuckegg Creek Fire incident



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	Bylaw 1144-19 Remuneration for Volunteer Fire Fighters

BACKGROUND / PROPOSAL:

During normal operations fire fighters accept the rates and schedules that are assigned under the Remuneration for Volunteer Fire Fighters Bylaw, however during the exceptional circumstances, for example when a SOLE is in place, it is proposed that our municipal volunteer Fire Fighters receive equal pay to their counterparts. The Office of the Fire Commissioner has a program that pays municipalities \$41/hour when they deploy fire fighters to provide structural protection during a State of Local Emergency (SOLE). Although we are not part of this program it is reasonable to think that the province would pay us the same rate for our fire fighters during a state of local emergency. Attached (Appendix II) is an excerpt from this program that identifies this rate.

The rate increase was approved at the Mackenzie County Emergency Advisory Committee meeting held on July 8, 2019, and the following motion was made:

That during a State of Local Emergency, fire fighters receive the same rate as the Office of the Fire Commissioner recommends for the Structural Protection Program for wildland and structural protection efforts.

Additionally, administration recommended that the same rate be applied for our municipal volunteer fire fighters when they are deployed outside of the municipality.

Council passed first reading of the Bylaw at the July 24, 2019 regular council meeting in support of the rate increase in the case of a state of local emergency as well as outside deployment. Council also requested further information and clarification regarding the various mutual agreements that the County has in place, reimbursable rates, activities of fire personnel during an emergency event, overtime for volunteer firefighters, etc.

Author: D. Munn/C. Gabriel **Reviewed by:** C. Gabriel **CAO:** _____

Council asked the following questions and administration has provided their response.

What mutual aid agreements does the County have in place and what are the reimbursable rates?

Agreement Type	Parties	Expiry	Reimbursable Rate
Fee Schedule Bylaw	Mackenzie County	N/A	Firefighter - \$50.00/hr
Mutual Aid	Tall Cree Nation	December 31, 2022	Firefighter - \$50.00/hr
Mutual Aid	Agriculture & Forestry	March 31, 2020	Firefighter - \$50.00/hr
Hazardous Materials	Town of High Level and Town of Rainbow Lake	December 31, 2029	Each municipality responsible for determining its own rates.
Regional Service Sharing	Town of High Level	December 31, 2020	N/A
Mutual Aid	Town of High Level and Town of Rainbow Lake	Expired December 31, 2016	Firefighter - \$50.00/hr
Mutual Aid	MD of Northern Lights and Town of Manning	Expired 2014	Firefighter - \$25.00/hr

What services do fire personnel participate in during “emergency related events” other than firefighting?

Services could include security, traffic control, manning barricades, notifying residents, etc.

Do volunteer firefighters qualify for overtime?

Employment Standards only apply to firefighters who are employed by a municipality. The standard overtime rule of hours worked in excess of 8 hours a day or 44 hours a week, whichever is greater, doesn’t apply to firefighter employees. The requirement to confine an employees’ hours of work within a period of 12 consecutive hours in a work day doesn’t apply to firefighters.

Firefighters in Mackenzie County are volunteers and are not considered employees. As such they do not qualify for overtime. Volunteers receive an honorarium rate as per Bylaw and do not receive wages. Volunteer earnings are not pensionable or insurable earnings, therefore no CPP or EI is deducted from their pay. The only costs associated is the deduction of income tax.

Author: D. Munn/C. Gabriel **Reviewed by:** C. Gabriel **CAO:** _____

Can the County have two separate rates based on the Disaster Recovery Application being approved?

Administration would not recommend the implementation of two separate rates. Payment should be based on the activities of the firefighters and the service they are providing. It should not be based on whether or not the disaster funding has been approved or denied. This would be a similar circumstance to a business price gauging during an emergency.

OPTIONS & BENEFITS:

The Bylaw is being presented for second and third reading.

COSTS & SOURCE OF FUNDING:

Fire fighter costs for the structural protection and wildland fire suppression are recoverable through a Disaster Recovery Program application.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County as presented.

Author: D. Munn/C. Gabriel **Reviewed by:** C. Gabriel **CAO:** _____

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

Author: D. Munn/C. Gabriel **Reviewed by:** C. Gabriel **CAO:** _____

BYLAW 1144-19

**A BYLAW OF
MACKENZIE COUNTY IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF
REMUNERATING VOLUNTEER FIRE FIGHTERS
WITHIN MACKENZIE COUNTY**

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, Section 7, and amendments thereto, the municipality may pass bylaws respecting the safety, health and welfare of people and the protection of people and property; and

WHEREAS, the Council of Mackenzie County is committed to supporting volunteer efforts to protect life and property of its residents; and

WHEREAS, the Council of Mackenzie County, wishes to establish remuneration for volunteer firefighters within the Municipality;

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. To establish remuneration for volunteers of fire departments for attending fires, fire practices (includes meetings) and training.
2. To establish remuneration rates for volunteers of fire departments when deployed outside the municipality for extended duration responses, and within the municipality when completing work under a State of Local Emergency.
3. Remuneration rates in accordance with Schedule 'A'.
4. A vehicle or vehicle allowance will be provided to the Fire Chiefs. If the Hamlet/Rural Fire hall does not have a Fire Chief then the Deputy Fire Chief will receive a vehicle or vehicle allowance.
5. Volunteer fire fighters are allowed to participate in the County monthly cell phone program; however, they must adhere to the County's Electronic Access and Acceptable Use Policy.
6. Each year Mackenzie County will authorize volunteer fire fighters \$50 toward the purchase of wearing apparel that promotes the fire department. The volunteer must attend a minimum of 6 training events in the last 6 months to be eligible.
7. Volunteer members are responsible to supply their hourly information to their Fire Chief or designate as soon as practical after the attendance.

8. Upon receipt of documentation, Honorariums will be paid every 3 months to the Fire Chiefs and fire fighters **unless otherwise specified in this Bylaw.** Fire fighter attendance records must be received by Mackenzie County administration quarterly (Jan-Mar, Apr-June, July-Sept, Oct-Dec).
9. **In the case of an emergency event, including a State of Local Emergency, payments shall be made on a monthly basis.**
10. No payment will be provided to any volunteer if they fail to provide the current year information after January 31st of the following year unless a Council resolution authorizes such payment.
11. Municipal employees shall not be paid remuneration when responding to a call during regular scheduled work hours.
12. If the Fire Chief is a municipal employee and engaging in normal Fire Chief duties during regularly scheduled municipal work hours the monthly flat-rate shall be reduced by 50%.
13. The remuneration rates shall be reviewed by Mackenzie County annually or by request. Such a review may result in an amendment to Schedule 'A'.
14. Bylaw 1053-16 is hereby repealed.
15. This Bylaw shall come into effect upon receiving third and final reading.

READ a first time this 24th day of July, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time and finally passed this _____ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

Schedule 'A'

Volunteer Fire Fighter Remuneration Rates

Fire Chief	Monthly flat-rate	\$250.00
	Practice	\$ 8.50/hr
	Training	\$ 10.00/hr
	Fire call-out / Investigation / Inspection	\$ 25.00/hr
	Instructor	\$ 23.00/hr
Deputy Chief	Practice	\$ 8.50/hr
	Training	\$ 10.00/hr
	Fire call-out / Investigation / Inspection	\$ 18.00/hr
	Instructor	\$ 23.00/hr
Captains and Lieutenants	Practice	\$ 8.50/hr
	Training	\$ 10.00/hr
	Fire call-out	\$ 16.00/hr
	Instructor	\$ 23.00/hr
Fire Fighters	Practice	\$ 7.50/hr
	Training	\$ 10.00/hr
	Fire call-out	\$ 10.00/hr with increases of \$1 per course to a maximum of \$14.00/hr
	Instructor	\$ 23.00/hr
State of Local Emergency (SOLE) Rate	Structural Protection- Program for Wildland- & Structural Protection Efforts Fire call-out	Same rate as recommended by the Office of the Fire Commissioner under the Structural Protection Program
Deployment Outside of the Municipality	Structural Protection- Program for Wildland- & Structural Protection Efforts Fire call-out	Same rate as recommended by the Office of the Fire Commissioner under the Structural Protection Program

Alberta Structure Protection Program Operational Guidelines



ALBERTA MUNICIPAL AFFAIRS
OFFICE OF THE FIRE COMMISSIONER

2018

5. Reimbursement Guidelines

Fire departments and contractors providing resources requested by the Province will be reimbursed by the Office of the Fire Commissioner. The OFC will seek reimbursement from the responsible organization based on the wildfire point of origin as outlined below.

Point of Origin	Responsible Organization
Inside the Forest Protection Area	AB. Wildfire Management Branch
Outside the Forest Protection Area	Local Municipal Authority or Owner

Reimbursement will be for actual hours travelled and/or worked. Departments returning to their home jurisdiction daily will be reimbursed for actual hours worked and travelled each day.

The OFC does not reimburse for structure protection resource pre-positioning and/or standby that is not directly related to an interface wildfire.

The reimbursement rates contained within this section are for **fire department equipment and personnel and provincial, municipal, and contract staff performing the Structure Protection Specialist role** for response to an OFC request. Existing mutual-aid agreements are not affected by these guidelines.

Reimbursement rates for fire department apparatus, equipment, and personnel are listed in Sections 5.1 and 5.2 and are based on the following formula.

Apparatus / Equipment Rate (5.1)	+	Personnel Rate (5.2)	+	Expenses	=	Total Rate
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Contractor equipment and personnel responding to an OFC request will be reimbursed according to the current Alberta Road Builders and Heavy Construction Association Equipment Rental Rates Guide and the Alberta Wildfire Management Branch Equipment Rates or by contractual agreement where the equipment is not specified in the established rate guides.

NOTE:

- Reasonable and documented damage to apparatus as a result of a provincial deployment that is reported to the OFC representative prior to departure from the incident will be reimbursed for by the OFC.
- Costs for apparatus personnel above the numbers specified in this document **will not** be covered unless authorized in advance by the OFC.
- Special resources not included in these Operational Guidelines will be reimbursed at negotiated rates between the OFC and the provider.
- Consumables such as foam will be supplied or reimbursed by the OFC.

5.1 Apparatus and Equipment Rates

Apparatus has been typed according to the Canadian Interagency Forest Fire Centre (CIFFC) Mutual-Aid Resources Sharing Agreement. Minimum requirements for equipment and capabilities have been listed and all apparatus to be equipped with appropriate appliances, nozzles, spanners, and hand tools and to be operationally ready.

- Reimbursement rates include vehicle insurance, all minimum required equipment and appliances, fuel, and routine maintenance costs.
- All apparatus types shall meet federal, provincial, and agency requirements for motor vehicle safety standards including all gross vehicle weight ratings (GVWR) when fully loaded.
- Type 3 Engines and Tactical Water Tenders shall be equipped with a foam proportioner system.
- All Water Tenders and Type 3-6 Engines shall be able to prime and pump water from a 3 metre lift.

Additional items (add-ons) that may be requested by the Province include:

- Four-wheel drive.
- High pressure pump.
- Foam proportioner.
- Compressed air foam system (CAFS) – 40 cfm minimum.
- Additional personnel.

5.1.1 Engines

Minimum Requirements	Engine Type						
	Structure		Wildland				
	1	2	3	4	5	6	7
Tank capacity (Litres)	1100	1100	1900	2800	1500	570	190
Pump flow (Lpm)	4000	2000	550	200	200	200	40
@ Rated pressure (kPa)	1000	1000	1700	700	700	700	700
Hose 65mm (m)	360	300	-	-	-	-	-
Hose 38mm-45mm (m)	150	150	300	90	90	90	-
Hose 25mm (m)	-	-	150	90	90	90	60
Ladders as per NFPA 1901	Yes	Yes	-	-	-	-	-
Master Stream – 2000 Lpm	Yes	-	-	-	-	-	-
Pump & roll	-	-	Yes	Yes	Yes	Yes	Yes
Maximum GVWR (kg)	-	-	-	-	11,800	8850	6350
Personnel	4	3	3	2	2	2	2
Rate per Hour	\$300	\$300	\$200	\$200	\$150	\$100	\$75

5.1.2 Truck Company (Aerial, Platform, or Elevated Stream)

Minimum Requirements	Truck Company Type	
	1	2
Aerial (Metres)	20	15
Flow Rate (Lpm)	2000	2000
Ground Ladders (Metres)	35	35
Personnel	4	4
Rate per Hour	\$600	\$500

5.1.3 Water Tenders

Minimum Requirements	Water Tender Type				
	Support			Tactical	
	S1	S2	S3	T1	T2
Tank capacity (Litres)	15,000	9500	3800	7600	3800
Pump flow (Lpm)	1100	800	800	1000	1000
@ Rated pressure (kPa)	350	350	350	1050	1050
Pump & roll	-	-	-	Yes	Yes
Personnel	1	1	1	2	2
Rate per Hour	\$300	\$200	\$150	\$300	\$175

5.1.4 Structure Protection Units (SPU)

Minimum Requirements	Sprinkler Trailer Type		
	1	2	3
Number of Structures Protected	31+	21-30	10-20
Rate per Day			
Open with Equipment Deployed	\$1200	\$800	\$400
Closed with No Equipment Deployed	\$600	\$400	\$200

5.1.5 Other

Kind	Rate per Day
All-Terrain Vehicle (ATV)	\$100
Utility Task Vehicle (UTV)	\$125
Truck, ½ - ¾ ton, 4X4	\$200
Truck, 1 ton, 4X4	\$225
Van, 12-15-passenger	\$225

Note: ATV and UTV rates include transport trailer as required

5.2 Personnel Rates

Kind	Rate
Union Fire Fighters	As per Fire Fighter Collective Agreements (wages and benefits).
Non-Union Fire Fighters	\$41 per hour worked (includes wages, overtime, and benefits).
Fire Department Management Staff (Non-Union)	As per actual rates (salary and benefits).
Contractors	As per negotiated contract rates.
<ul style="list-style-type: none"> ▪ Hours for personnel must be supported with sufficient documentation (Appendix II - Daily Time Tickets) as per GOA policies. ▪ Expenses, not included in hourly rates, include vehicle, accommodation, meals, and miscellaneous as per these guidelines or GOA rates if not included here. 	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	Organizational Chart Amendment – Manager of Emergency & Protective Services

BACKGROUND / PROPOSAL:

At the July 24, 2019 council meeting, administration presented the need for an additional position of a municipal Fire Chief. The item was tabled to the next regular council meeting.

Administration has held further discussions regarding the municipality's needs and has concluded that the position be renamed the Manager of Emergency & Protective Services with the following fundamental responsibilities.

Emergency Management Planning

- Review and provide recommendations to update the Municipal Emergency Plan and related plans.
- Keep informed of federal, provincial, and local regulations affecting emergency plans and ensure compliance.
- Apply for federal and/or provincial funding for emergency management related needs and administer and report on progress of such grants.
- Coordinate emergency or disaster preparedness training courses for municipal staff.
- Prepare plans that outline operating procedures to be used in response to disasters or emergencies.
- Develop and maintain liaisons with municipalities, county departments, and similar entities to facilitate plan development, response effort coordination, and exchanges of personnel and equipment.
- Consult with officials of schools, hospitals, seniors facilities, and other institutions to determine their needs and capabilities in the event of a natural disaster or other emergency.

Author: D. Munn/C. Gabriel **Reviewed by:** _____ **CAO:** L. Racher

Fire Services

- Establish and maintain Standard Operating Procedures for emergency services.
- Review annual budgets submitted by the emergency departments. Monitors departmental spending within approved policies and budget.
- Monitors departmental activities.
- Responds to public inquires and complaints according to approved policies and procedures.
- Prepare and administer the Quality Management Plan in the Fire Discipline.
- Prepare annual reports and recommendations to the Director of Community Services.
- Ensures that emergency personnel are provided with the necessary training required for certifications.
- Prepare and monitor mutual aid agreements with surrounding municipalities, provincial government, and First Nations communities.
- Prepare and monitor contracts for emergency services and dispatching within the municipality.
- Ensure all communications equipment is to acceptable standards for providing emergency services in the municipality.
- Coordinate and monitor the Medical Co-Responder Program.
- Ensure firefighting equipment and vehicles are maintained to a high standard and maintain a replacement plan.
- Ensure that time sheets, incident reports, investigation reports and other administrative tasks are completed in a timely manner.
- Oversee structural fire scenes when possible for the purpose of training and improving efficiency.
- Keep up to date on new legislation that affects existing bylaws and operating procedures and update internal documents accordingly.

Protective Services

- Provide education and awareness to promote safety in order to reduce the incidence of accidents, emergencies and bylaw infractions.
- Promote public safety in all areas of protective services.
- Enforce municipal bylaws in order to ensure a safe environment for community members.
- Conduct investigations for all protective services to ensure laws and regulations are maintained.
- Respond to resident complaints and concerns regarding protective services.
- Assist with regular liaison with the RCMP and the Enhanced Policing members.
- Supervise the position of Bylaw Enforcement and Safety Officer.
- Recommend improvements to enforcement bylaws.

Author: D. Munn/C. Gabriel **Reviewed by:** _____ **CAO:** L. Racher

The proposed position of Manager of Emergency & Protective Services is shown to the right under the Community Services Department organizational chart.



OPTIONS & BENEFITS:

Mackenzie County is a large municipality covering 12 per cent of Alberta’s entire landmass, at just over 80,000 square kilometers. Serving a population of 12,512, three hamlets, a large rural area, inter-municipal initiatives, and increasing demands of the provincial and federal governments, the current municipal staffing complement is extremely stretched in order to operate and plan effectively. The additional position will also allow us to be more pro-active instead of reactive to various situations.

Comparatively, the Town of High Level has a position of Fire Chief & Director of Protective Services for an area of 2,085 hectares and a population of 3,992.

COSTS & SOURCE OF FUNDING:

Due to starting date being late in the year the 2019 budget would not be significantly impacted and funds are available.

Funds would be required in the 2020 Operating Budget and subsequent years.

Salary grid for this position is \$102,827 - \$114,252.

SUSTAINABILITY PLAN:

N/A

Author: D. Munn/C. Gabriel Reviewed by: _____ CAO: L. Racher

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

ADM038 Organizational Structure

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the position of Manager of Emergency & Protective Services be approved under the Community Services Department on the Organizational Chart.

Author: D. Munn/C. Gabriel Reviewed by: _____ CAO: L. Racher



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1152-19 Land Use Bylaw Amendment to Rezone NE 11-106-15-W5M from Agricultural “A” to Rural Industrial – General “RIG” (La Crete Rural)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone NE 11-106-15-W5M from Agricultural “A” to Rural Industrial – General “RIG” in order to accommodate an industrial subdivision.

The North area of the quarter section was rezoned in 2016 to La Crete Highway Commercial “LC-HC and the applicant would like to keep that area zoned Highway Commercial and rezone the south half of the quarter to be Rural Industrial General “RIG” to accommodate industrial lots within the subdivision.

The Municipal Development Plan has commercial objectives to guide development. Two objectives are:

- ***Provide suitable and appropriately located areas for urban and rural commercial activities;***
- ***broaden the County’s economic base by taking advantage of retail opportunities***

The applicant is now requesting to rezone the southern half of the quarter section. The applicant does not have a timeline for development but has provided administration with a preliminary tentative plan to show what the quarter will look like when all the phases are completed.

Alberta Transportation has been notified and has asked the applicant for a Transportation Impact Assessment (TIA). The applicant has complied and is now in negotiations with Alberta Transportation in regards to the TIA that has been provided.

Author: K Racine **Reviewed by:** C Smith **CAO:**

Bylaw 1152-19 was presented to the Municipal Planning Commission on July 25, 2019 where the following motion was made:

MPC-19-07-097 **MOVED** by *Jacquie Bateman*

That the Municipal Planning Commission recommend to Council to approve Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural “A” to Rural Industrial General “RIG”, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to pass, defeat or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

Current costs will consist of advertising the public hearing and adjacent landowner letters, which will be borne by the applicant.

SUSTAINABILITY PLAN:

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

POLICY REFERENCES:

Not applicable at this time.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.

Author: K Racine Reviewed by: C Smith CAO:

BYLAW NO. 1152-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Industrial development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NE 11-106-15-W5M

within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial – General “RIG” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2019.

PUBLIC HEARING held this ___ day of _____, 2019

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

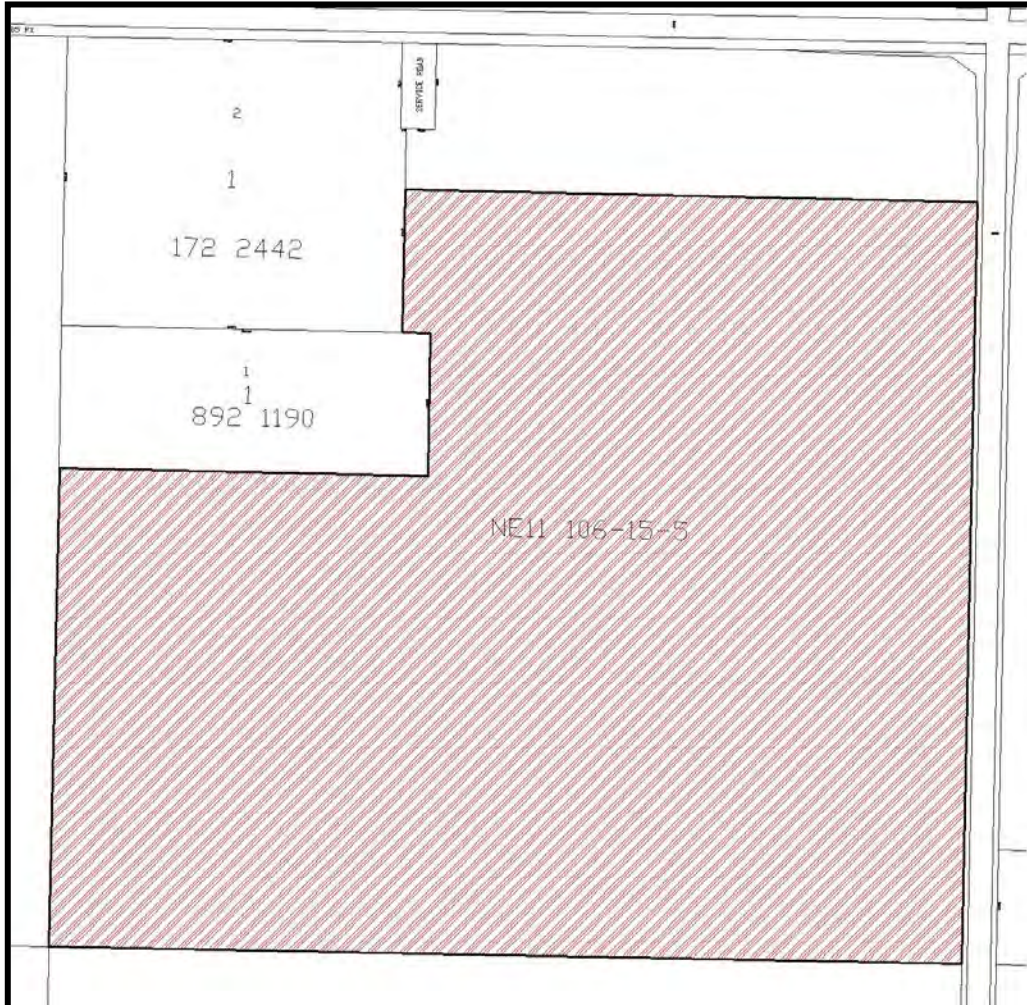
Lenard Racher
Chief Administrative Officer

BYLAW No. 1152-19

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of NE 11-106-15-W5M within Mackenzie County, be rezoned from Agricultural "A" to Rural Industrial – General "RIG".



FROM: Agricultural "A"

TO: Rural Industrial – General "RIG"

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>DAVID K FLORES</i>		
ADDRESS <i>Box 84</i>		
CITY/TOWN <i>LA CLETTE, AB</i>		
POSTAL CODE (RES.)	PHONE <i>780.821.0860</i>	BUS.

COMPLETE ONLY IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER <i>JON DRIEDGER</i>		
ADDRESS <i>Box 1291</i>		
CITY/TOWN <i>LA CLETTE, AB</i>		
POSTAL CODE	PHONE (RES.) <i>780.841.7771</i>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
<i>NE 1/4</i>	<i>11</i>	<i>106</i>	<i>15</i>	<i>45</i>				

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *FARM* TO: *INDUSTRIAL*

REASONS SUPPORTING PROPOSED AMENDMENT:

FOR INDUSTRIAL DEVELOPMENT ONLY ON THE
SOUTH 1/2 OF THIS 1/4 SECTION.

The personal information on this form is collected in accordance with section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and land use bylaw enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *560.00* RECEIPT NO. _____

[Signature] DATE *July 12/19*

APPLICANT SIGNATURE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature] DATE *July 12/19*

REGISTERED OWNER SIGNATURE

Mackenzie County
 Box 640, 4511-46 Avenue
 Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
 Fax: (780) 927-4266
 Email: office@mackenziecounty.com
 www.mackenziecounty.com



AREA BY LOT		
LOT	AREA (AC)	AREA (SQ)
0001	0.27	1800
0002	0.27	1800
0003	0.27	1800
0004	0.27	1800
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0040	0.27	1800

MACKENZIE COUNTY
TENTATIVE PLAN
SHOWING PROPOSED SUBDIVISION OF
THE
N5, 16 SEC. 11, TWP. 102, RGE. 18, W5M.

LAND DEALT WITH BY THIS
PLAN IS SHOWN OUTLINED THUS: ---
AND CONTAINS 0.33-HECTARES (0.82-ACRES)

ALL RIGHTS RESERVED WHERE SUBSTANCE
SHOWN HEREON CONTAINS SOLID SUBSTANCE

NO FIELD SURVEY WAS UNDERTAKEN TO PRODUCE THIS PLAN
CONTAINS INFORMATION LICENSED UNDER THE
'OPEN GOVERNMENT (ACCESS) - COUNTY OF SASKATCHEWAN ACT, 2011'

REV.	DATE	DESCRIPTION
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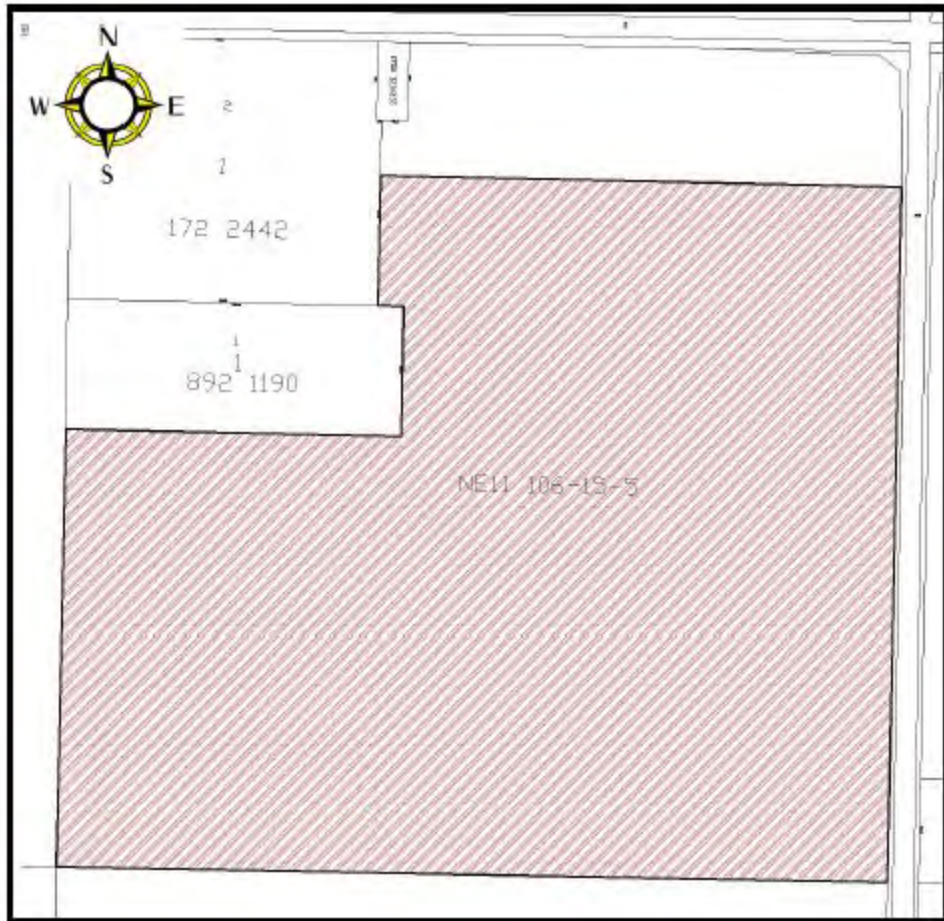
91



PROJECT DETAILS	
SURVEYOR:	BRUCE G. LATTRE, P.E.S.
PROJECT:	CHILLERAGAP
DRAWN BY:	DAKES ROSSIG
CHECKED BY:	BRUCE LATTRE
DATE:	FEBRUARY 26, 2018
SCALE:	1:2000 @ 11"x17" page, 1:2000 @ 8 1/2"x11" page
J:\2018\18GEME6010\CADD\DRAWING\18GEME6010-11-01.DWG	

REVISIONS	
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BYLAW AMENDMENT APPLICATION



File No. Bylaw 1152-19

NOT TO SCALE

Disclaimer

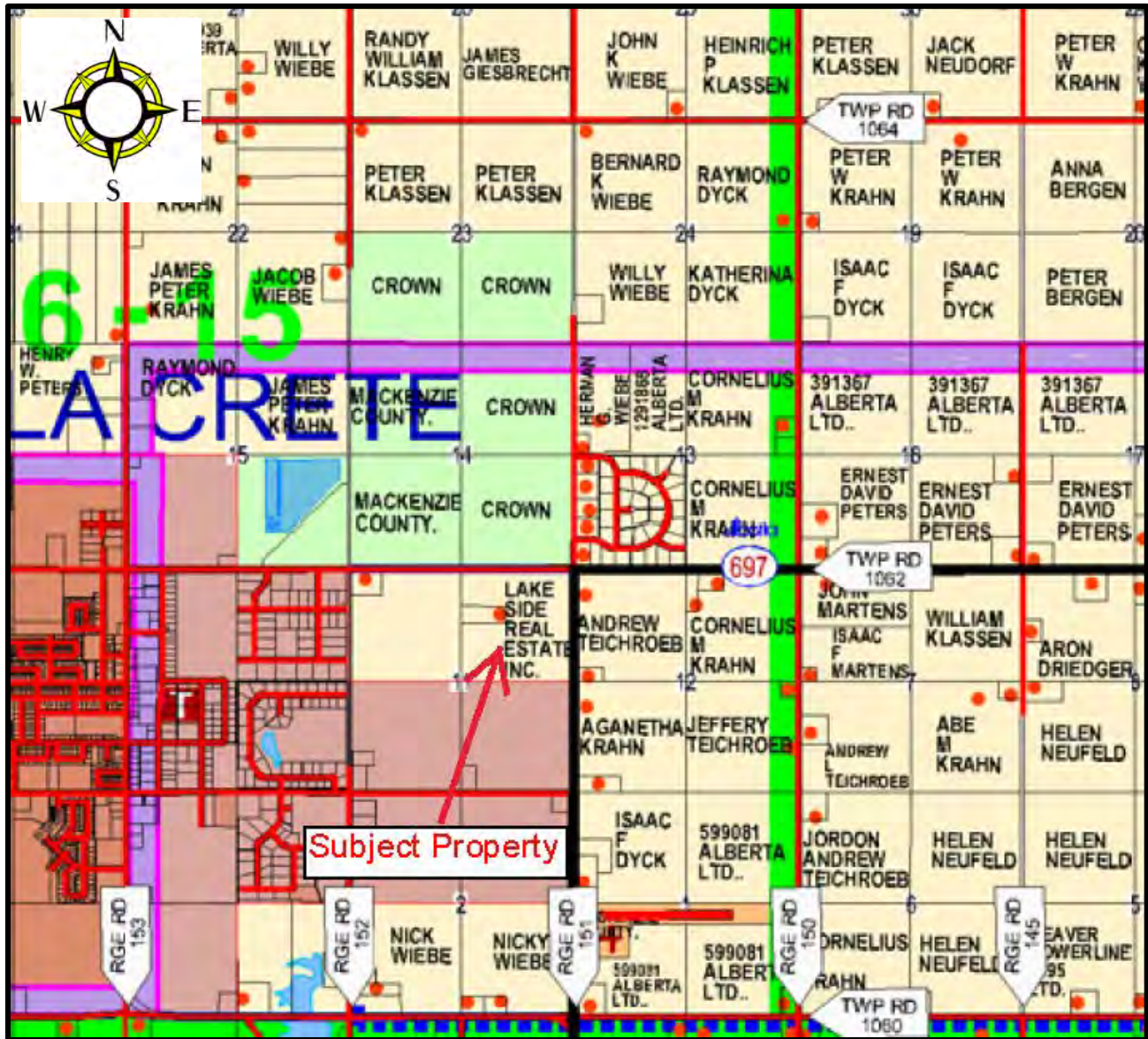
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Mackenzie County

BYLAW APPLICATION



File No. Bylaw 1152-19

NOT TO SCALE

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Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1153-19 Land Use Bylaw Amendment to Rezone Part of SE 6-107-14-W5M from Agricultural "A" to Rural Country Residential 1 "RCR1" (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone part of SE 6-107-14-W5M from Agricultural "A" to Rural Country Residential 1 "RCR1" just outside of the Hamlet of La Crete.

The applicant would like to create two more acreages on the east half of their quarter section. There is already two existing subdivisions on the east side of the quarter section.

The Land Use Bylaw 1066-17 section 3.1.6 stipulates that:

3.1.6 In order to ensure a firm commitment for DEVELOPMENT has been received, rezoning applications involving rural country residential developments shall provide the following:

- a) An AREA STRUCTURE PLAN for MULTI-LOT SUBDIVISIONS;
- b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided. Where the lands contain proven WATER BODY/wetlands and/or topographical challenges that prevent the minimum of 10 LOTS from being created, the minimum number of LOTS may be decreased;
- c) the SUBDIVISION must have legal access that meets COUNTY standards; and
- d) Where the existing municipal ROAD is not up to the standard required for the parcel, a ROAD request or upgrade must be part of the subdivision application.

Author: K Racine Reviewed by: C Smith CAO

Due to this section in the Land Use Bylaw Administration does not recommend the bylaw to be approved.

Bylaw 11xx-19 was presented to the Municipal Planning Commission on July 25, 2019 where the following motion was made:

MPC-19-07-096 **MOVED** by *Jacquie Bateman*

That the Municipal Planning Commission recommend against the approval Bylaw 1xxx-19 being a Land Use Bylaw Amendment to rezone part of SE 6-107-14-W5M from Agricultural “A” to Rural Country Residential 1 “RCR1”.

CARRIED

OPTIONS & BENEFITS:

Options are to pass, defeat or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw amendment.

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements; this includes all adjacent landowners and the local paper.

POLICY REFERENCES:

Not applicable at this time.

Author: K Racine Reviewed by: C Smith CAO

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1153-19 being a Land Use Bylaw Amendment to rezone part of SE 6-107-14-W5M from Agricultural “A” to Rural Country Residential 1 “RCR1”, subject to public hearing input.

Author: K Racine Reviewed by: C Smith CAO

BYLAW NO. 1153-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate rural country residential development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of SE 6-107-14-W5M

within Mackenzie County, be rezoned from Agricultural "A" to Rural Country Residential 1 "RCR1" as outlined in Schedule "A" hereto attached.

READ a first time this ___ day of _____, 2019.

PUBLIC HEARING held this ___ day of _____, 2019

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

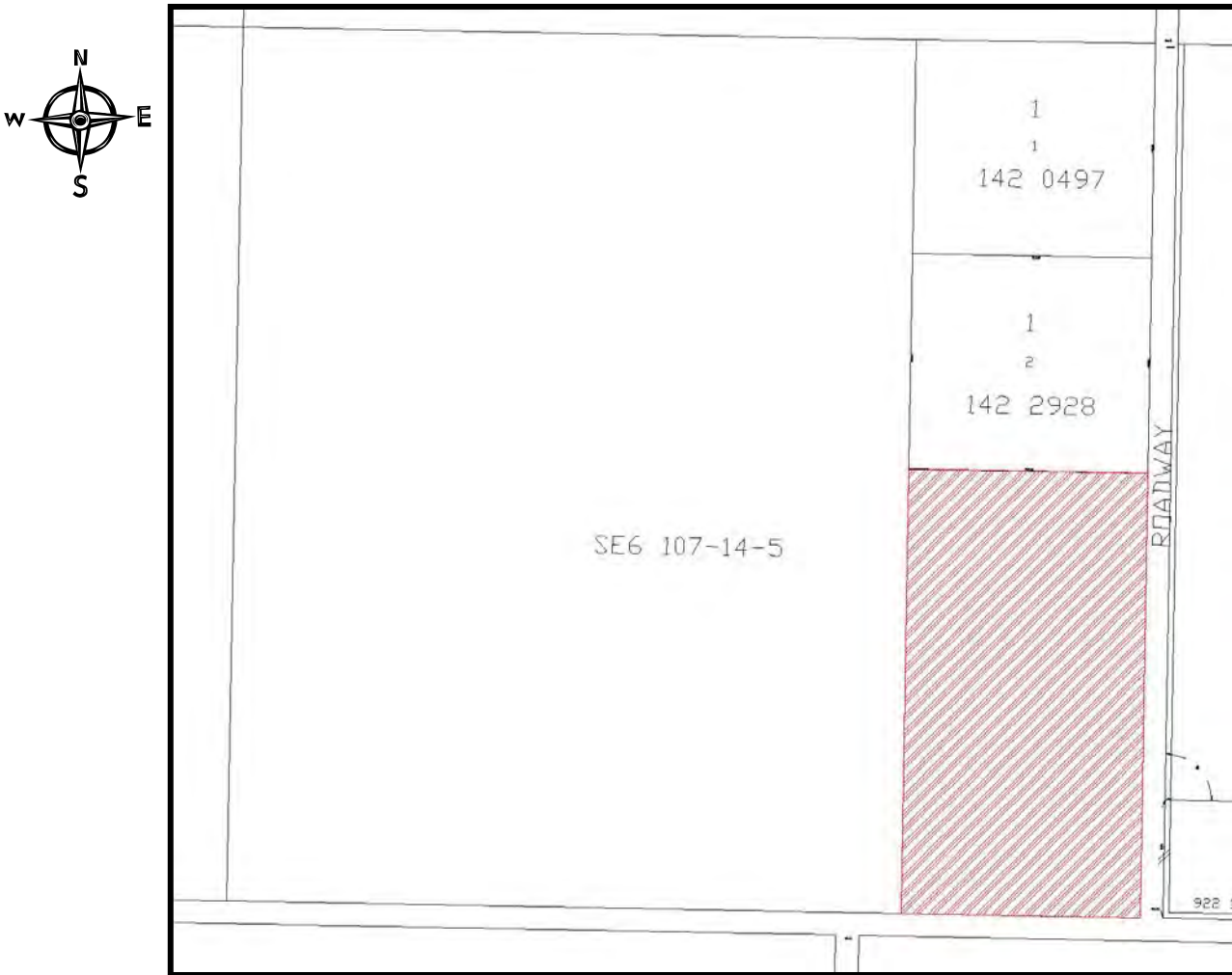
Lenard Racher
Chief Administrative Officer

BYLAW No. 1153-19

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of SE 6-107-14-W5M within Mackenzie County, be rezoned from Agricultural "A" to Rural Country Residential 1 "RCR1".



FROM: Agricultural "A"

TO: Rural Country Residential 1 "RCR1"

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Danny Braun</i>		
ADDRESS <i>Box</i>		
TOWN <i>Marveta High Level</i>		
POSTAL CODE <i>T0H 1R0</i>	PHONE (RES.) <i>780-841-9453</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTERED OWNER <i>George Braun</i>		
ADDRESS <i>Box 154</i>		
TOWN <i>La Crete</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>780-928-2142</i>	BUS.
<i>780-841-8897</i>		

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
<i>SE</i>	<i>6</i>	<i>107</i>	<i>14</i>	<i>5</i>				

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Agricultural "A"* TO: *Rural Country Residential.*

REASONS SUPPORTING PROPOSED AMENDMENT:

Would like to make two more acreage's on the Eastside, There is a yardsite on the SE corner witch we would not like to sell with the quarter, Then it would make sense to us to make another acreage between that one and the other two that are on the Northeast side already

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ _____

RECEIPT NO. _____

X *Danny Braun*
APPLICANT

June 3, 2019
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

*** *George Braun*
REGISTERED OWNER

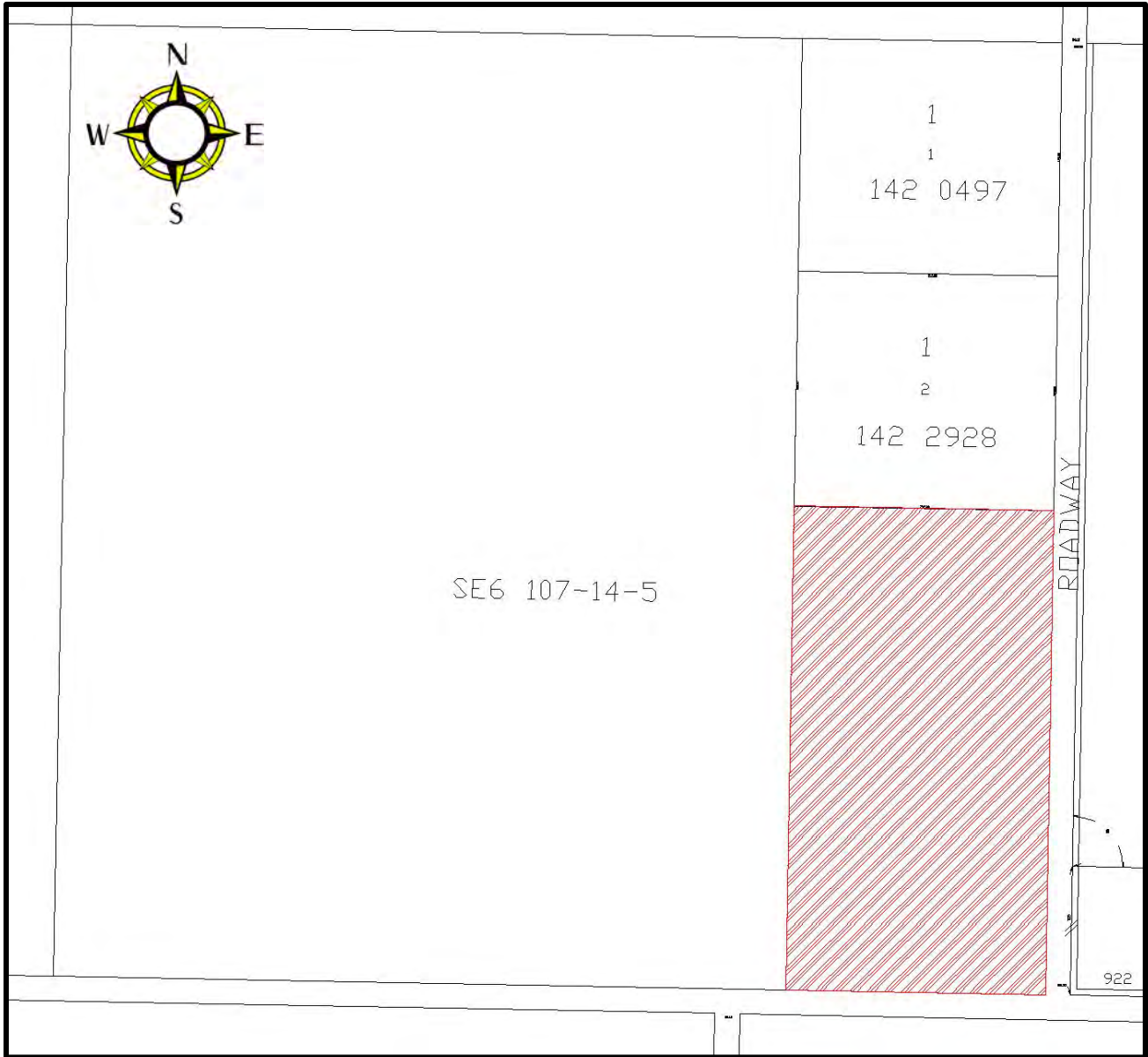
June 3, 2019
DATE

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: office@mackenziecounty.com
www.mackenziecounty.com

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1153-19

NOT TO SCALE

Disclaimer

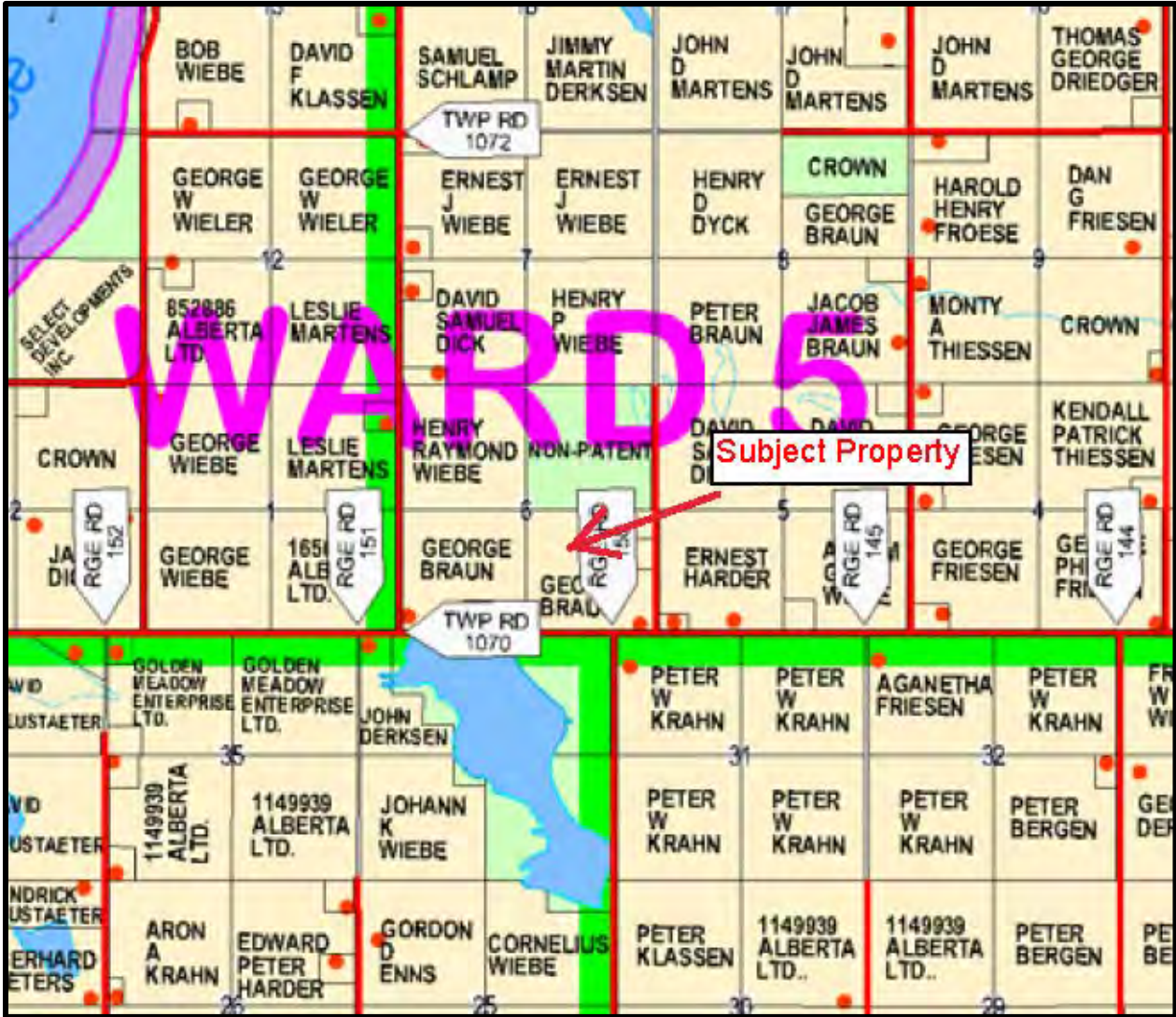
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Mackenzie County

BYLAW APPLICATION



File No. Bylaw 1153-19

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NOT TO SCALE



Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Fort Vermilion Streetscape Implementation Committee – Proposed Lookout Deck Update

BACKGROUND / PROPOSAL:

The Fort Vermilion Streetscape Implementation Committee would like to construct a second, larger, lookout deck at the intersection of River Road and 50th Street in Fort Vermilion. The committee has saved funds from the previous budget to put toward the construction of this deck.

A draft drawing for the deck was completed by Design Works Engineering & Inspections Ltd. in October 2018. The drawing was discussed at the committee’s December 17, 2018 meeting. The committee decided that they would like to change the design to mirror the look of the existing lookout deck. The committee would also like to consider having steps down to the deck, as opposed to the deck being aligned with the road. An updated drawing has not yet been completed, neither has a formal cost quote been received.

It was brought to administration’s attention that Council would like the final decision on the design of the lookout deck as it will be a large permanent structure. It is important to consider the style and practicality of the deck for the long term. The design of the small existing deck is quite awkward and having boxed corners on each side would constrain use or activity on the deck. The proposed design is much more spacious, allowing ample room for different activities throughout the lifetime of the deck. The proposed style is quite traditional, smooth and simple where the committee’s suggested design is unusual and the edges create a more rugged look. The proposed design expels the front portion of the deck out, allowing people to enjoy a closer view of the river. Whereas the altered design suggested by the committee would likely shorten the length of the deck.

Author: R Wolfe **Reviewed by:** C Smith **CAO:** _____

OPTIONS & BENEFITS:

Option 1: That Council approve the lookout deck drawing as presented and direct administration to move forward with obtaining cost estimates for the project.

Option 2: That Council approve the Fort Vermilion Streetscape Implementation Committee's recommended design of the lookout deck and administration move forward with obtaining cost estimates for the project.

COSTS & SOURCE OF FUNDING:

The committee had previously been approved by Council to apply for the Government of Alberta's Community Facility Enhancement Program (CFEP) which is a 50% matching grant. As municipalities are not eligible to apply for the CFEP grant, they would work in association with the Fort Vermilion Board of Trade to complete the application. These applications are accepted 3 times per year. The committee was unable to submit an application for the May, 2019 deadline as more cost information is required to complete the application. The next round of applications will be accepted on September 15, 2019.

The Fort Vermilion Streetscape Implementation Committee would like to contribute \$60,000 from their existing budget, and apply for the CFEP grant to match this at 50%. This would allow for a total of \$120,000 available for use toward the construction of the lookout deck.

Before moving forward with a CFEP application, a decision on the deck design is required by Council. Once direction is given, cost estimates and other required information can be obtained to complete the application.

SUSTAINABILITY PLAN:

Goal E22 Mackenzie County accommodates a thriving tourist sector without compromising the natural environment that hosts it.

Goal E24 Mackenzie County is an attractive destination for non-residents to visit or decide to relocate, and remains an attractive home for County residents at all stages of their lives.

Strategy E25.2 Identify and promote each hamlet's strengths in relation to fostering family-friendly environments.

Goal S1 Each County hamlet and rural area hosts a concentration of social, cultural and commercial activity in strategic locations.

Goal C2 Community parks, recreational facilities and community halls are available to each community consistent with local, cultural needs.

Author: R Wolfe **Reviewed by:** C Smith **CAO:**

Goal C5 Capital-intensive recreational facilities are designed with the goal of generating significant and consistent levels of tourism from outside of the region.

Goal Z2 Councilors share a common vision for the directions that the County should take and strategies to get there.

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.

Author: R Wolfe **Reviewed by:** C Smith **CAO:** _____

Highlighted lines show the Committee's recommended design.

GENERAL STRUCTURAL NOTES

- 1. ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN METERS AND SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.
- 2. CONTRACTOR TO VERIFY ALL DIMENSIONS AND CORRECTLY REPORT TO ARCHITECT WITHIN ARCHITECT'S OFFICE OR AS SPECIFIED.
- 3. ALL DIMENSIONS AND NOTES SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.

WOOD FRAMING NOTES

- 1. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED. ALL DIMENSIONS TO BE CONSIDERED AS DIMENSIONS TO FACE UNLESS OTHERWISE SPECIFIED.
- 2. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.
- 3. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.
- 4. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.

STRUCTURAL STEEL NOTES

- 1. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.
- 2. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.
- 3. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.



PROPOSED DECK FRAMING PLAN

Scale: 1:100

FLOOR DESIGN LOADS	
DECK FLOOR	1.500
DECK WALL	1.500
DECK ROOF	0.500


Design Works
 Engineering & Inspections Ltd
 P. 765244262 P. 180 801 2112
 E. info@designworks.co.nz
 1108 1288, Broomfield, Wellington, New Zealand
 www.designworks.co.nz
 12200150 / 12200151
 12200152 / 12200153

COMPETENCE STATEMENT
 I, the undersigned, being a duly qualified and registered structural engineer, hereby certify that I am the author of the design and that I am a duly qualified and registered structural engineer.

NAME: [Signature]
 TITLE: [Signature]
 REGISTERED PROFESSIONAL ENGINEER (STRUCTURAL) - [Signature]
 REGISTERED PROFESSIONAL ENGINEER (CIVIL) - [Signature]

No.	Description	Date

APPROVED BY: [Signature]
 CHECKED BY: [Signature]
 DRAWN BY: [Signature]
 DATE: [Signature]
 SCALE: [Signature]

COUNTY DECK

PROJECT: [Signature]

DECK FRAMING PLAN

Scale: **S1.0**

Sheet: **1/2**



Perspective view of observation deck at the end of 50 Street with formal large bench and informal seating arrangements; connection to crosswalks and 50 Street; continuation of River Walk along River Road.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Fort Vermilion Streetscape Implementation Committee – Proposed Tree Planting Project

BACKGROUND / PROPOSAL:

At the previous Fort Vermilion Streetscape Implementation meeting on April 15, 2019, the following motion was made:

FVSIC-19-04-012 MOVED by Danny Friesen

That three (3) chokecherry trees be planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44th Avenue.

CARRIED

Rather than having a follow-up meeting, the committee discussed details about the type of trees to plant, decided tree planting locations and agreed to have administration put together a brief information package including all of the details for the tree planting project. They requested that the package then be forwarded to the committee via email—this way, members could easily reply with their approval and the project could be carried out shortly after in late June or early July 2019.

Once all details were sorted out, administration sent a complete information package to all committee members on May 15, 2019 and asked that everyone respond by May 31, 2019. Some of the members responded with positive feedback directing administration to move forward with the project, while others responded with a number of suggestions that made it challenging to carry on with the project. Shortly after the package was sent out, the State of Local Emergency was in place, creating another challenge for the project.

Due to the wildfire and the committee not being able to make a decision through the email system, this project has been put on hold.

Author: R Wolfe **Reviewed by:** C Smith **CAO:**

Since the Fort Vermilion Streetscape Implementation Committee is just a recommending body, administration proposes that Council approve the provided information package in order for the tree planting project to move forward in a timely manner.

OPTIONS & BENEFITS:

See the attached document for tree planting options.

COSTS & SOURCE OF FUNDING:

At the December 7, 2017 the following motion was made:

FVSIC-17-12-015 MOVED by Erick Carter

That 10% of the Fort Vermilion Streetscape Implementation Committee budget be allocated towards the purchase and planting of trees down Main Street (50th Street) in Fort Vermilion.

CARRIED

The funds available for this project is \$7,940. A detailed estimated cost breakdown of the project is provided in the attached document.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

Author: R Wolfe Reviewed by: C Smith CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Fort Vermilion Streetscape Implementation Committee proposed tree planting project be approved which includes three (3) chokecherry trees being planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44th Avenue.

Author: R Wolfe Reviewed by: C Smith CAO: _____

MACKENZIE COUNTY

Fort Vermilion Streetscape Implementation Committee

Tree Planting 2019 Information Package

The following Motion was made at the April 15, 2019 meeting:

FVSIC-19-04-012 **MOVED** by Danny Friesen

That three (3) choke cherry trees be planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44th Avenue.

CARRIED

Trees:

Arrowhead Nurseries

- Located in Edmonton
- This is where the trees were purchased for La Crete's Streetscape tree planting project in 2018 and recently in 2019.
- The largest size of Chokecherry trees available have a diameter of 60mm (approximate 6-8 year old trees)
- Price is \$200 per tree
- Since these trees are quite mature, they should have a good chance of surviving. This is important because being planted in public areas the trees are at greater risk from vehicles, salt from the roads in winter etc.
- In the spring, the trees have green leaves with white blossoms, and eventually turn to a deep red/purple colour (as seen in these photos taken from the nursery website)



Budget Information:

The following Motion was made at the December 7, 2017 meeting:

FVSIC-17-12-015 **MOVED** by Erick Carter

That 10% of the Fort Vermilion Streetscape Implementation committee budget be allocated towards the purchase and planting of trees down Main Street (50th Street) in Fort Vermilion.

CARRIED

The current FV Streetscape budgets stands at \$79,400. Therefore, funds available for tree planting is \$7,940.

There are a number of different costs that would be required for planting the trees. Please see an estimated cost breakdown below (which was based on the costs from La Crete Streetscape’s 2019 tree planting):

BUDGET	
\$7,940	
Expense	Cost (\$)
Trees (9 at \$200 per tree)	1,800
Transportation (Estimate)	675
Contractor (Estimate)	2,754
Other Supplies (Estimate)	250
ESTIMATED TOTAL	5,479
Remaining Budget*	2,461

***Remaining budget will be required for Hydrovac services and GST**

According to this cost estimate, we are right on budget to plant the 9 trees requested by the committee.

Next Steps:

1. Conduct an Alberta OneCall
 - o Before we can determine tree locations, we need to know where all of the underground cables/utilities are located.
 - o There appears to be fibre optic cable along river road and going south down 50th Street (on the west side). This may conflict with planting trees in front of ATB and hydrovac services will likely be required.
2. Confirm tree order with Arrowhead Nurseries
3. Organize transportation
 - o J6 Freightways transported the trees for LC Streetscape project. Arrowhead Nurseries has been in contact with J6 Freightways regarding

these potential trees for FV Streetscape. Together, they have given us an accurate cost estimate of \$75 per tree (\$675 total for transportation).

4. Confirm dates that trees will arrive
5. Confirm contractor to conduct the tree planting (Reactor Services planted the trees for La Crete Streetscape in Fall 2018 and have are planting 40 additional trees for La Crete Streetscape's 2019 project)
6. Purchase other materials required for tree planting
7. Plant trees!

Tree Locations:

The exact tree locations will have to be determined after the Alberta OneCall is complete. However, it is estimated that 6 of the 9 trees will require hydrovac services.

The approximate locations are depicted in the following photos:

- Gas/Utility Line
- Tree (Hydrovac NOT required)
- Tree (Hydrovac REQUIRED)







P.O. Box 934
 Fort Vermilion AB
 T0H 1N0
 (250) 793-1360
 Northskycontracting18@gmail.com
 GST N°: 772635694rt0001

Estimate

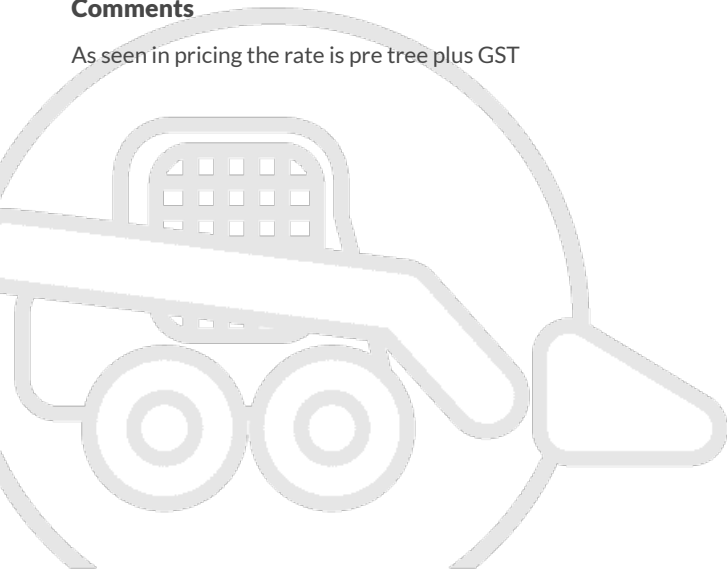
Estimate No: 1
Date: 2019-06-05

For: Mackenzie Country
 RWolfe@mackenziecounty.com

Description	Quantity	Rate	Amount
Tree planting pre tree rate.	1	\$200.00	\$200.00
		Subtotal	\$200.00
		GST 5% (\$200.00)	\$10.00
		Total	\$210.00
Total			\$210.00

Comments

As seen in pricing the rate is pre tree plus GST





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Fort Vermilion Streetscape Implementation Committee – Member Resignation

BACKGROUND / PROPOSAL:

On June 13, 2019, Mr. Charles Laforge resigned from his position as a member of the Fort Vermilion Streetscape Implementation Committee via an email that was sent to all committee members.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

ADM058 Appointments to Boards/Committees

Author: R Wolfe Reviewed by: C Smith CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the member at large resignation on the Fort Vermilion Streetscape Implementation Committee be received for information.

Author: _____ Reviewed by: _____ CAO: _____

From: [Charles LaForge](#)
To: [Danny Friesen](#); [Eric Jorgensen](#)
Cc: [Ryleigh-Raye Wolfe](#); [Cameron Cardinal](#); [Erick Carter](#); [Sara Schmidt](#); [Caitlin Smith](#); [Byron Peters](#)
Subject: Re: FV STREETScape TREES
Date: June-13-19 10:34:14 AM

Hi guys ..

Lucille and I have decided to re-evaluate the direction of our community efforts.. for me this no longer includes Streetscape ...

I hereby officially resign my position as a member of the Streetscape committee... effective immediately...

Thankyou all it was fun ...

Charles LaForge...



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Multi-Year Funding Request for the Collaborative Grassroots Caribou Recovery Research Project

BACKGROUND / PROPOSAL:

See attached request from the Northwest Species at Risk (NWSAR) Committee requesting that Mackenzie County pays the \$50,000 annual voting membership fee for the next three years (2020, 2021, and 2022), in order to fund their research project for caribou recovery planning.

For reference:

Mackenzie County Guiding Principles regarding Caribou Adopted February 12, 2019

1. Protected area conversations need to occur in a public forum with significant local input, ideally during the creation of the Lower Peace Regional Plan;
2. Natural resources are the basis of the County's economy, and the continued access to all resources by all people must be maintained on crown lands;
 - a. Includes current activities such as gravel extraction, forestry, oil & gas extraction, hunting, fishing and outfitting, and future mining of minerals and other resources;
3. Protection of lands and increased regulatory approval requirements for industry in caribou ranges must be offset by increased economic opportunities and intergovernmental investment;
4. Protected areas must be founded on a multi-species approach, and achieve positive outcomes for the multitude of species within its boundaries;
5. Mackenzie County may have lands that are suited for protection and that can contribute to the goal of protecting 17% of terrestrial habitat, but due consideration of the previous principles must be applied to any land protection discussion;
6. Local hunters, trappers and outfitters shall be utilized in any predator management strategy;

Author: _____ Reviewed by: _____ CAO: _____

7. Existing moratoriums, in Mackenzie County, on leases within caribou ranges must be removed, along with the moratorium implemented as a result of the LARP planning process.
8. Adaptive management of caribou habitat in response to natural disturbances (eg. fire) must not result in an increase of protected areas or displacement of industry.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: _____ Reviewed by: _____ CAO: _____



C/O Town of High Level
10511 – 103 Street
High Level, AB
T0H 1Z0
Ph: 780-926-2201
albertanwsar@gmail.com

[@AlbertaNWSAR](https://twitter.com/AlbertaNWSAR)
Alberta Northwest Species at Risk Committee



August 6, 2019

Mackenzie County Council
4511– 46 Avenue
Box 640
Fort Vermilion, AB
T0H 1N0

RE: Multi-Year Funding Request for the Collaborative Grassroots Caribou Recovery Research Project

Dear Mackenzie County Council:

Northwest Species at Risk Committee (NWSAR) would like your continued support to conduct “boots-on-the-ground” research in Chinchaga and Caribou Mountains Boreal Caribou Ranges.

The Government of Canada and the Government of Alberta are working on plans to recover Boreal Caribou. To better plan for Caribou Mountains’ and Chinchaga caribou recovery, more data is required. NWSAR recognizes that input and involvement of local land users, in combination with scientific knowledge, is vital to better understanding our caribou ranges and planning for long-term caribou recovery.

Although we were told that our application was strong, NWSAR was unsuccessful in obtaining grant funding for this project; due to the fact that habitat restoration projects being prioritized over research and development projects. At our July 18, 2019 Committee meeting, NWSAR committed to funding the research project from our 2019 – 2022 operating budgets; NWSAR MOTION 19-07-009.

The success of NWSAR is due to our team of creative, passionate and dedicated elected official members and administration. However, without financial support

from our municipalities our achievements would not be attainable. NWSAR has accomplished a lot since November 2016. Although we have encountered many obstacles on our journey, today we are on the cusp of achieving real, tangible progress.

To date, NWSAR has:

- Developed and released an extensive Recommendations Report for Northwest Caribou Recovery to the previous Alberta NDP government, and current Federal Liberal government;
- Successfully conducted multiple, extensive stakeholder engagement with communities, industry, non-governments organizations and governments;
- Established relationships with industry, scientific reps, local government, Indigenous Peoples, and land-users across Canada through extensive and ongoing networking;
- Provided detailed input and feedback to several Provincial and Federal draft policies and action plans (i.e. Species at Risk Act policies, Wood Buffalo National Park Action Plan, GOA Provincial Caribou Range Plan);
- Named as a mandatory party, along with others, for the Government of Alberta's new Provincial Caribou Task Force;
- Provided presentations at numerous national, provincial and local events, and attended several tradeshow; which has elevated our region, and shed some light on the challenges and values of Northwest Alberta nationally; and a
- Growing membership; as of July 2019, NWSAR has 10 Associate Member municipalities and 5 Voting Member municipalities.

The Request

As per NWSAR's Terms of Reference, Voting Member municipalities are required to contribute \$50,000 (fifty-thousand dollars) annually, and Associate Member municipalities are required to contribute \$1,000 (one-thousand dollars) annually to NWSAR's operating budget.

Typically, the request to fund NWSAR for another year is brought to municipalities during the Fall, for the following year. This year, NWSAR is asking our Voting Member municipalities for a commitment of \$50,000 (fifty-thousand dollars) per year for the next three years (2020, 2021 and 2022); which will fund the life of this research project and NWSAR's other operating activities – in line with our Terms of Reference.

NWSAR's 2019 operating budget will likely be able to cover all 2019 expenses for this research project. However, we require multi-year funding commitments from our municipalities to ensure we can finish this worthwhile project.

Project Timeline *Note: *timeline subject to change, but all tasks will be completed*

- ABMI/NWSAR project finalizing and planning meeting in August 2019;
- Contacting and confirming field volunteers for remote device deployment in August and September 2019;
- Volunteer training sessions with ABMI/NWSAR in October 2019;
- Remote device deployment in December 2019/January 2020;
- Habitat disturbance ground truthing (Desktop) February – May 2020;
- Vegetation Inventories (Desktop) March – June 2020;
- Vegetation Inventories (Field) July – August 2020;
- Habitat disturbance ground truthing (Field – if required*) August 2020;
- Analyses of habitat disturbance ground truthing and vegetation inventories (Desktop) November 2020 – March 2021;
- Remote device maintenance in December 2020 /January 2021;
- Remote device data processing January 2021 – February 2021;
- Stakeholder engagement/local land-user input to identify areas for habitat restoration in March 2021 – September 2021;
- Modelling/mapping of local land-user input to identify areas for habitat restoration (Desktop) in September 2021 – February 2022;
- Remote device maintenance in December 2021 /January 2022;
- Remote device data processing January 2022 – February 2022;
- Progress reporting will be ongoing (i.e. every 6 months);
- Project completion and final report would be approximately May 2022.

The ultimate goal of this research project is to provide current, high quality data to the Government of Alberta's Provincial Caribou Task Force through an organized local and scientific joint effort to assist with caribou recovery planning, by better understanding the dynamics of two Northwest Alberta caribou ranges.

Continuing to pursue other grant funding options will delay the start date for this project, with no guarantee of obtaining funding. NWSAR has concluded that using our operating budget for this collaborative research project is the best way to move towards tangible progress on the caribou file.

In addition, as the caribou ranges cover a vast area – overlapping home ranges with multiple species, the results from this project will also be useful for municipal efforts on other species at risk recovery files in Northwest Alberta.

For more information on the project's goals, study area, research methods, budget, deliverables and partners, please see the attached one-pager overview and map.

We look forward to receiving your decision after your August 13, 2019 Regular Council Meeting. If you have any questions or concerns, please do not hesitate to contact us.

Yours Sincerely,



Lisa Wardley
Chair, NWSAR Committee
Councillor, Mackenzie County
780-841-5799
lisa@mackenziecounty.com



Crystal McAteer
Vice Chair, NWSAR Committee
Mayor, Town of High Level
780-841-5729
cmcateer@highlevel.ca

cc: Eric Jorgensen – Councillor, Mackenzie County, NWSAR Committee
Cameron Cardinal – Councillor, Mackenzie County, NWSAR Committee
Byron Peters – Deputy CAO, Mackenzie County
Northwest Species at Risk Committee



RESEARCH PROJECT OVERVIEW

NWSAR is collaborating with the Alberta Biodiversity Monitoring Institute (the ABMI), local industry, trappers, outfitters, pilots and other land users on an extensive research project, within two Northwest Caribou ranges.

To view ABMI's website visit: <https://www.abmi.ca/home.html>

To view the Committee's website visit: www.AlbertaNWSAR.ca.

PROJECT GOALS

Goal 1. Verifying Human (ABMI Human Footprint Layer) and Natural Disturbance Footprints

Goal 2. Vegetation Inventories on Disturbance Features (Structural Height and Species Type)

Goal 3. Estimating Ungulate and Predator Population Densities (10 focal species) - "X" No. of species per "X" Sq km

Goal 4. Candidate Areas for Habitat Restoration - Prioritization for Reduced Restoration Costs, with Land User Input

Goal 5. Progress and Final Reporting - Progress reports on a pre-approved schedule, final report due Spring 2022

STUDY AREA

- Caribou Mountains and Chinchaga caribou ranges
- Remotely-sensed study area includes the entire caribou ranges
- Field study area measures approximately 288-360 Sq Miles (4 or 5 townships per caribou range)

RESEARCH METHODS

- Analyzing new field data with existing Human and Natural Footprint datasets - ground truthing disturbance data
- Desktop vegetation inventory estimate - ground truth with new vegetation field data collection and analyses
- Deploy and service cameras and audio devices (ARUs) - 3 grids per range, 25 cameras and 2 ARUs per grid
- GIS to highlight areas where habitat restoration occurs at reduced costs; which is beneficial for biodiversity and has the least impact on local land users

PROJECT BUDGET & TIMELINE

	Cash (\$)	Admin (Hrs)	In-Kind (\$)	Goals	Task Type
NWSAR Revenue	300,000.00	220	9,680.00	3-4	Desktop/Field
Industry Revenue	82,000.00	TBD*	TBD*	-	-
Total Revenue	382,000.00	220	9,680.00	-	-
2019 Expenses	171,900.00	48	2,112.00	3	Field
2020 Expenses	81,850.00	42	1,848.00	1-2-3-5	Desktop/Field
2021 Expenses	83,950.00	106	4,664.00	1-2-3-4-5	Desktop/Field
2022 Expenses	18,000.00	24	1,056.00	4-5	Desktop
Total Expenses	355,700.00	220	9,680.00	-	-
Contingency	26,300.00	-	-	-	-

* Forestry companies have offered to provide field assistance if required.

PROJECT DELIVERABLES

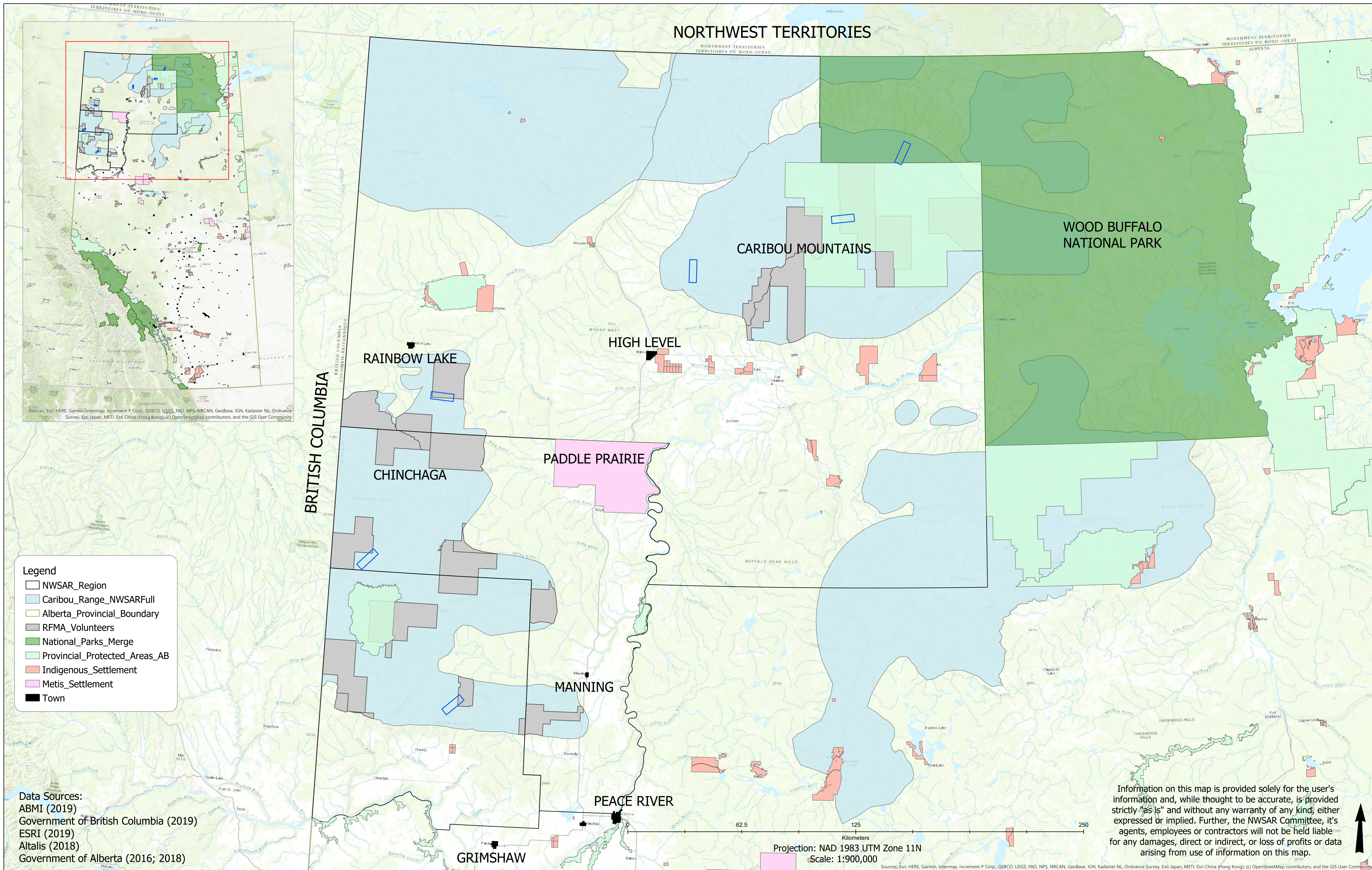
Goal 1: Video footage, document summarizing accuracy*, maps and spatial data
Goal 2: Desktop vegetation inventory - blanket coverage, raw data, document summarizing veg recovery and comparing field to desktop data*
Goal 3: Training sessions for volunteers, raw data summaries, access to all data, document summarizing focal species estimates
Goal 4: Maps and spatial data with priority levels and calculations for % disturbance and cost to restore
Goal 5: Progress reports on a pre-approved schedule and final report due Spring 2022

* Sub-sample (4/5 townships) field data extrapolated across entire caribou ranges.

PROJECT PARTNERS & PLEDGES

- Tolko Industries - Existing data and access
- West Fraser - Existing data, access and \$50,000
- Boucher Bros. Ltd - Field assistance and \$15,000
- Zavisha Sawmills - Existing data and \$10,000
- Paramount Resources - Access, airstrip and \$7,000
- Registered Trappers/Outfitters - Field volunteers
- ABMI - Project lead, scientific tasks and reporting
- NWSAR - Project support and local engagement: Goal 4/ongoing updates to municipalities/citizens





NORTHWEST TERRITORIES

WOOD BUFFALO NATIONAL PARK

CARIBOU MOUNTAINS

HIGH LEVEL

RAINBOW LAKE

PADDLE PRAIRIE

CHINCHAGA

MANNING

PEACE RIVER

GRIMSHAW

BRITISH COLUMBIA

- Legend**
- NWSAR_Region
 - Caribou_Range_NWSARFull
 - Alberta_Provincial_Boundary
 - RFMA_Volunteers
 - National_Parks_Merge
 - Provincial_Protected_Areas_AB
 - Indigenous_Settlement
 - Metis_Settlement
 - Town

Data Sources:
 ABMI (2019)
 Government of British Columbia (2019)
 ESRI (2019)
 Altalis (2018)
 Government of Alberta (2016; 2018)

Projection: NAD 1983 UTM Zone 11N
 Scale: 1:900,000

Information on this map is provided solely for the user's information and, while thought to be accurate, is provided strictly "as is" and without any warranty of any kind, either expressed or implied. Further, the NWSAR Committee, it's agents, employees or contractors will not be held liable for any damages, direct or indirect, or loss of profits or data arising from use of information on this map.





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Bylaw 1151-19 Establish Position of Director of Emergency Management and Deputy Director of Emergency Management

BACKGROUND / PROPOSAL:

In respect to the position of Director of Emergency Management:

1. The current Emergency Management Act states that:

(2) There shall be a director of the emergency management agency, who shall

- (a) prepare and co-ordinate emergency plans and programs for the municipality,
- (b) act as director of emergency operations on behalf of the emergency management agency,
- (c) co-ordinate all emergency services and other resources used in an emergency, and
- (d) perform other duties as prescribed by the local authority.

2. The Local Authority Emergency Management Regulation coming into force on January 1, 2020, states that the bylaw or order must:

- (b) appoint a person as the director of emergency management, or state that a person who holds a specified title or position is appointed as the director of emergency management by virtue of holding that title or position,

Author: C. Gabriel Reviewed by: _____ CAO: _____

3. Mackenzie County's Regional Emergency Management Bylaw states that:

- e. "Deputy Director of Emergency Management" ("DDEM") means the person responsible for the duties of the Director of Emergency Management in their absence;
- f. "Director of Emergency Management" ("DEM") means the person appointed by resolution of Council as the person who shall be responsible for the municipality's emergency program;

Bylaw 420/04 was approved in April 2004 appointing the Chief Administrative Officer (CAO) as the Director of Disaster Services (now referred to as the Director of Emergency Management). The Bylaw was amended in June 2017 changing the Director of Emergency Management from the CAO to the Director of Community Services.

Administration recommended to the Emergency Advisory Committee on July 23, 2019 that the Bylaw be amended to return the appointment to the Chief Administrative Officer for the following reasons:

- The Chief Administrative Officer is ultimately responsible for the actions of the municipality.
- The Chief Administrative Officer, appointed as the DEM, would further have the authority to delegate and authorize further delegations of any powers, duties and functions.
- Due to potential staffing changes in a particular role within the municipality, this provides for consistency and a seamless process.
- Ability to appoint to individuals based on strengths as well as coverage for vacations and other leaves.
- Allows for greater involvement during complex matters.
- All appointments would be in writing.

The Emergency Advisory Committee agreed with the proposed recommendation and subsequent amendment to the Bylaw.

OPTIONS & BENEFITS:

For ease of documentation, administration recommends continuing the process of the appointment of the Director of Emergency Management by way of Bylaw.

A copy of the amended Bylaw is attached for all three readings.

COSTS & SOURCE OF FUNDING:

N/A

Author: C. Gabriel Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

Municipal bylaws are available on Mackenzie County’s website. No further public participation is required.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County as presented.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County at this meeting.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County.

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

BYLAW NO. ~~1075-17~~ 1151-19

**BEING A BYLAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO ESTABLISH THE POSITION OF
DIRECTOR OF EMERGENCY MANAGEMENT AND
DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT**

WHEREAS the Council for Mackenzie County is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act to appoint a Director of Emergency Management;

NOW THEREFORE the Council of Mackenzie County, in the Province of Alberta, duly assembled, enacts as follows:

Appointments:

1. That the ~~Director of Community Services~~ Chief Administrative Officer be appointed to the position of Director of Emergency Management.
2. The Director is authorized to delegate and authorize further delegations of any powers, duties and functions delegated to the Director under this bylaw. All delegations must be in writing.
3. That the Director of Emergency Management (DEM) designate the position of Deputy Director of Emergency Management (DDEM).

Duties:

4. The Director of Emergency Management shall:
 - a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for Mackenzie County;
 - b) act as director of emergency operations on behalf of the Emergency Management Agency;
 - c) co-ordinate all emergency services and other resources used in an emergency; and
 - d) perform other duties as prescribed by Mackenzie County.
5. The Deputy Director of Emergency Management shall:

- a) assist the Director of Emergency Management in all areas of preparation and/or execution of section 4. a), b), c), and d) inclusive.
6. In the event that the Director of Emergency Management is unavailable to perform the duties of his position, the Deputy Director of Emergency Management shall:
- a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for Mackenzie County;
 - b) act as director of emergency operations on behalf of the Emergency Management Agency;
 - c) co-ordinate all emergency services and other resources used in an emergency; and
 - d) perform other duties as prescribed by Mackenzie County.
7. This bylaw hereby rescinds Bylaw ~~420/04~~ 1075-17.
8. This bylaw shall take effect on the date of the third and final reading thereof.

READ a first time this ____ day of _____, 2019.

READ a second time this ____ day of _____, 2019.

READ a third time and finally passed this ____ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Tri-Council Meeting – September 4, 2019

BACKGROUND / PROPOSAL:

The next Tri-Council meeting is scheduled for Wednesday, September 4, 2019. A copy of the previous meeting minutes are attached for information.

The following items were identified by Council to be added to the agenda for the meeting scheduled in June. This meeting was cancelled due to the wildfire.

1. Lobby Government Effectively Seminar
2. Regional Economic Discussions
3. 2022 Alberta Summer Games *(please note that the deadline for the year 2022 has already passed, however we may be able to apply for future years subject to qualification)*

The following item was also identified for discussion at the last Emergency Advisory Committee meeting.

1. Regional Emergency Management Bylaw

The CAO Secretariat will be meeting in the next couple of weeks to discuss the agenda. Therefore, administration is seeking Council's input on any additional agenda topics for the meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Author: C. Gabriel Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Tri-Council and CAO Secretariat Governance Protocol

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the following items be added to the September 4, 2019 Tri-Council meeting for discussion:

1. Lobby Government Effectively Seminar
2. Regional Economic Discussions
3. 2022 Alberta Summer Games
4. Regional Emergency Management Bylaw

Author: C. Gabriel Reviewed by: _____ CAO: _____



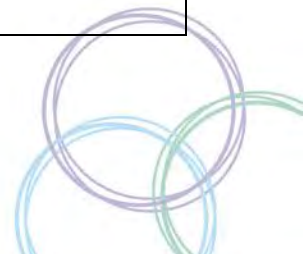
TRI COUNCIL MEETING MINUTES

**Wednesday, March 6, 2019
5:30 p.m.**

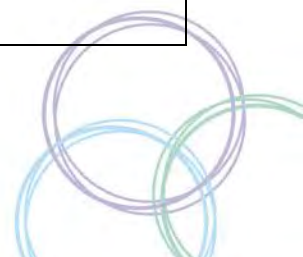
Town of High Level Council Chambers High Level, Alberta

Town of Rainbow Lake(HOST):	Michelle Farris Tanya Lindley Dan Fletcher Julia Darling	Mayor Councillor Chief Administrative Officer Municipal Clerk/Recording Secretary
Mackenzie County:	Josh Knelsen Walter Sarapuk David Driedger Peter Braun Ernest Peters Cameron Cardinal Lisa Wardley Eric Jorgensen Len Racher Carol Gabriel	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor Councillor Chief Administrative Officer Director of Legislative & Support Services
Town of High Level:	Crystal McAteer Boyd Langford Ellis Forest Terry Jessiman Mike Morgan Beth Gillis Garry Peterson	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Chief Administrative Officer
Guests:		

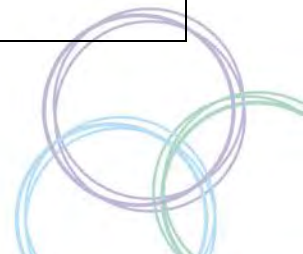
CALL TO ORDER:	1.1 Call to Order
	Mayor Farris (RL) called the meeting to order at 6:00 pm
DECLARATION OF QUORUM:	Mayor Farris waives Quorum for Rainbow Lake



AGENDA:	2.1 Adoption of Agenda
MOTION 01-19	<p>MOVED by Councillor Wardley (MC)</p> <p>That the agenda be approved as amended. Remove 5.1 CN Rail Add 7.8 Caribou Mountains</p> <p>CARRIED BY CONSENSUS</p>
ADOPTION OF PREVIOUS MINUTES:	3.1 Minutes of the August 1, 2018 Tri-Council Meeting
MOTION 02-19	<p>MOVED by Mayor McAteer (HL)</p> <p>That the minutes of the October 4, 2017 Tri-Council meeting be adopted as amended.</p> <p>Include Councillor Wardley in 6.2</p> <p>Councillor Wardley requests that the letter from 7.1 should be presented as info at the following meeting.</p> <p>CARRIED BY CONSENSUS</p>
BUSINESS ARISING:	4.1 None
DELEGATIONS:	5.1 None
OLD BUSINESS:	6.1 None
NEW BUSINESS:	7.1 Joint Subdivision Appeal Board
	7.2 Joint Assessment Appeal Board
	Discussion happened around creating a regional board for all trained members from each municipality to sit on.
Motion 03-19	<p>MOVED by Councillor Eric Jorgenson (MC)</p> <p>That Tri-Council direct the CAO Secretariat to develop a consistent process and documentation for the Assessment Review Boards and Subdivision Development and Appeal Boards for the Town's of Rainbow Lake, High Level and Mackenzie County to be presented at the next Tri Council Meeting.</p> <p>CARRIED BY CONSENSUS</p>



Motion 04-19	<p>MOVED by Mayor Crystal McAteer (HL) That Tri-Council direct the CAO secretariat to develop a draft regional agreement for Joint Assessment Review Boards and Joint Subdivision Development and Appeal Boards to be presented at the next Tri Council meeting.</p> <p>CARRIED BY CONSENSUS</p>
	<p>7.3 Annual Charity Golf Tournament</p>
	<p>Mackenzie County brought forward that each Municipality take a turn coordinating this event as the County pours a lot of resources into the event. It was brought up the need for a new coordinator. It was mentioned that with Heart and Stroke pulling out of Grande Prairie all of the proceeds would now go to Northwest Health Foundation. The Northwest Health Foundation is great at planning events and perhaps they could take over the coordinator role. A committee already exists for this event, they could discuss with Northwest Health Foundation.</p>
Motion 05-19	<p>MOVED by Councillor Lisa Wardley (MC) That the Mackenzie Regional Charity Golf Tournament Committee contact the Northwest Health Foundation and inquire if they are willing to coordinate the 2019 Mackenzie Regional Charity Golf Tournament.</p> <p>CARRIED BY CONSENSUS</p>
	<p>Move 7.7 NSWAR Update up to 7.4</p>
	<p>7.4 Northwest Species at Risk (NWSAR) Update</p>
	<p>Presentation given by Hailey Gavin</p>
Motion 05-19	<p>MOVED by Deputy Reeve Sarapuk (MC) Motion to accept as information.</p> <p>CARRIED BY CONSENSUS</p>
	<p>7.5 Host Blanket Exercise on Indigenous History and Culture</p>
	<p>The deadline has passed. The next time it comes around it will be brought back to Tri-Council.</p>
Motion 06-19	<p>MOVED by Reeve Knelsen (MC) Motion to accept as information</p>



	CARRIED BY CONSENSUS
	7.6 Regional Emergency Management Committee
	This committee needs to start meeting. It was discussed that this has needed to happen for some time. IT was brought forward to hold the meeting the same day as Tri-Council to make it easier and more manageable for the committee to get together.
Motion 07-19	MOVED by Councillor Wardley (MC) Motion to hold committee meeting at 3 pm the same day as Tri-Council meetings. CARRIED BY CONSENSUS
	7.7 Boreal Housing Update
	Mary is sick and couldn't attend. The Councillors that sit on the committee spoke to the new facility being constructed in High Level. Construction is on schedule and going as planned.
Motion 08-19	MOVED by Councillor Forrest (HL) Motion to accept as information. CARRIED BY CONSENSUS
	7.8 Caribou Mountains
	Councillor Jorgenson gave update
Motion 09-19	MOVED by Councillor Peters (MC) Motion to accept as information. CARRIED BY CONSENSUS
CORRESPONDENCE:	8.1 None
NEXT MEETING:	9.1 Next Meeting Date
	The next meeting is scheduled to be held Wednesday, June 5, 2019 hosted by the Town of High Level
ADJOURNMENT	10.0 Adjournment



MOTION 10-19	MOVED by Mayor Farris (RL) That the Tri-Council meeting be adjourned at 7:52 pm CARRIED BY CONSENSUS
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These minutes will be presented to the Tri-Council for approval on June 5, 2019.

Town of Rainbow Lake

Town of High Level

Mackenzie County

DRAFT





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Fire Truck Purchase

BACKGROUND / PROPOSAL:

Administration was made aware of a fire truck being sold by auction on July 29, 2019 in Grande Prairie and that it may be a good addition to the municipal fleet at a reasonable price. The fire truck is a 2011 Peterbilt 367 T/A Fire Truck.

Due to the limited time available to make a decision at a duly called council meeting, the Chief Administrative Officer polled all Councillors for their input on the potential purchase and discussed a reasonable offer. Eight out of ten Councillors indicated that they supported this purchase.

Mackenzie County was the successful bidder of this fire truck.

OPTIONS & BENEFITS:

The fire truck is fully equipped with extras, a new unit would typically cost approximately \$500,000.

The remaining life expectancy of this unit is at least 15 years or longer.

Administration will review the best-suited location for this unit within the municipality.

COSTS & SOURCE OF FUNDING:

\$86,355 plus GST from the General Capital Reserve

Author: L. Racher/C. Gabriel **Reviewed by:** _____ **CAO:** _____

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

FIN006 Unbudgeted Expenditures

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That funds in the amount of \$86,355.00 be provided from the General Capital Reserve for the purchase of a 2011 Peterbuilt 367 T/A Fire Truck.

Author: L. Racher/C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	November 12, 2019 Regular Council Meeting Date

BACKGROUND / PROPOSAL:

Council meeting dates are set annually at the Organizational Meeting. There was an administrative error in scheduling the November 12, 2019 regular council meeting. This meeting conflicts with the Rural Municipalities of Alberta Fall Convention.

OPTIONS & BENEFITS:

Cancel the meeting or reschedule the meeting to Tuesday, November 5, 2019.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Council meeting dates are advertised in the weekly newspaper and on the County's website.

Author: C. Gabriel Reviewed by: _____ CAO: _____

POLICY REFERENCES:

Bylaw 1083-17 Procedural Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the November 12, 2019 Regular Council meeting be rescheduled to November 5, 2019.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the July 25, 2019 Municipal Planning Commission meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of July 25, 2019 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, July 25, 2019 @ 1:00 p.m.

PRESENT: Erick Carter Chair, MPC Member
Beth Kappelar Vice Chair, MPC Member
John W Driedger MPC Member
David Driedger Councillor, MPC Member
Jacquie Bateman Councillor, MPC Member

ADMINISTRATION: Byron Peters Deputy Chief Administrative Officer
Kristin Racine Planner
Lynda Washkevich Development Officer
Nicole Friesen Administrative Assistant/Recording Secretary

MEMBERS OF THE PUBLIC: Paulus Driedger
Eric Jorgensen
Charles LaForge
Lucille Labrecque

MOTION 1. CALL TO ORDER

Erick Carter called the meeting to order at 1:04 p.m.

2. ADOPTION OF AGENDA

MPC-19-07-083 MOVED by John W Driedger

That the agenda be adopted as presented.

CARRIED

9. MEETING DATES

- ❖ Thursday, August 8, 2019 @ 10:00 a.m. in La Crete
- ❖ Thursday, August 22, 2019 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, September 12, 2019 @ 10 a.m. in La Crete
- ❖ Thursday, October 3, 2019 @ 10 a.m. in Fort Vermilion

3. MINUTES

a) Adoption of Minutes

MPC-19-07-084 MOVED by John W Driedger

That the minutes of the June 13th, 2019 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

None.

4. TERMS OF REFERENCE

For information.

Eric Jorgensen left the meeting at 1:10 p.m.

5. DEVELOPMENT

- a) 110-DP-19 Paulus Driedger
Dwelling-Single Family in "A" (Low-lying)
Plan 112 3400, Block 1, Lot 1 (NW 20-105-13-W5M)**

MPC-19-07-085 MOVED by David Driedger

That Development Permit 110-DP-19 on Plan 112 3400, Block 01, Lot 01 in the name of Paulus Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The applicant must provide a flood risk assessment to Mackenzie County before approval of this development permit.**
2. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
3. The Dwelling-Single Family shall meet all Alberta Building Code 2014 requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. **Any permanent buildings on the property must be constructed equal to or greater than the grade of the road.**

5. **Mitigation measures must be in place in order to avoid water damage from potential seasonal flooding.**
6. **The total site area (LOT) of any development shall have a positive surface drainage that does not adversely affect the neighbouring properties.**
7. **Any doors, windows and other openings to any DEVELOPMENT shall be at the same or greater elevation as the downstream ROAD centerline elevation to avoid overland flood damage, water seepage and other water related damage.**
8. **No basement is permitted on this property due to the risk of flooding.**
9. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
10. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
11. **This permit approval is subject to the road and access to the property being constructed to County standards. PRIOR to installation of a new road or access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Road and access to be constructed at the developers' expense.**
12. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**b) 113-DP-19 Daylen Driedger (Wild Tech Custom & Repair Ltd.)
Change of Use (Automotive Equipment & Vehicle Services-
Major) in LC-LI
Plan 142 0720, Block 2, Lot 11 (10125 113 Avenue) (La Crete)**

MPC-19-07-086 **MOVED** by Beth Kappelar

That Development Permit 113-DP-19 on Plan 142 0720, Block 2, Lot 11 in the name of Daylen Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for the operation of an Automotive Equipment and Vehicle Services – Major (Wild Tech Custom & Repair Ltd.) out of the existing building.
2. **This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.**
3. All conditions and requirements by the Alberta Motor Vehicle Industry Council “AMVIC” are to be met to their specifications and standards.
4. **No vehicle shall be located in such a way that it impedes visibility for vehicular and/or pedestrian traffic.**
5. **The Automotive Equipment and Vehicle Services – Major shall meet all Alberta Building Code 2014 requirements for buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
6. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
7. The property must at all times be kept in a neat and orderly fashion.
8. The municipality has assigned the following address to the noted property **10125-113 Avenue**. You are required to display the address (**10125**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

9. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
10. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
11. Provide adequate off street parking as follows: The minimum parking standards are 1 stall per 45 square meters (484.4 square feet) of building area which in this case is 5 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
12. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
13. **The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.**
14. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
15. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
16. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
17. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
18. Wiring and conduits of the sign must be concealed from view.
19. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-

3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

20. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
21. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**c) 115-DP-19 Fort Vermilion School Division
Temporary/Portable Unit (Classroom) (24'x 50') in "I" La Crete
Plan 782 0147, Block 12 (10202 94 Avenue)**

MPC-19-07-087 **MOVED** by David Driedger

That Development Permit 115-DP-19 on Plan 782 0147, Block 12, in the name of Fort Vermilion School Division be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks:**
 - a. **7.6 meters (25 feet) front yard;**
 - b. **1.5 meters (5.0 feet) side yards;**
 - c. **3.0 meters (10 feet) rear yard; from any other property lines.**
2. **Permit expires July 31, 2021, should the Temporary/Portable Unit (Classroom) need to remain on location, please contact Mackenzie County Planning and Development Department at (780) 928-3983 for a time extension.**
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. The Temporary/Portable Unit (Classroom) shall meet all Alberta Building Code 2014 requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit null and void.

5. The undercarriage of the Temporary/Portable Unit (Classroom) shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. No accessory building erected/or moved onto the site shall be used as a dwelling.
7. **All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.**
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operations Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. SUBDIVISIONS

- a) **18-SUB-17 Vanguard Realty Ltd. (Time Extension)
4.01 Acre Subdivision
Part of NW 9-106-15-W5M (La Crete)**

MPC-19-07-088 **MOVED** by Jacquie Bateman

That a one (1) year time extension for Subdivision Application 18-SUB-17 in the name of Vanguard Realty Ltd. on Part of NW 9-106-15-W5M be GRANTED to expire on July 25, 2020.

CARRIED

**b) 14-SUB-19 Martin Z & Elizabeth Friesen
10 Acre Subdivision
SW 8-104-16-W5M (Blue Hills)**

MPC-19-07-089 **MOVED** by John W Driedger

That Subdivision Application 14-SUB-19 REVISION in the name of Martin Z and Elizabeth Friesen on SW 8-104-16-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 5.00 acres (2.023 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low**

land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

**c) 24-SUB-19 Steven & Susan Thiessen
7.74 & 12.66 Acre Subdivisions
NE 33-106-15-W5M (La Crete Rural)**

MPC-19-07-090 MOVED by Jacquie Bateman

That Subdivision Application 24-SUB-19 in the name of Steven and Susan Thiessen on NE 33-106-15-W5M be APPROVED with the following conditions:

1. This approval is for two **TYPE B** subdivisions, lot one 7.74 acres (3.131 hectares) and lot two 12.66 acres (5.122 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.

- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

Paulus Driedger joined the meeting at 1:26 p.m.

- d) 27-SUB-19 Richard & Dorothy Marten
15 Acre Subdivision
NE 5-108-11-W5M (Fort Vermilion Rural)**

MPC-19-07-091 **MOVED** by Beth Kappelar

That Subdivision Application 27-SUB-19 in the name of Richard & Dorothy Marten on NE 5-108-11-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision, 15 acres (6.07 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.

- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- e) **28-SUB-19 Jarius Krahn
13.97 Acre Subdivision
NE 31-109-18-W5M (High Level Rural)**

MPC-19-07-092 **MOVED** by Beth Kappelar

That Subdivision Application 28-SUB-19 in the name of Jarius Krahn on NE 31-109-18-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision, 13.97 acres (5.65 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.

- b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$ _____ per acre. Municipal reserve is charged at 10%, which is \$ _____ per subdivided acre. **13.97 acres** times \$ _____ equals \$ _____.
- g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

**f) 29-SUB-19 Thomas & Esther Zacharias
11.04 Acre Subdivision
SE 24-104-15-W5M (Bluehills)**

MPC-19-07-093 **MOVED** by Jacquie Bateman

That Subdivision Application 29-SUB-19 in the name of Thomas & Esther Zacharias on SE 29-104-16-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 11.04 acres (4.47 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low**

land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

**g) 30-SUB-19 Vanguard Realty Ltd.
15.56 Acre Subdivision (3 Lots)
Part of Plan 982 009, Block 24, Lot 1 & NW 9-106-15-W5M**

MPC-19-07-094 MOVED by John W Driedger

That Subdivision Application 30-SUB-19 in the name of Vanguard Realty Ltd. on Part of Plan 982 0009, Block 24, Lot 1 and Part of NW 9-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a 3 lot subdivision, 0.146 acres (0.059 hectares), 10.858 acres (4.394 hectares) and 2.483 acres (1.005 hectares).
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) No residential or commercial development shall take place on these new lots until subdivided further.
 - b) Provision of access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Mackenzie County's Rural Road, Access Construction and Surface Water Management Policy No. PW039;
 - c) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
 - d) The developer is responsible for site grading and landscaping to

design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure.

- e) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- f) Any outstanding property taxes shall be paid in full prior to registration of title.

CARRIED

**h) 31-SUB-19 Peter & Ann Derksen
10 Acre Subdivision
NW 32-105-13-W5M**

MPC-19-07-095 **MOVED** by Beth Kappelar

That Subdivision Application 31-SUB-19 in the name of Peter & Ann Derksen on NW 32-105-13-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 10.00 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$ _____ per acre. Municipal reserve is charged at 10%, which is \$ _____ per subdivided acre. **10.00 acres** times \$ _____ equals \$ _____.
- g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

7. MISCELLANEOUS

- a) **Bylaw 11xx-19 Land Use Bylaw Amendment
Rezone from Agricultural "A"
To Rural Country Residential 1 "RCR1"
Part of SE 6-107-14-W5M**

MPC-19-07-096 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend against the approval Bylaw 1xxx-19 being a Land Use Bylaw Amendment to rezone part of SE 6-107-14-W5M from Agricultural "A" to Rural Country Residential 1 "RCR1".

CARRIED

**b) Bylaw 11xx-19 Land Use Bylaw Amendment
Rezone from Agricultural "A" to Rural Industrial-General "RIG"
NE 11-106-15-W5M**

MPC-19-07-097 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to approve Bylaw 11xx-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.

CARRIED

8. IN CAMERA

None.

10. ADJOURNMENT

MPC-19-07-098 **MOVED** by David Driedger

That the Municipal Planning Commission Meeting be adjourned at 1:51 p.m.

CARRIED

These minutes were adopted this 8th day of August, 2019.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Mackenzie County Emergency Advisory Committee Meeting

BACKGROUND / PROPOSAL:

The unapproved minutes of the July 23, 2019 Emergency Advisory Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the unapproved Emergency Advisory Committee meeting minutes of July 23, 2019 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
EMERGENCY ADVISORY COMMITTEE MEETING**

**July 23, 2019
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Bill McKennan	Director of Finance
Grant Smith	Agricultural Fieldman
Julie Emmerson	Executive Assistant

ALSO PRESENT: Members of the public and the media.

Minutes of the Mackenzie County Emergency Advisory Committee meeting for Mackenzie County held on July 23, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 1:06 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION MOVED by Councillor Wardley
MCEAC-19-07-023

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

**3. a) Minutes of the January 23, 2018 Mackenzie County
Emergency Advisory Committee Meeting**

**MOTION
MCEAC-19-07-024**

MOVED by Deputy Reeve Sarapuk

That the minutes of the January 23, 2018 Mackenzie County
Emergency Advisory Committee Meeting be approved as
presented.

CARRIED

**3. b) Minutes of the May 12, 2018 to May 14, 2018 Mackenzie
County Emergency Advisory Committee Meeting**

**MOTION
MCEAC-19-07-025**

MOVED by Councillor Bateman

That the minutes of the May 12, 2018 and May 14, 2018
Mackenzie County Emergency Advisory Committee Meetings, for
the purposes of declaring and terminating a state of local
emergency event, be approved as presented.

CARRIED

**3. c) Minutes of the May 20, 2019 to July 22, 2019 Mackenzie
County Emergency Advisory Committee Meeting**

**MOTION
MCEAC-19-07-026**

MOVED by Councillor Driedger

That the minutes of the May 20, 2019 to July 22, 2019 Mackenzie
County Emergency Advisory Committee Meetings, for the
purposes of declaring and renewing a state of local emergency
event, be approved as AMENDED.

CARRIED

**BUSINESS ARISING
FROM THE
MINUTES:**

4. a) None

**STATE OF LOCAL
EMERGENCY:**

5. a) 2019 Wildfire Event

Reeve Knelsen recessed the meeting at 2:06 p.m. and reconvened the meeting at 2:30 p.m.

**MOTION
MCEAC-19-07-027**

MOVED by Councillor A. Peters

That the 2019 wildfire event discussion and update be received for information.

CARRIED

**REVIEW OF GUIDING
DOCUMENTS:**

6. a) Bylaw 1090-18 Regional Emergency Management

**MOTION
MCEAC-19-07-028**

MOVED by Councillor Braun

That the Regional Emergency Management Bylaw be referred to the Tri-Council Meeting for discussion.

CARRIED

**6. b) Bylaw 1151-19 Establish Position of Director of
Emergency Management and Deputy Director of
Emergency Management**

**MOTION
MCEAC-19-07-029**

MOVED by Councillor E. Peters

That the bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management be recommended to Council for amendment as presented.

CARRIED

6. c) Community Emergency Management Plan (CEMP)

Councillor Driedger left the meeting at 3:36 p.m.

**MOTION
MCEAC-19-07-030**

MOVED by Councillor Wardley

That the Community Emergency Management Plan amendments be brought back to the next Mackenzie County Emergency Advisory Committee for review.

CARRIED

OTHER BUSINESS:

7. a) Local Authority Emergency Management Regulations

**MOTION
MCEAC-19-07-031**

MOVED by Councillor Braun

That the Local Authority Emergency Management Regulations be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

8. a) Information/Correspondence

**MOTION
MCEAC-19-07-032**

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be received for information.

CARRIED

CLOSED MEETING:

9. None

**NEXT MEETING
DATE:**

10. a) Next Meeting Dates

ADJOURNMENT:

11. a) Adjournment

**MOTION
MCEAC-19-07-033**

MOVED by Councillor Jorgensen

That the Council meeting be adjourned at 3:55 p.m.

CARRIED

These minutes will be approved at the next regularly scheduled Emergency Advisory Committee meeting.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Jennifer Batt, Interim Director of Finance
Title:	Finance Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the June 25, 2019 Finance Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Finance Committee minutes are posted on DocuShare.

POLICY REFERENCES:

N/A

Author: J. Veenstra Reviewed by: J. Batt CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the unapproved Finance Committee meeting minutes of June 25, 2019 be received for information.

Author: J. Veenstra Reviewed by: J. Batt CAO: _____

**MACKENZIE COUNTY
FINANCE COMMITTEE MEETING**

**July 25, 2019
10:00 a.m.**

**Fort Vermilion Corporate Office
Fort Vermilion, Alberta**

PRESENT: Josh Knelsen Reeve, Ex Officio
Peter F. Braun Councillor - Chair
Jacquie Bateman Councillor – Vice Chair
David Driedger Councillor
Anthony Peters Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Bill McKennan Director of Finance
Jennifer Batt Finance Controller
Jannelle Veenstra Finance Officer/ Recording Secretary
Carol Gabriel Director of Legislative Services

CALL TO ORDER:

1. a) Call to Order

Councillor Braun, Chair, called the meeting to order at 10:01 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION FC-19-05-057

MOVED by Reeve Knelsen

That the agenda be approved as amended.

CARRIED

**3. a) Minutes of the April 25, 2019 Finance
Committee Meeting**

MOTION FC-19-05-058

MOVED by Councillor Driedger

That the minutes of the April 25, 2019 Finance Committee meeting be approved as presented.

CARRIED

**BUSINESS ARISING
 FROM PREVIOUS
 MINUTES:**

4. a) None

BUSINESS:

6. a) Bursary – Return Service Agreement

MOTION FC-19-05-059

MOVED by Councillor Driedger

That the Finance Committee approves the bursary recipients request to waive finance charges on the repayment of their 2014 bursary for \$2,000 for 10 months and accept a repayment schedule that begins in 10 months' time for \$200 per month until the bursary has been repaid in full.

CARRIED

6. c) Councillors' Honorariums and Expense Claims

Carol Gabriel joined the meeting at 10:05 a.m.

MOTION FC-19-05-060

MOVED by Councillor Bateman

That the Finance Committee authorizes Anthony Peter's expense of his rebooking flights in relation to the wildfire event on his next Expense Claim.

CARRIED

MOTION FC-19-05-061

MOVED by Councillor Knelsen

That Councillor Honorariums and Expense Claims for March, April, May, and June 2019 be reviewed as follows:

Councillor Expense Claims	Review Comments
1 – Reeve Knelsen	Reviewed April 2019 Reviewed May 2019 Reviewed June 2019
2 – Councillor A. Peters	Reviewed April 2019 Reviewed May 2019 Reviewed June 2019
3 – Councillor Braun	Reviewed April 2019 Reviewed May 2019 Reviewed June 2019
4 – Councillor D. Driedger	Reviewed April 2019 Reviewed May 2019 Reviewed June 2019
5 – Councillor E. Peters	Reviewed April 2019 Reviewed May 2019 Reviewed June 2019
6 – Councillor Jorgensen	Reviewed March 2019

7 – Councillor Cardinal	Reviewed April 2019 Reviewed May 2019 Reviewed June 2019
8 – Deputy Reeve Sarapuk	Reviewed April 2019 Reviewed May 2019 Reviewed June 2019
9 – Councillor Bateman	Reviewed April 2019 Reviewed May 2019 Reviewed June 2019
10 – Councillor Wardley	Reviewed April 2019 Reviewed May 2019 Reviewed June 2019

CARRIED

Carol Gabriel left the meeting at 10:15 a.m.

6. d) Members at Large Expense Claims

MOTION FC-19-05-062

MOVED by Councillor Driedger

That the April and June 2019 Members at Large Expense Claims be reviewed as follows:

Members at Large Expense Claims	Review Comments
1 – Terry Batt	None
2 – Beth Kappelar	Reviewed April 2019 Reviewed June 2019
3 – Erik Carter	None
4 – Joseph Peters	None
5 – Joe Froese	None
6 – Karen Holditch	None

CARRIED

6. e) Cheque Lists

Councillor Braun, Chair, recessed the meeting at 10:33 a.m. and reconvened the meeting at 10:46 a.m.

MOTION FC-19-05-063

MOVED by Reeve Knelsen

That the cheque lists and payments made online from April 26, 2019 to July 24, 2019 be received for information.

CARRIED

6. f) MasterCard Statements

Councillor A. Peters left the meeting at 11:26 a.m. and returned at 11:27 a.m.

MOTION FC-19-05-064

MOVED by Councilor A. Peters

That the Master Card statements for March, April, and May 2019 be received for information.

CARRIED

Councillor Braun, Chair, recessed the meeting at 11:32 a.m. and reconvened the meeting at 11:45 a.m.

IN CAMERA:

7. a) In Camera Session

MOTION FC-19-05-065

MOVED by Councillor Driedger

That the Finance Committee move in-camera at 11:45 to discuss items on the agenda.

CARRIED

Councillor Bateman, Councillor A. Peters, Councillor Driedger, Councillor Braun, Reave Knelsen, as well as Len Racher and Bill McKennan were present during the In-Camera discussion. (MGA Section 602.08 (1)(6))

MOTION FC-19-05-066

MOVED by Councillor A. Peters

That the Finance Committee move out of Camera at 12:45 p.m.

CARRIED

9. a) Auditors Management Letter (Handout) Ss. 17, 24)

MOTION FC-19-05-067

MOVED by Councillor Driedger

That the Finance Committee recommends that the Auditors Management Letter be brought to the next Council Meeting in the closed session for Information.

CARRIED

7. a) Bursary – Mature Student Eligibility

MOTION FC-19-05-068

MOVED by Councillor Bateman

That administration is to revise Policy ADM049 Bursaries and that it be brought to Council for Councils consideration.

CARRIED

**NEXT MEETING
DATE:**

10. a) August 26, 2019 at 10:00 a.m.
Fort Vermilion Office

ADJOURNMENT:

11. a) Adjournment

MOTION FC-19-05-069

MOVED by Councillor Bateman

That the Finance Committee meeting be adjourned at 12:46 p.m.

CARRIED

DRAFT

These minutes were approved by the Finance Committee on _____.

Peter Braun
Chair, Councillor

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Rural Municipalities of Alberta (Highway Signs)
- Correspondence – CN (CN in your Community)
- Correspondence – Alberta Culture, Multiculturalism and Status of Women (International Volunteer Day)
- Rural Municipalities of Alberta Bulletin – Natural Gas Advisory Report Analysis Available
- Alberta Government News Release – Government launches industry panels to cut red tape
- Beaver First Nation – Green Energy Fair
- Beaver First Nation – Community Garden
- Municipal Elected Officials Online Course
- Strategies North Newsletter
- Supply Post Article – On the Right Track
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-
-
-
-
-

OPTIONS & BENEFITS:

Author: C. Gabriel Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County Action List as of July 24, 2019

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Len	Expression of Interest Submitted
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Doug Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners. Re-survey completed.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron	In progress. LUB Amendment
August 23, 2017 Council Meeting			

Motion	Action Required	Action By	Status
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete. Waiting for approvals. Disposition is in place.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Doug	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Sept 2019
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Doug	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Doug	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Need engineering report.
June 27, 2018 Council Meeting			
18-06-471	That the operating costs for the proposed La Crete Wellness Centre be brought back for review prior to passing the Borrowing Bylaw.	Doug	Society to provide operation costs.
August 14, 2018 Council Meeting			
18-08-564	That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions.	Grant	Draft going to next ASB meeting.

Motion	Action Required	Action By	Status
October 9, 2018 Council Meeting			
18-10-763	That administration proceeds with the water diversion licences as discussed.	Fred	In progress
October 24, 2018 Council Meeting			
18-10-849	That the operation of the Handi-Van program be passed on to a non-profit community organization and that administration be directed to request Expressions of Interest from the community.	Doug	LC – Completed Working with FV FCSS
November 13, 2018 Regular Council Meeting			
18-11-883	That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council.	Grant	ASB meeting
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress
18-11-910	That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.	Byron Dave	Advertised In progress
January 14, 2019 Budget Council Meeting			
19-01-010	That the Zama Road LOC project report be received for information and that the bridge request from Paramount be brought back for consideration.	Len	Discuss at Paramount Meeting
January 16, 2019 Regular Council Meeting			
19-01-025	That administration redraft a condensed Public Consumption of Cannabis Survey, with consumption meaning smoking or vaping.	Carol	Committee of the Whole Meeting 2019-07-23
February 12, 2019 Regular Council Meeting			
19-02-063	That administration continue to investigate the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.	Don	In progress
February 27, 2019 Regular Council Meeting			
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
March 12, 2019 Regular Council Meeting			
19-03-169	That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete.	Byron	Fall/Winter 2019
19-03-171	That the draft smoke management bylaw be redrafted with the following: <ul style="list-style-type: none"> No burning within the white zone (agricultural land) without a permit. No burning between November 1st and February 28th. No burning within the green zone within 10 miles of a major roadway without a permit. 	Carol Len	In progress Under review due to jurisdiction restrictions under the MGA

Motion	Action Required	Action By	Status
19-03-186	That Mackenzie County investigate partnering with the Town of High Level and the Town of Rainbow Lake to host the 2022 Alberta Summer Games.	Byron	Tri-Council Meeting discussion Deadline for submissions was June 2, 2019 for 2020.
March 27, 2019 Regular Council Meeting			
19-03-203	That Mackenzie County attempt to become part of the new monitoring committee for Wood Buffalo National Park.	Byron	
19-03-210	That Mackenzie County continue to fund the RCMP Enhanced Policing Position – School Resource Officer, subject to financial contribution by the Fort Vermilion School Division; and that Mackenzie County continue to fund the second RCMP Enhanced Policing Position (½ time School Resource Officer and ½ time La Crete Community Policing).	Len Carol Doug	In progress
19-03-211	That administration work with the Fort Vermilion School Division and the RCMP to review and bring back a revised Memorandum of Understanding for Enhanced Policing services.	Len Carol Doug	Meeting held 2019-04-04 MOU in progress. Waiting for response from FVSD.
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	In progress
April 8, 2019 Regular Council Meeting			
19-04-232	That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction.	Doug	Application approved. Next application phase.
19-04-245	That Bylaw 1134-19 being a Road Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation be forwarded to the Minister of Transportation for approval, and that purchaser of the laneway be required to install a chainlink fence on both sides of the walkway, with the walkway being ten feet wide within 30 days of the signing of the agreement.	Byron	Submitted to Municipal Affairs for approval.
19-04-246	That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance.	Byron	In progress
19-04-247	That the County secure a 40 meter right of way on 100 th Street in La Crete for future main street widening and that administration move forward to close 100A Street.	Byron	

Motion	Action Required	Action By	Status
19-04-250	That the bridge request from Paramount Resources be added to the agenda for the Paramount meeting on June 13, 2019.	Len	2019-07-24
April 24, 2019 Regular Council Meeting			
19-04-273	That Foothills Developments Ltd. be required, in order to proceed with development, to pay for the 1.604 acres in Municipal Reserve owing in cash for Phases 5 & 6 and that the 0.532 acres owing for Phase 7A be taken from the agreed upon 4 acres owing for all future development for a total of 5.072 acres.	Byron	In progress
May 7, 2019 Regular Council Meeting			
19-05-308	That administration be authorized to enter into a new Subscriptions and Advertising Memorandum of Agreement with Mackenzie Report Inc. for a three-year term ending in July, 2023 at a rate of \$54,000 per year.	Carol	In progress
19-05-315	That administration research October dates for the Lobby Government Effectively Seminar and that the Town of High Level and Rainbow Lake be invited to participate if they are willing to cost share.	Carol	Tri-Council Meeting
June 12, 2019 Regular Council Meeting			
19-06-334	That the road construction supervisor/quality control be re-advertised and received for information.	Dave	
19-06-337	That the School Zones and Other Speed Zones Bylaw be brought back to Council to include the following area as a playground zone: <ul style="list-style-type: none"> • 52nd Street to 50th Street on 44th Avenue in the Hamlet of Fort Vermilion 	Dave	2019-07-24
19-06-348	That first reading be given to Bylaw 1115-18 being a Municipal Reserve Closure to close Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M), subject to public hearing input.	Byron	PH 2019-08-13
19-06-349	That first reading be given to Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation, subject to public hearing input.	Byron	PH 2019-09-13
19-06-350	That Mackenzie County requests that the Minister of Municipal Affairs grant a time extension for the completion of Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans between Mackenzie County and the Town of High Level and the Town of Rainbow Lake until one (1) year after the conclusion of the process/review to consider a new municipality within Mackenzie County.	Byron	In progress
19-06-353	That the 2018 Annual Report be compiled and released to the public by the end of July and that	Carol	In progress.

Motion	Action Required	Action By	Status
	Council reconsider public engagement in the fall of 2019.		
19-06-356	That a letter be sent to the Minister of Transportation regarding the reclassification of service rigs, mirroring the concerns of Northern Sunrise County and the Rural Municipalities of Alberta.	Len	
19-06-358	That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.	Jennifer	In Progress
19-06-365	That Mackenzie County work towards identifying gaps, improvements, and solutions for emergency events.	Len	
19-06-366	That a three-week extension be granted to the Stop Orders issued on May 15, 2019 due to the impact on mail delivery because of the wildfires.	Byron	
July 24, 2019 Regular Council Meeting			
19-07-372	That a letter be sent to the Minister requesting an investigation of the Chuckegg Creek Wildfire and land management practices, including community input.	Len	Completed
19-07-374	That first reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County and that administration bring forward further clarification prior to second reading.	Doug	2019-08-13
19-07-375	That \$9,963.38 (including GST) be approved toward the cost of servicing the La Crete Olympia ice resurfacer with funding to come from the Recreation Reserve – La Crete.	Bill	Completed
19-07-376	That funds in the amount of \$45,000 be provided from the General Capital Reserve for the installation of a permanent emergency generator at the La Crete County Office Building.	Bill	Completed
19-07-383	That the County send a letter to Paramount Resources Ltd. initiating the potential transfer of road infrastructure in the Zama field, as shown on the attached map, and that a meeting be scheduled between the County, Paramount Resources, and the Provincial Government.	Len	Completed
19-07-384	That first reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B", subject to public hearing input.	Byron	Public Hearing 2019-08-28
19-07-393	That first reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" to accommodate	Byron	Public Hearing 2019-08-28

Motion	Action Required	Action By	Status
	Natural Resource Processing, subject to public hearing input.		
19-07-398	That first reading be given to Bylaw 1150-19 being a Land Use Bylaw amendment to rezone SE 8-106-15-W5M from Urban Fringe "UF" to Hamlet Residential 1B "H-R1B to accommodate Dwelling – Single Family developments with or without a Garage – Attached, subject to public hearing input.	Byron	Public Hearing
19-07-403	That the 2019 taxes for golf courses be reduced by 75%.	Bill	Completed
19-07-407	That the full time Fire Chief position be TABLED to the next meeting.	Doug	2019-08-13



Hon. Ric Mclver
Minister of Transportation, Deputy House Leader
320 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

July 18, 2019

Re: Highway Signs

Dear Minister Mclver,

Following up on our text message conversation regarding highway trailer signs, I wanted to pass along information from the RMA. Concerns with highway trailer signs were brought forward by RMA members, and previously RMA has worked with your Ministry to explore solutions. As you may know, Alberta is unique in Canada in that municipal governments manage lands in all four corners of the province. As a result, many provincial highways run adjacent to privately held land that is within a rural municipality.

In 2015, RMA members passed resolution 23-15F: Alberta Transportation Highway Signage, which states:

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties [now RMA] request that Alberta Transportation enforce third party sign regulations within the development control zone;

FURTHER BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties [now RMA] request that Alberta Transportation provide all municipalities with the sole authority to permit and regulate electronic signs that are within the Alberta Transportation development control zone.

The regulation referenced in the resolution is the *Highways Development and Protection Regulation* under the *Public Highways Development Act*. The regulation states that signs within 300 metres of a controlled highway, or 800 metres of a highway intersection, must receive a permit from Alberta Transportation.

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The initial response from Alberta Transportation indicated limited interest in addressing municipal concerns with unlicensed third-party signage. However, beginning in April 2018, RMA and Alberta Transportation began to meet to discuss the issue further. This led to a working group being formed over the summer of 2018, with representation from RMA, Leduc County, Red Deer County, Mountain View County, Woodlands County, and Alberta Transportation. The working group developed the following recommendations, which were sent to the previous Minister of Transportation in October 2018.

- That the Government of Alberta review the legislation, regulations, policy documents, etc. to ensure that rural municipalities and urban municipalities have the same regulatory application.
- That the Government of Alberta review the legislation, regulations, policy documents, etc. to encourage municipal authority, recognizing that municipalities have local characteristics to accommodate.
- That the Government of Alberta review the legislation, regulations, policy documents, etc. to restrict what is known as equipment signage (e.g. trailers) for third part corporations.
- That the Government of Alberta review the legislation, regulations, policy documents, etc. to set a minimum standard regarding billboard signage.
- That the Government of Alberta require that all permitted signs within the development control zone follow the “sign standard”.
- That the Government of Alberta amend its permit application to utilize language discussed in the working group and be representative of the embedded collaboration between the province and the municipality. Moreover, that it has verbiage regarding the condition of attaining municipal approval as there is local decision-making powers over signage.
- That the Government of Alberta review the legislation, regulations, policy documents, etc. to alter or create a system whereby the province enforces non-permitted signage. In the absence of this provincial mechanism, that the Government of Alberta delegate to the municipality the authority to enforce the provincial regulations and penalties.
- That the Government of Alberta support RMA in an educational campaign on this topic. The campaign can include newsletter communications, municipal website updates/guidance, bylaw language recommendations, advertising of the Alberta Transportation guideline document.



Should these recommendations not be accepted, the working group supports the permitting process being standardized to have the Government of Alberta issue their permit before the municipality. This recommendation could allow for more consistent application but should only be considered if communication and working relationships do not repair the gap.

We look forward to working with you and your Ministry to address our members' concerns regarding highway trailer signs, as well as the other concerns we have discussed in the past.

Sincerely,

A handwritten signature in black ink, appearing to read "Al Kemmere", with a long horizontal flourish extending to the right.

Al Kemmere, President

RESOURCEFUL. RESPONSIVE. RESILIENT.





www.cn.ca

Corporate Services

Sean Finn
Executive Vice-President
Corporate Services
and Chief Legal Officer

935 de La Gauchetière Street West
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Canada
T 514-399-8100
F 514-399-4854

Services corporatifs

Vice-président exécutif
Services corporatifs et chef de la
direction des Affaires juridiques

935, rue de La Gauchetière Ouest
16^e étage
Montréal (Québec) H3B 2M9
Canada
T 514 399-8100
Tc 514 399-4854

May 2, 2019

Mr. Lenard Racher
Chief Administrative Officer
Mackenzie County
4511 - 46 Avenue
PO. Box. 640
Fort Vermillion AB T0H 1N0



Dear Director Racher:

At CN, we are committed to maintaining a strong connection with all of the communities across our network, spanning from coast to coast through eight provinces in Canada and stretching across sixteen states down to the Gulf of Mexico. As a key driver of the North American economy, we pride ourselves on moving goods safely, creating and supporting quality jobs, and investing in the many communities we serve.

We continue to have our sights set on becoming the safest railway in North America. In addition to reinforcing safety as a core value amongst our 27,000 employees, we collaborate with communities and local authorities to help prevent accidents and ensure everyone's safety.

As such, we are pleased to share our 2019 edition of our *CN in your Community* publication. In reading this report, you will find information about our different initiatives in your region, including our strong economic impact, our capital investments as well as our community partnerships.

This year will see record spending in capital investments, with a planned \$3.9 billion to ensure we are serving customers and communities safely and efficiently. As part of our largest-ever infrastructure program, we will invest in new track and increased yard capacity, which will benefit grain, forest products, intermodal, coal and potash business. In the last two years, CN invested a record \$7.4 billion in capital in our network.



Mr. Lenard Racher
May 2, 2019
Page 2

Finally, 2019 is a very special year for CN, its customers, employees, retirees and the communities we serve as we celebrate our 100th anniversary, and we have much to celebrate. To commemorate this milestone, we have a number of initiatives planned to honour our strong community involvement and future. To learn more about those initiatives, I invite you to consult our website at www.cn.ca/cn100.

Should you have any questions or concerns, please do not hesitate to contact me or to contact your region Public Affairs manager, of which you can find the contact information in your enclosed copy of *CN in your Community*. We look forward to collaborating and celebrating CN's 100th birthday with you in 2019.

Sincerely,



Sean Finn

Encl.



ALBERTA

CULTURE, MULTICULTURALISM AND STATUS OF WOMEN

Office of the Minister

July 11, 2019

Reeve Joshua Knelsen
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Knelsen:

Our communities are made stronger, more welcoming places to live, work and raise a family thanks to selfless contributions of Alberta's volunteers. Each day, these remarkable Albertans give freely of their time and talents to make a difference in the lives of neighbours, friends and people they may never meet. They are the driving force that builds a vibrant civil society in our province.

The Government of Alberta is proud to honour the contributions of Alberta's amazing volunteers and celebrate their achievements through the presentation of the Stars of Alberta Volunteer Awards. The 2019 awards nominations are now open and you can help recognize the remarkable volunteers in your community by submitting a nomination and by encouraging local organizations and individuals to do the same. Share the stories of how volunteers are making your community a better place, one good deed at a time.

Six awards, two in each category of youth, adult, and senior, are presented annually on International Volunteer Day, December 5, at Government House in Edmonton. Albertans whose volunteer efforts have contributed to the well-being of their communities are eligible to be nominated.

Full information, including a nomination form and a downloadable promotional poster suitable for printing or placement on your community website, can be found on the Stars of Alberta website at www.alberta.ca/stars-awards. The deadline for nominations is September 20, 2019.

Thank you for your support of Alberta volunteers and the Stars of Alberta Volunteer Awards!

Sincerely,

Leela Sharon Aheer
Minister

cc: Honourable Kaycee Madu
Minister of Municipal Affairs



July 24, 2019

Natural Gas Advisory Report Analysis Available!

Rural Municipalities of Alberta conducts an analysis of Natural Gas report

RMA has completed an analysis of the [2018 Roadmap to Recovery: Reviving Alberta's Natural Gas Industry Report](#). The report was written to provide advice and recommendations to the Minister of Energy on short to medium-term actions the Government of Alberta could take to improve outcomes and Alberta's interests related to natural gas. Specifically, this report seeks to resolve issues related to:

- Persistently undervalued natural gas
- Extreme price volatility
- Intra- and inter-provincial natural gas transmission
- Natural gas storage
- Market access

The RMA analyzed the report after Associate Minister of Natural Gas, Dale Nally, stated the Government of Alberta would be looking at recommendations from the report to help resolve the current challenges facing Alberta's shallow gas industry, including concerns identified by Trident about high property taxes in an [article](#) in the Calgary Herald. After a full analysis, the RMA learned that the report focuses on broader issues related to market access and pipeline capacity, both of which are beyond the control of municipalities. There was only one reference to municipal taxes, and the report offered limited evidence that many companies identify municipal taxes as large operating costs which compound "big-picture problems".

The RMA will continue to monitor this issue and notify members about future issues.

To view RMA's Natural Gas Advisory Report Analysis, [click here](#).

To view the full Natural Gas Advisory Report, [click here](#).

For enquiries, please contact:

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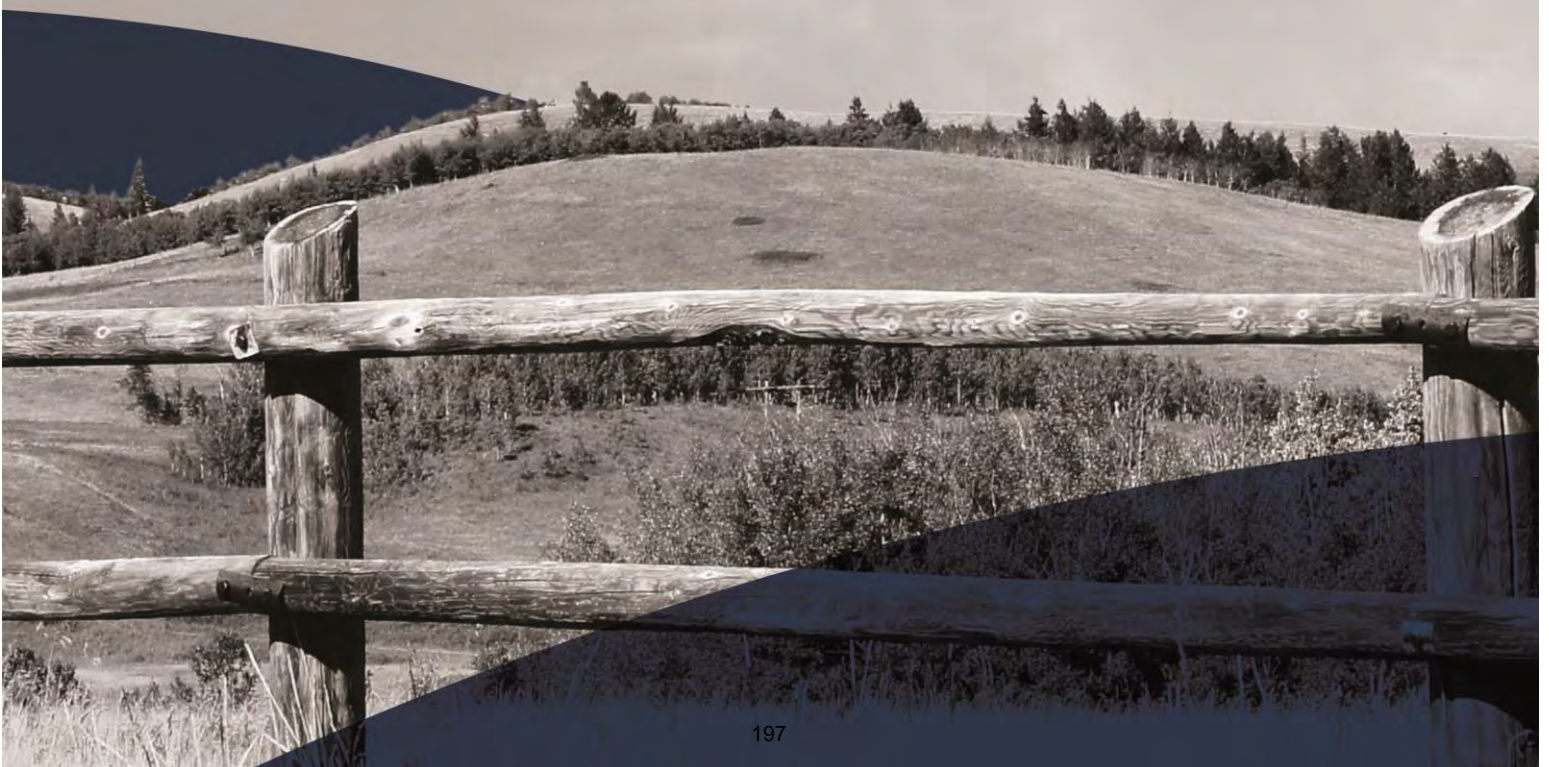


RMA
RURAL MUNICIPALITIES
of ALBERTA

Natural Gas Advisory Report

RMA Summary and Analysis

July 2019



Natural Gas Advisory Report: RMA Summary and Analysis

Published by the Rural Municipalities of Alberta (RMA)
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INTRODUCTION

In May 2018, the Government of Alberta appointed a Natural Gas Advisory Panel to provide advice and recommendations to the Minister of Energy on short-to medium-term actions the Government of Alberta could take to improve outcomes and Alberta's interests related to natural gas. The panel consisted of experts in the natural gas industry, including past presidents and CEOs of major natural gas and pipeline companies in Alberta. The Natural Gas Advisory Panel collected their information by face to face meetings and a survey with upstream producers, major pipeline operators, industry associations, storage companies, natural gas consumers, and government regulators. Based on the collected input from the stakeholders, the Natural Gas Advisory Panel developed a final report that identified six high-level outcomes and 48 recommendations as to how Alberta's natural gas industry could be strengthened.

The report was commissioned because the market for Alberta natural gas is oversupplied, which has resulted in prices, and therefore industry and government revenues, to be significantly lower and more volatile since 2017.

Approximately one year later, in spring 2019, many of the challenges facing the natural gas industry have remained, and in many cases, intensified. In April 2019, Trident Exploration ceased operations, walking away from responsibility for approximately 4700 wells across the province, and unpaid tax obligations to eight rural municipalities (according to information the company provided to the AER). A letter by the Trident CEO indicated the following:

Trident is under severe financial strains resulting from several factors beyond its direct control. A few of these factors include (1) the ongoing and unprecedented low price of natural gas, (2) extremely high rural municipality taxes, (3) the high cost of operations, and (4) costs of surface lease rentals. As a result, every possible effort is being made to keep the company financially viable through these difficult times.

In response to this letter, Premier Kenney stated that "his government would be meeting with municipalities to raise concerns identified by Trident about high property taxes." The success of the oil and gas industry has been a focus of the newly elected provincial government, demonstrated by the appointment of an Associate Minister of Natural Gas.

An article in the Calgary Herald titled "Alberta gas producers face 'full-on crisis' as UCP meets with sector for solutions" stated that Associate Natural Gas Minister Dale Nally is looking at the recommendations from the Natural Gas Advisory Report, as well as matters such as municipal taxes imposed on gas wells. These comments raised concern among RMA staff and an analysis of the report was undertaken to see what potential recommendations throughout the report could have an impact on municipal taxation, and the extent to which the issues identified in the report align with more recent concerns raised by industry and government representatives that municipal taxes are a driving factor behind the natural gas industry's struggles.

RECOMMENDATIONS

The Natural Gas Advisory Report produced six key outcomes and short to medium term goals based on the input received from stakeholders in the natural gas sector:

1. **Grow the Pie- Improve Market Access for Natural Gas-** Alberta must intentionally and aggressively grow the natural gas industry in Alberta and pay particular attention to market access. In a carbon-constrained future, the transition to lower carbon fuels will drive growth in natural gas use in North America and globally. Alberta has an opportunity to position itself as a competitive and responsible place for future natural gas investment.
 - Short-term (within two years):
 - Secure a second world- scale west coast LNG project that achieves its final investment decision by Dec 2020.
 - Launch aggregate credit support pools so smaller producers can enter long-term pipeline commitments.
 - Medium-term commitments (within five years):
 - Renegotiate and modernize the “regulatory compact” to maximize industry growth and Alberta prosperity,
 - Achieve greater system flexibility and responsiveness through spare pipeline capacity on critical pipeline segments.

2. **Encourage Industry Durability and Long- Term Sustainability-** Alberta must set the direction and get the vision and foundation right. This requires meaningful and immediate attention to regulatory modernization that provides investment certainty and competitive timelines, while also addressing environmental protection, public interests, and social rights.
 - Short-term (within two years):
 - Set the vision and a strong Government of Alberta position on natural gas, including market access, competitiveness and public interest decision-making
 - Get major project decision-making right by ensuring it is timely, focused, and competitive.
 - Medium--term (within five years):
 - Report annually on progress against the six key outcomes for at least six years as this is a fundamental “dashboard” for Alberta’s success and requires focus and course correction.

3. **Reduce Dwell (regulatory inefficiency)-** Alberta needs to be responsive. Inefficiencies and dwell can no longer be tolerated. We are competing in a fast-paced, global environment with limited windows of opportunity.
 - Short-term (within two years):
 - Establish finite, competitive timeframes for each stage of more complex, non-routine application approvals,
 - Act as a facilitator with TransCanada and producers/shippers on plans to increase capacity on constrained sections of the Nova Gas Transmission (NGTL) system.
 - Medium-term (within five years):
 - Seek alternative proposals for capacity additions within Alberta (as these would not be federally regulated).
 - Be ready for more timely capacity additions by using a pre-approval process and “trigger ready” projects.

4. **Improve Transparency and Accountability-** Information asymmetry undermines Alberta prosperity, and the complexity of market systems today makes it more difficult to compete on a level playing field.
 - Short-term (within two years):
 - Direct regulators to ensure their websites have a readily visible “performance metrics” tab where application duration guidelines and actual performance against these guidelines can be monitored and reported.
 - Request transmission companies to disclose incremental capacity “rolled-in” projects (the debottleneck stack) planned for at least the next three years.
 - Medium-term (within five years):
 - Advocate with the National Board of Energy (NEB) to require secondary capacity to be auctioned through a transparent market as detailed by the North American Energy Standards Board.
 - Advocate with NEB to align transporter and shipper interests by implementing some form of US style reservation charge credits.

5. **Drive for Continual Improvement-** There must be focus on whole cost and tax structures, regulatory oversight, Crown consultation, and land access. Leveraging best practice and driving even better performance is essential.
 - Short-term (within two years):
 - Work with the Alberta Energy Regulator (AER) to align and leverage pipeline industry performance improvement systems, including the Canadian Energy Pipeline Association (CEPA) Integrity First program, with regulatory standards and performance metrics.

- Direct transmission pipelines to disclose both annual maintenance plans and the actual outcome of maintenance projects.
 - Medium-term (within five years):
 - Advocate with the NEB to provide incentive tolling upside for pipelines aligned with producer requirements for greater throughput.
 - Report annually on improvements in regulatory procedures, including improvements in Indigenous consultation.
6. **Implement Practical Government Oversight-** Alberta must implement oversight that will be best for the future success of the natural gas industry (i.e. review associated mill rates for property tax purposes).
- Short-term (within two years):
 - Advocate with regulators and industry for asset collaboration between pipelines
 - Medium-term (within five years):
 - Direct regulators to support standard digitization and re-use of previously generated application supporting data
 - Implement a three-year, phased-in approach to establish market values for wells, flowlines, and gas production facilities; review associated mill rates for property tax purposes.

Of these recommendations, only the last one directly affects municipal tax revenue (more information on the recommendation is available on page 32 of the report):

For example, surface rentals, government taxes, and provincial and municipal fees represent 55 per cent of the operating costs of one producer. There is evidence that legacy producers with less production per well pay materially higher property taxes per unit of production. The principle of property taxes being associated with the market value of the property is not supported by the current property tax mechanisms.

The resulting recommendation about municipal taxes is not identified as short-term but instead as a medium-term solution. Under Recommendation 46: Implement Practical Government Oversight it states:

- Implement a three-year, phased-in approach to establish market values for wells, flowlines, and gas production facilities; review associated mill rates for property tax purposes.

CONCLUSION

The report mainly focuses on broader issues related to market access and pipeline network capacity, both of which are beyond the control of municipalities. There is some limited indication in the report that many companies identify municipal taxes as large operating costs

which compound the “big-picture problems”. This was referenced in the recent Government of Alberta news release regarding short-term property tax relief for shallow gas producers.

From: alberta.news@gov.ab.ca
Sent: August 2, 2019 11:09 AM
To: Carol Gabriel
Subject: News Release: Government launches industry panels to Cut Red Tape

Government launches industry panels to Cut Red Tape

August 02, 2019 [Media inquiries](#)

In support of the Red Tape Reduction Act, the Government of Alberta is launching the first two industry panels that will assist in identifying unnecessary red tape in key sectors of Alberta's economy.

These panels are made up of industry leaders from across Alberta who will work to support the government's plan to cut red tape by one-third. They will provide feedback on the various red tape initiatives to the Associate Minister of Red Tape Reduction and assist him in identifying the regulatory burdens that are holding back their respective sectors. This process will ensure the needs of every Alberta family are met in the most efficient and safest way possible.

The Tourism and Hospitality industry panel will hold their first meeting on August 6, and the Oil and Gas industry panel on August 8. The panels will meet biannually and provide reports to the Associate Minister of Red Tape Reduction.

"Cutting red tape is beneficial for every Albertan. Reducing regulatory burden and unnecessary processes encourages economic growth and job creation; which is of utmost importance to our government. I am looking forward to meeting with the industry panel attendees and gaining valuable insight into each sector of Alberta's economy. Identifying opportunities to improve how our province does business is a big win for our families and future."

Grant Hunter, Associate Minister of Red Tape Reduction

Leveraging expert advice is a key component to identifying and reducing red tape in Alberta. In addition to the panels, input will be sought through engagement with small groups and industry leaders outside of the industry panels.

“This work is imperative for ensuring an improved economy and associated jobs across the entire province. Under Minister Hunter’s excellent leadership I am confident this will be successful for industry, stakeholders and all Albertans.”

Tristan Goodman, president, Explorers and Producers Association of Canada

Additional panels that will be launched in the future will include industry leaders in:

- Small Business
- Agriculture, Agri-Food, and Bio-industrial
- Forestry
- Construction
- Manufacturing
- Non-profit

Along with industry panels and meetings with stakeholders, government continues to solicit feedback from all Albertans online at CutRedTape.Alberta.ca. Since launching on June 24, more than 2,200 submissions have been made.

Red Tape Reduction industry panel members

Tourism and Hospitality

- Dave Kaiser, president and CEO, Alberta Hotel and Lodging Association
- Brett Ireland, chair, Alberta Small Brewers Association
- Ed Sims, president and CEO, Westjet
- Darren Reeder, executive director, Banff & Lake Louise Hospitality Association
- Corey Jarvis, president, Alberta Professional Outfitters Society
- Matthew Ellis, vice-president of government and stakeholder relations, Convenience Industry Council of Canada
- Yannis Karlos, co-chair, Association for Mountain Parks Protection and Enjoyment
- Brenda Holder, Indigenous Tourism Association Canada
- George Goldhoff, president and CEO, Pure Canadian Gaming
- Leslie Echino, board member, Restaurants Canada

Oil and Gas

- Tim McMillan, president and CEO, Canadian Association of Petroleum Producers
- Tristan Goodman, president, Explorers and Producers Association of Canada
- Chris Bloomer, president and CEO, Canadian Energy Pipeline Association
- Gary Mar, president and CEO, Petroleum Services Association of Canada
- Mark Scholz, president and CEO, Canadian Association of Oilwell Drilling Contractors

- Randy Findlay, chairman of the board, Pembina Pipeline Corporation
- Sue Riddell Rose, president and CEO, Perpetual Energy
- Paul Ferneyhough executive director, North America, Repsol
- Jeff Tonken, president and CEO, Birchcliff Energy

If you know of any areas in which the government can cut red tape, we encourage you to have your say at CutRedTape.Alberta.ca.

Related information

- CutRedTape.alberta.ca

Media inquiries

Charlotte Taillon

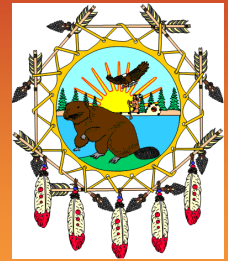
(587) 985-6176

Press Secretary, Red Tape Reduction

[View this announcement online](#)
[Government of Alberta newsroom](#)
[Contact government](#)
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Beaver First Nation

Green Energy Fair



Green Energy Job Fair

Come and join Beaver First Nation as we unveil two of our biggest development plans to date; provide your feedback and have your say!

Solar Farm

Hear about the economic and sustainable benefits of Beaver **First Nation's plans to develop** a new green standard. Hear about our plans on developing a Solar Farm.

Child's Lake Community Garden

Hear about one of our biggest community projects yet; Beaver **First Nation's** plans in developing a large scale, edible, landscape: a Community Garden!

Treaty 8 (Special Guests)

Come and hear our special guests from Treaty 8 talk about what they are doing and some of the plans they have for the future!

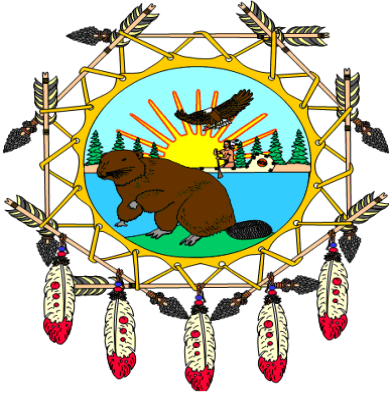
Norbord and Tolko (Special Guests)

Come and see Norbord and Tolko as they share some of their initiatives towards climate change.

When: August 10, 2019; 4-9PM

Where: Child's Lake Centre; Supper provided





BEAVER FIRST NATION

Box 270

High Level, Alberta

T0H 1Z0

Office (780) 927 3544

Fax (780) 927 4064

Dear Lisa,

Beaver First Nation would like to reach out to you in regards to a community project we are developing. Beaver First Nation is currently looking for funding towards a large scale, edible landscape; a community garden. We are looking to develop a project of sustainability and a means for our Nation and surrounding communities to come together and think towards climate change.

This project is not only for our people, but we are looking to get the general public involved in working together to build something viable for future generations to enjoy. We would like to reach out to your organization in terms of any assistance you can provide. We are looking to host a Green Energy Fair and are looking for food donations, or monetary donations towards our project.

The garden will be located near Child's Lake Centre. We are still deciding a date on when to build our garden; it will most likely take place in the mid-Summer. We would love to have your partnership. Thank you.

i



Beaver First Nation Band Manager

Carol Gabriel

From: Ken Hawrylenko <Ken.Hawrylenko@gov.ab.ca>
Sent: August 6, 2019 10:57 AM
Subject: Municipal Elected Officials Courses

Follow Up Flag: Follow up
Flag Status: Completed

All,
An additional piece of information for you.

Regards,

Ken Hawrylenko
Field Officer Northwest Region
Alberta Emergency Management Agency
Ministry of Municipal Affairs
Ph. 780 292 1155 (cell)
24 hr: 1-866-618-2362
Email: ken.hawrylenko@gov.ab.ca

Good afternoon,

We are pleased to announce that the new in-class Municipal Elected Officials (MEO) **and** MEO online courses are now public and available for enrolment!

Alberta.ca will be updated in the coming weeks to reflect the updates to the courses.

To check for **in-class** course dates, visit the [AEMA Training Calendar](#).

The **online course** can be accessed through [Noverant](#), our Learning Management System. More information on the online course is below.

NEW MUNICIPAL ELECTED OFFICIALS (MEO) ONLINE COURSE AVAILABLE



1. Why?

The Alberta Emergency Management Agency has developed a brand new online course to make it easy for MEOs to comply with the recent legislative changes that come into effect January 1, 2020.

This course is designed to provide the local authority with background on emergency management principles, other key players in emergency management, and the legislation that delegates legal responsibilities to the local authority in emergency situations.

This course is an alternative to the [in-class MEO course](#).

Deadlines under the Local Authority Emergency Management Regulation for taking this course can be found [HERE](#).

2. What's new?

- i. Brand new course materials that focus on legislated responsibilities and best practices for elected officials and delegates in emergency management.
- ii. Updated content on emergency management legislation in Alberta, including the *Emergency Management Act* (2018) and Local Authority Management Regulation (2018).
- iii. Updated content on recent disaster history in Alberta including the 2017 Kenow (Waterton Lakes National Park) Wildfire and 2016 Horse River (Fort McMurray) Wildfires.

3. How do I enroll?

Signing up for the online Municipal Elected Official course is easy. Just follow these 3 steps:

- i. Fill out the form on the [Noverant Training Pool](#).
- ii. Select training from the *Alberta Emergency Management Agency*.
- iii. Type the name of the course you'd like to access (MEO online).

You can also watch this [tutorial](#) to on how to create your account.

If you already have an account with us on Noverant, just send an email to aema.training@gov.ab.ca and request that MEO Online be added to your account.

What's next?

The Basic Emergency Management (BEM) online and BEM in-class courses are in the final stages of production and will be available later this summer. Watch your inbox for updates when these are available.

If you have any questions please email us at AEMA.Training@gov.ab.ca.

Regards,

Integrated Learning
Alberta Emergency Management Agency
E. aema.training@gov.ab.ca

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Carol Gabriel

From: Strategies North Advisory Inc. <grant@strategiesnorth.ca>
Sent: August 6, 2019 2:59 PM
To: Carol Gabriel
Subject: August Newsletter



Welcome to our August Newsletter!

Hello!

Welcome to the August edition of our monthly newsletter! We are excited to announce that Strategies North has added two new members to our team. Connie Greyeys and Katie Robertson are both valuable additions to our team and will provide expertise and support for our clients.

The Strategies North Team recently wrapped up two successful trips to Good Hope Lake and Lower Post in Northern British Columbia, along with Little Buffalo in Northern Alberta. The trips provided opportunities to engage with community members and discuss topics such as forestry and housing. The information gathered on these trips will go on to inform various feasibility studies, management plans, and proposals.

Our client profile is the Carcross/Tagish Management Corporation which is the economic

development branch of Carcross/Tagish First Nation. One of our Strategies North Team members was selected to design street banners that will commemorate the 2020 BC Winter Games. Her beautiful designs put various sports in a northern context.

We see our newsletter as a valuable resource for all things capacity building and hope you find this newsletter interesting and useful. As always, if you have any questions, comments, or concerns, we look forward to discussing them with you!

Happy Reading,

The Strategies North Team

**Check out our
August Newsletter Below:**



Date: August 2019 | Issue 15

@StrategiesNorth    

PARTNER LETTER

Our team continues to grow and we are very excited to have Connie Greyeyes and Katie Robertson join our team! Our workload is increasingly providing support beyond proposals into active participation in our client's projects. As such, we continue to add to our team in order to better assist our clients in getting their projects and programs from the drawing board to operation.

Our head office will be moving to Kamloops at the end of this month so stay tuned for updated contact information.

Grant Barley



Advise • Develop • Manage

WELCOME CONNIE AND KATIE!

Connie Greyeyes is an advocate for Indigenous women and girls in Canada. She is a member of Bigstone Cree First Nation and currently resides in Fort St. John, BC. A violence survivor herself, she co-founded the annual Sisters in Spirit vigil in 2008 to honor missing and murdered Indigenous women and girls in northeast BC. She started the Women Warriors support group and was instrumental in encouraging Amnesty International to travel to Fort St. John to study the impact of resource development on Indigenous women in northeast BC. This led to her being profiled in an international campaign for International Women's Day.



Katie Robertson has a degree in Human Geography from the University of British Columbia where she concentrated her studies in community development and planning. Her experience working in community planning provides insight and depth for our clients. Katie enjoys experiencing and learning from other cultures and communities. Based in Burnaby, BC, Katie has a keen interest in sustainable living and her hobbies include graphic design, the fine arts and spending time outdoors.

BC CLEAN ENERGY

The Indigenous Habitat Participation Program (IHPP) was launched by Fisheries and Oceans Canada to give Indigenous communities opportunities to participate in the conservation and protection of fish and fish habitat.

1. Engagement, includes engagement in relation to FFHPP program changes, developing new policies and making regulations. Development of processes to notify Indigenous communities when the Department has received applications for authorization for projects affecting fish and fish habitat.

2. Building Capacity to establish organizational structures, coordinating and managing activities across multiple communities groups, increase access to training and skills development programs for Indigenous peoples in the inland regions of Canada.

3. Collaborative Activities that support the conservation and protection of fish and fish habitat with long term benefits. Such as, planning, protection, monitoring, conservation, management and data collection.

Eligibility: All First Nation bands, governing bodies and organizations are eligible to apply.

Application Deadline: The deadline for the upcoming intake period is **August 31, 2019**.

DEASE RIVER DEVELOPMENT CORP.

The Dease River Development Corporation is in the process of pursuing the largest proposed First Nation Forestry License in British Columbia through a Dease River First Nation owned company called Tsa Cho Forestry.

The Strategies North Team spent several days in Good Hope Lake speaking with community members about their concerns regarding what a forestry license could mean for the community and what benefits this opportunity presents.

Forestry is multifaceted and there are multiple opportunities aside from the physical harvesting of trees to consider when embarking into the industry. Wildfire suppression and maintenance can be impacted greatly by a successful forestry program. Opportunities for entrepreneurship and subcontracting will also be available.



KEY DATES

August 15: BC Rural Dividend Deadline

The BC Rural Dividend fund is open to rural communities, both Indigenous and non-Indigenous to support economic development initiatives.

August 9: International Day of the World's Indigenous Peoples

"Indigenous peoples are inheritors and practitioners of unique cultures and ways of relating to people and the environment." - UN

ANNOUNCEMENTS

Lubicon Lake Band visit.

Three members of the Strategies North Team will be traveling to Little Buffalo to meet with their economic development team about forestry initiatives.

Welcome Back Lauren!

We are excited that community analyst Lauren McIvor is back with our team full time! Lauren has been working in Nepal over the past several months.

CARCROSS

Our August client profile is the Carcross/Tagish Management Corporation!



One of our Yukon clients, **Carcross/Tagish Management Corporation (CTMC)** is the economic development branch of the Carcross/Tagish First Nation. Located within the Yukon River Basin, their Traditional Territory extends from the Carcross Cut -off, to Carcross, Tagish, Squanga and past the B.C. border.

As the gateway to the Yukon from Alaska, Carcross has carved out a thriving tourism economy based on being in the middle of the 110km historic White Pass Railroad, from Skagway to Whitehorse. Take a detour when in Yukon and experience the rich culture and history. For more info please visit <https://destinationcarcross.ca/experience-carcross/>



BC WINTER GAMES ART

Our very own Community Analyst Harriet Stanford was selected to design the new street banners that will be displayed along the streets of Fort St. John to commemorate the upcoming 2020 BC Winter Games.

The games will be held in Fort St. John from February 20 to 23, 2020. Up to 1,200 athletes are expected to compete in 18 different sports. The Games are expected to generate significant economic impacts for the City. Fort St. John is the northernmost community to host the Games, 1984 being the last time.

"There are big skies, northern lights, wind and snow. I wanted to pick lesser represented sports and put them firmly in a northern context."



SN STRATEGIES
NORTH

Be Social with us!



[View this email in your browser.](#)

Our mailing address is:

Strategies North Advisory Inc.

PO Box 117

Fort St John, BC V1J 0K9

Canada

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On The Right Track

FRONT PAGE STORY: Alaska Railroad And Alaska To Alberta Railway Agree To Cooperate On Rail Connection To Canada, Lower 48.

The Alaska Railroad Corporation (ARRC) and the Alaska to Alberta Railway Development Corporation (A2A) have established a Master Agreement of Cooperation toward building a 1500-mile con-

nection between the Alaska Railroad and Canadian railroads that also serve the Lower 48 states. The agreement was announced after approval by the Alaska Railroad Corporation Board of Directors on June

27th. Under the terms, the two railroad companies will cooperate in applying to the Alaska Department of Natural Resources for a right-of-way guaranteed under state law for a rail connection to Canada. In

addition, the two firms will develop a joint operating plan which will specify not only the new track needed to connect Alaska's rail to Canada, but will also identify work needed to upgrade existing rail faci-

ties, bridges, and track on the Alaska Railroad's 512-mile mainline which runs from Seward to North Pole, Alaska.

The entire project is expected to cost approximately \$13 billion USD (\$17 billion CAD). Full construction would begin after a right-of-way is approved by state authorities, a Presidential border crossing permit is received, environmental reviews are conducted by the U.S. and Canada, and two national agencies – the Surface Transportation Board (STB) in the US and the Canadian Transportation Agency (CTA) – give their approvals. First Nations, Indigenous groups and Alaska Native entities, whose traditional lands are crossed by the route, are being consulted during this process. These entities have been invited to participate in the economic benefits of the project. A full project description for the rail link in the U.S. and Canada is expected to be completed this year.

"We are pleased to reach this milestone with the Alaska Railroad," said Sean McCoshen, CEO and cofounder of A2A Rail. "It will help assure global investors that obtaining a right-of-way in Alaska is achievable, and sets up major cooperation in permitting, operations, and marketing with the Alaska Railroad. We expect this project to generate significant economic activity in

Alaska and Canada." "A rail connection between Alaska and Canada and the rest of the United States is a project that has been talked and dreamed about for close to a century," said ARRC President and CEO Bill O'Leary. "Completing that connection has amazing potential for Alaska and this agreement between the Alaska Railroad and A2A Rail is an important first step to get the project underway."

Summary Of Master Agreement

In 2004, the State of Alaska passed legislation, SB 31, codified in AS 42.40.460 and AS 42.40.465, to encourage the expedited construction of a railroad to connect Alaska to the North American railroad system ("Project"). Pursuant to AS 42.40.460 and AS 42.40.465, the ARRC has authority to apply to the Alaska Department of Natural Resources ("DNR") for a 500-foot transportation corridor to complete railroad service to the Alaska and Canada border and to work with private parties to advance the Project in order to connect the North American rail system to the Alaska Railroad.

The ARRC and A2A have entered into a historic agreement ("Master Agreement") that establishes the commercial structure for this Project and will allow the Project's investors to

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LEGEND

- Connecting two key endpoints – Southcentral Alaska ports and Alberta – will allow:
 - Transport of cargo and minerals at the lowest possible cost.
 - Dual-direction freight to and from North American destinations.
 - Economic growth and development in previously inaccessible regions.
- Proposed A2A Rail Route
- Alaska Railroad (Existing)
- Alaska Railroad Approved Extension (to be built by A2A Rail)
- Significant Connection
- Terminus

A2ARail.com

How to get involved and stay informed

Our website contains more in-depth information, and we're constantly updating it with the latest developments. If you would like to get more involved in the project, or if you want to be notified of upcoming events near you, visit the site and click on the Contact Us link.

The proposed A2A Railway corridor is conceptual and reflects the current status of project engineering and alignment review. It is subject to adjustments and updates as the project proceeds and public input is received.

Expanding resource development in Alaska and Northern Canada requires additional transportation infrastructure. Constructing a railway from Alaska to Alberta will open up rich mineral deposits in northwest Canada and eastern Alaska to global markets, bringing sustained economic benefits to both Alaska and Canada.

A2A Rail plans to operate 24 hours per day, utilizing Positive Train Control (PTC) and other state-of-the-art safety technologies, such as heat detectors.

A2A Rail's route is designed for operational safety, efficiency, and cost competitiveness.

- Curves will not exceed five degrees.
- Grade will average less than one percent.

Fiber optics will be installed for continuous communication and monitoring of the rail's integrity.

The proposed A2A Rail route spans 1,500 miles (2,400 kilometers) from Alberta to Delta Junction, Alaska.

A2A Rail will connect to Delta Junction, the current approved end point of the Alaska Railroad. From there, trains will travel to tidewater ports in Southcentral Alaska.

Ports in Southcentral Alaska are four days closer to Asia than any port on North America's coast. As a result, the A2A Railway will become a critical import/export link in the Pacific.

In Alberta, the A2A Rail will link to existing Canadian rail systems, which connect the line to all of North America.

Continued from page 60

advance this Project into the feasibility phase and then, if successful, into construction and operation.

More specifically, the Master Agreement announces a partnership between the ARRC and A2A where the parties will work together on completing feasibility studies, environmental review, permitting and marketing and establishes a framework for negotiating multiple project-enabling agreements.

Under the Master Agreement, A2A will bear the Project costs and, if the Project is completed, will receive a long-term lease from the ARRC to operate the new railroad. Costs incurred by the ARRC to advance the Project will be reimbursed by A2A.

Over the past few years, A2A has contracted with the world's leading railroad engineering and

environmental consulting firms, actively engaged with indigenous communities in both Alaska and Canada, filed a draft application with the United

States State Department to secure a Presidential Permit for the border crossing, entered into a Project Undertaking Reimbursement Agreement with the United States Customs & Border Protection Agency, and begun the assemblage of base line data needed for the Project.

A2A will soon commence the "460 Process" with the DNR to secure a railroad corridor between Delta Junction and the Canadian border and will also commence the pre-filing process with the United States Surface Transportation Board to initiate an Environmental Impact Statement and secure a Certificate of Public Convenience and Necessity. A2A Rail intends to connect and interchange with the ARRC at the end of its existing mainline at North Pole (or Delta Junction, if the currently permitted Northern Rail Extension is completed by ARRC), which provides access to ports at tidewater. ❁

Source: Alaska To Alberta Railway

Gosmo Cranes Adds Two Demag All Terrain Cranes

Cosmo Cranes recently commissioned two new Demag all terrain cranes, a Demag AC 300-6 and a Demag AC 130-5. Both cranes are equipped with the innovative IC-1 Plus control system that provides the operator with access to real-time lifting information. The cranes have already been used on several projects throughout Australia.

According to Cosmo Cranes Owners, Josh & Jonathan Handley, owning and operating a fleet of cranes with advanced technology helps his team be more responsive to the needs of their customers and improves the efficiency of their overall operations. "Over the last 16 years, we've built a reputation on being experts in our field by performing quality work safely," he explained. "The machinery we use, as well as the distributors and manufacturers we choose to partner with help us get to where we are today. We've always trusted the Demag team to deliver quality equipment and outstanding service support. The technology built into these two new cranes will help us continue to meet the needs of our clients."

Cosmo Cranes' new 5-axle Demag AC 130-5 all terrain crane's compact



design allows it to navigate tight jobsites while still being able to lift loads up to 130 tonnes (140 USt). It has a main boom length of 60 meters (197 feet) and a maximum system length of 86.5 meters (283.8). The larger 6-axle Demag

AC 300-6 crane has a 300 tonne (350 USt) lift capacity, main boom length of 80 meters (262.5 ft) and a maximum system length of 119.9 meters (390.4 ft).

"Our mobile cranes are perfect for restrictive spaces," added Handley. "They

have the lifting capabilities and maneuverability needed to get the job done, and our operators can expertly navigate into the trickiest nooks and crannies at our customers' worksites." ❁

Source: Terex

RAIL CONNECTION PROJECT BENEFITS

- Higher use of ARRC facilities and greater revenues.
- Better service to Alaska's resource industry while maintaining passenger service.
- Diversifies Alaska's economy by creating new jobs during and after construction of the railway.
- Expands Alaska's transportation infrastructure to gain access to global markets.
- Increases national security with critical infrastructure that will improve our military's supply routes and increase our military's access to training grounds in the Arctic.
- Reduces ocean-going freight time between Asia and North America by allowing cargo to avoid congested West Coast ports.
- Improves environmental quality and stewardship by transporting goods to world markets in an efficient and environmentally friendly way.

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